

# AGENDA

## BOARD OF MAYOR AND ALDERMEN

*Thursday, June 2, 2022 - 5:00 PM*  
*Sparta City Hall, 2<sup>nd</sup> Floor*

1. Approve the Minutes of the May 19, 2022 regular meeting.

### **PUBLIC HEARING**

2. Public Hearing regarding Ordinance 22-946 making and fixing the annual appropriations of the several departments of the City for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

### **ORDINANCE**

3. Ordinance 22-946 – An Ordinance of the City of Sparta, Tennessee making and fixing the annual appropriations of the several departments of the City for the fiscal year beginning July 1, 2022 and ending June 30, 2023. Second and final reading.

### **PUBLIC HEARING**

4. Public Hearing regarding Ordinance 22-947 to provide for the general revenue thereof for the Fiscal Year 2022-2023 to be known as the General Revenue Ordinance for said year.

### **ORDINANCES**

5. Ordinance 22-947 – An Ordinance of the City of Sparta, Tennessee to provide for the general revenue thereof for the Fiscal Year 2022-2023 to be known as the General Revenue Ordinance for said year. Second and final reading.
6. Ordinance 22-948 – An Ordinance of the City of Sparta, Tennessee to amend the Fiscal Year 2021-2022 Operating Budget that was adopted by Ordinance 21-939. First reading.

### **PURCHASING**

7. Approve emergency HVAC repair at City Hall from CHC in the amount of \$11,727.66.

**MISCELLANEOUS**

8. Approve Location Change Certificate of Compliance for Retail Package Store for Pintubhai Patel.

**DEPARTMENTAL REPORTS**

9. Reports from Department Heads.
10. Other NEW business.
11. Other UNFINISHED business.
12. Citizen Comments from Sparta citizens (3-minute limit).
13. Adjourn.

***The City of Sparta is an equal opportunity provider and employer.***

# *MINUTES*

May 19, 2022

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a regularly scheduled meeting at the City Hall, at 5:00 PM on the 19th day of May 2022, with Mayor Jeff Young presiding.

**Members Present**

Vice-Mayor Jim Floyd  
Alderman Hoyt Jones  
Alderman Jerry Lowery  
Alderman Robert Officer  
Alderman Judy Payne  
Alderman Brent Young

**Members Absent**

Status of other city staff members were:

Brad Hennessee	City Administrator	Present
Tonya R. Tindle	City Recorder	Present
Dillard Quick	Public Works Director	Present
Lynn Omohundro	City Attorney	Absent
Doug Goff	Police Chief	Present
Kirk Young	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Absent
Belva Bess	Electric Manager	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Young called the meeting to order. Doug Goff opened with a prayer. Bobby Officer led the Pledge of Allegiance by request of the mayor.

There was a motion by Alderman Payne with a second by Alderman Young to approve the minutes of the May 5, 2022 regular meeting, which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Floyd to approve the early prepayment of the \$218,413.00 Sanitation Department Capital Outlay Note, Series 2016, for a savings of \$767.12 and of the \$231,833 Sanitation Department Capital Outlay Note, Series 2017, for a savings of \$2,353.90. The roll call was as follows:

Mayor Young.....Yes  
Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman Lowery.....Yes  
Alderman Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes

The motion passed.

There was a motion by Alderman Officer with a second by Alderman Payne to approve the Volunteer Fireman Applicant, Kaleb Fisher. All vote "Aye" by voice vote. Motion passed.

There was a motion by Alderman Officer and a second by Alderman Young to approve the solicitation for applications for Administrative Clerk for city Hall due to the resignation of Irene Gilbert.

The Mayor declared the Board to be in session as the Beer Board.

There was a motion by Alderman Payne with a second by Alderman Jones to approve the applications for Special Events Beer permit from Don Sergio / Calkiller Brewing Company for the Green Markets dated May 20, June 17, July 15, August 19, September 16, October 21, and November 18, 2022. Permit applications #2 – 6 are approved and will be issued contingent upon the successful completion of the previous permits. All voted "Aye" by voice vote. Motion passed.

The Mayor declared the session of the Beer Board closed.

Department heads gave reports.

There was a motion by Alderman Payne and a second by Alderman Jones to appoint Bobby Officer to the Tri-County Railroad Board. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Floyd and a second by Alderman Jones to approve the solicitation of bids for a Brush Truck for the Sanitation Department. All voted "Aye" by voice vote. Motion passed.

No Citizens comments were heard.

Additional items were discussed:

- Congratulations to Dani Auberger winner of European Championships in Karate

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman Jones. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:26 P.M.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

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Jeff Young, Mayor

ATTEST

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Tonya R. Tindle, City Recorder

***AGENDA ITEM #3***

# ORDINANCE

<b>AN ORDINANCE OF THE CITY OF SPARTA, TENNESSEE, MAKING AND FIXING THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR, BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.</b>	<b>ORDINANCE # 22-946</b>
	Requested By:
	Prepared By: Brad Hennessee, City Administrator
	Approved as to form and correctness:  _____ (City Attorney)
	Passed 1 <sup>st</sup> Reading: May 5, 2022
	Passed 2 <sup>nd</sup> Reading:
Minute Book	Page

**Ordinance 22-946 is attached to this cover sheet in its entirety.**

**ORDINANCE NO. 22-946**

**AN ORDINANCE OF THE CITY OF SPARTA, TENNESSEE, MAKING AND FIXING  
THE ANNUAL APPROPRIATIONS OF THE SEVERAL DEPARTMENTS OF THE CITY  
FOR THE FISCAL YEAR, BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

**BE IT ORDAINED BY THE CITY OF SPARTA, TENNESSEE, AS FOLLOWS:**

SECTION 1. Along with the noted amounts for FY 2021 and FY 2022 shown in accordance with TCA 6-56-203, the following appropriations for the fiscal year beginning July 1, 2022 and ending June 30, 2023 are hereby made for the use of the several departments to the City of Sparta, Tennessee, in the amounts, to wit:

**GENERAL FUND**

	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>
	<b>ACTUAL</b>	<b>FORECAST</b>	<b>REQUEST</b>
<b><u>REVENUES</u></b>			
Local Taxes	5,085,061	4,723,666	4,538,068
Licenses and Permits	23,288	28,770	15,700
Intergovernmental Revenue	1,084,054	1,386,429	2,531,693
Charges for Services	61,736	50,441	49,572
Fines and Penalties	58,585	49,695	47,500
Other Revenue	380,480	450,926	484,421
Public Enterprise Revenue	2,317	1,147	500
 TOTAL REVENUES	 <u>6,695,521</u>	 <u>6,691,074</u>	 <u>7,667,453</u>

**EXPENDITURES**

General Government:

Legislative

Board of Mayor and Aldermen	7,709	19,739	21,293
Mayor	11,605	24,576	27,429
Boards and Commissions	510	995	1,300
General Elections	<u>665</u>	<u>0</u>	<u>2,000</u>
TOTAL	20,489	45,310	52,023

Administration

City Administrator	93,597	239,543	254,658
Financial Administration	25,818	21,699	26,719
City Recorder	43,371	110,588	117,400
Personnel Administration	<u>0</u>	<u>0</u>	<u>1,000</u>
TOTAL	162,786	371,830	399,776



Economic Development

Economic Development	775	415	2,000
Industrial Parks	696	1,660	2,200
Municipal Airport	<u>28,000</u>	<u>28,000</u>	<u>35,000</u>
TOTAL	29,471	30,075	39,200

City Court	35,214	64,480	64,853
City Attorney	5,678	7,315	7,979
City Hall Building	53,602	47,614	53,801
GIS	7,124	82,161	80,481
Planning and Zoning	21,123	21,122	21,123
Historical Board	0	10,000	10,000
Codes Enforcement	85,403	92,685	111,170
Other General Gov't Expense	138,611	214,677	233,925
Contribution to Other Orgs.	80,171	81,773	87,244
Old Baker Park Building	1,396	1,312	1,700
Libraries	2,500	0	0
Senior Citizens Activities	21,453	0	11,500
General Fund Health Insurance	336,791	348,451	402,163

Public Safety:

Police Department

Police	1,191,852	1,140,820	1,239,472
Animal Control	41,759	67,764	77,025
Contribution to E-911	<u>69,954</u>	<u>69,954</u>	<u>88,954</u>
TOTAL	1,303,565	1,278,538	1,405,451

Fire Department

Fire	451,463	500,772	561,715
Tornado Sirens	6,714	5,375	6,500
Rescue Squad	<u>3,300</u>	<u>3,300</u>	<u>3,800</u>
TOTAL	461,477	509,447	572,015

Public Service:

Parks

Parks	206,199	154,155	136,900
Civic Center	19,188	19,597	51,205
Oldham Theater	7,744	16,018	16,250
L. League/B. Ruth Ballparks	3,394	5,928	11,800
YMCA (Swimming Pool)	49,825	56,812	56,660
Sock Hop	2,160	2,500	3,000
Liberty Square Celebrations	20,000	20,000	20,000
Caboose	0	2,500	2,500
211 W. Bockman Way Building	0	1,098	1,000
Ampitheater Concerts	<u>3,993</u>	<u>6,305</u>	<u>11,700</u>
TOTAL	312,503	284,913	311,015

Other General Government:

Public Works

Public Works	36,973	143,970	152,114
Highways and Streets	795,998	641,764	777,363
Traffic Control	2,405	2,032	5,500
Mosquito Control	<u>2,100</u>	<u>0</u>	<u>2,500</u>

TOTAL 837,476 787,766 937,477

Transfer Out Solid Waste Fund	50,000	0	0
Transfer Out Drug Fund	19,644	3,948	0
Transfer Out Debt Service	139,252	139,387	0
Transfer Out Capital Projects Fd 311	1,054,939	842,422	1,000,000
Transfer Out Capital Projects Fd 313	0	0	1,806,217

TOTAL EXPENDITURES 5,180,669 5,265,225 7,609,113

TOTAL REVENUES 6,695,521 6,691,074 7,667,453

VARIANCE 1,514,852 1,425,849 58,340

**SPECIAL REVENUE FUNDS**

Equipment Fund

Revenue	113,582	0	50,000
Expenditure	113,544	0	0

VARIANCE 38 0 50,000

State Street Aid Fund

Revenue	183,544	188,638	179,852
Expenditure	151,880	170,671	177,500

VARIANCE 31,664 17,967 2,352

Industrial Development Fund

Revenue	13,702	90,586	10,000
Expenditure	13,702	90,586	10,000

VARIANCE 0 0 0

Solid Waste Fund

REVENUE BUDGET

Sanitation Charges	515,111	564,132	555,000
Other	1,002	0	0
Contribution From Fund Balance	86,887	10,000	0
TOTAL REVENUES	<u>603,000</u>	<u>574,132</u>	<u>555,000</u>

EXPENDITURE BUDGET

Solid Waste Expenses	586,574	535,236	541,354
TOTAL EXPENDITURES	<u>586,574</u>	<u>535,236</u>	<u>541,354</u>

VARIANCE 16,426 38,896 13,646

Drug Fund				
	Revenue	36,196	37,962	24,000
	Expenditure	4,340	37,879	24,000
	VARIANCE	31,856	83	0

Liberty Square Fund				
	Revenue	29,175	37,955	35,000
	Expenditure	28,783	31,268	35,000
	VARIANCE	392	6,687	0

Capital Projects Fund 311				
	Revenue	1,054,939	976,289	1,000,000
	Expenditure	1,054,938	976,289	1,000,000
	VARIANCE	1	0	0

Capital Projects Fund 313				
	Revenue	0	0	2,726,434
	Expenditure	0	0	2,584,800
	VARIANCE	0	0	141,634

**DEBT SERVICE FUND**

Debt Service				
	Revenue	682,633	924,834	338,037
	Expenditure	681,730	924,790	338,022
	VARIANCE	903	44	15

**ENTERPRISE FUNDS**

Water/Sewer Fund				
	Revenue	4,827,161	4,479,918	4,330,100
	Expenditure	4,342,204	4,174,190	4,329,205
	VARIANCE	484,957	305,728	895

Electric Department				
	Revenue	11,790,480	12,892,682	12,948,046
	Expenditure	10,522,831	11,720,706	12,780,876
	VARIANCE	1,267,649	1,171,977	167,170

**SECTION 2.** The Governing Body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Redemption	Interest Requirements	Debt Authorized and Unissued	Condition of Sinking Fund
Bonds	209,851.28	128,170.72	N/A	N/A
Notes	\$0	\$0	N/A	N/A
Capital Leases	\$0	\$0	N/A	N/A
Other Debt	\$0	\$0	N/A	N/A

**SECTION 3.** During the coming fiscal year the Governing Body has planned capital projects and proposed funding as follows:

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Capital Projects Fund 311	\$1,000,000	\$0

**SECTION 4.** The City Administrator is hereby authorized to transfer funds between line items within the department budget as he may deem necessary except from or to salary accounts and provided that the amount transferred is not needed in the categories for which they are originally appropriated. Any transfer of appropriations between Departments shall be made only upon the authorization by ordinance of the Board of Mayor and Aldermen.

**SECTION 5.** At the end of the fiscal year which is fixed as June 30, the City Recorder/Director of Finance is hereby authorized to transfer funds as necessary in order that budgeted appropriations not be exceeded in each Department and that the transfer of funds shall not result in an increase in the total Fiscal Year 2022 budget.

**SECTION 6.** When any obligation has been incurred by order, contract, agreement to purchase, hire, receive or otherwise obtain anything of value for the use of the City by the joint action of the respective Department Directors, a liability shall be construed to have been created against the appropriation of the Department affected and the respective Department Directors in charge and other persons are prohibited from incurring liabilities in excess of the amount appropriated for each budget of each Department, the totals of which are set out herein, and of additional amounts which may hereafter be authorized by the Board of Mayor and Aldermen.

**SECTION 7.** The Municipal Budget for the fiscal year July 1, 2022 to June 30, 2023, a copy of which is attached hereto as Exhibit A., is hereby adopted and made a part of this Ordinance as fully and completely as though specifically copied herein.

**SECTION 8.** This Ordinance shall take effect from and after the date of its final passage, the public welfare of the City of Sparta, Tennessee, requiring it.

**SECTION 9.** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

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PASSED ON FIRST READING

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PASSED ON SECOND AND FINAL READING

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PUBLICATION DATE

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PUBLIC HEARING DATE

**CITY OF SPARTA**

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Jeff Young, Mayor

ATTEST:

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Tonya R. Tindle, City Recorder

***AGENDA ITEM #5***

## ORDINANCE

<p><b>AN ORDINANCE OF THE CITY OF SPARTA, TENNESSEE, TO PROVIDE FOR THE GENERAL REVENUE THEREOF FOR THE FISCAL YEAR 2022-2023 TO BE KNOWN AS THE GENERAL REVENUE ORDINANCE FOR SAID YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.</b></p>	ORDINANCE # 22-947
	Requested By:
	Prepared By: Brad Hennessee, City Administrator
	Approved as to form and correctness:
	_____
	(City Attorney)
	Passed 1 <sup>st</sup> Reading:                      May 5, 2022
Passed 2 <sup>nd</sup> Reading:	
Minute Book                                      Page	

**BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE, AS FOLLOWS:**

**SECTION 1.** That there be and there is hereby levied upon all real property in the City of Sparta pursuant to TCA 67-5-101 et sec., a tax calculated upon the following rate for each \$100 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon the following rate for each \$100 of assessed valuation. This rate is for real and personal taxable property in the City of Sparta, Tennessee, as of January 1, 2022 for the fiscal year July 1, 2022 through June 30, 2023, as follows:

“General Fund Tax”                      \$0.9183

Total Tax                                      \$0.9183

**SECTION 2.** This Ordinance shall be known as the General Revenue Ordinance for the Fiscal Year 2022-2023, and shall take effect from and after the date of its final passage, the public welfare of the City of Sparta, Tennessee, requiring it.

**SECTION 3.** All Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION 4.** Every section, sentence, clause, and phrase of this Ordinance is separable and severable. Should any section, sentence, clause, or phrase be declared unconstitutional or invalid by a court of competent jurisdiction, said unconstitutionality or invalidity shall not effect or impair any other section, sentence, clause, or phrase.

Passed 1<sup>st</sup> reading, \_\_\_\_\_ May 5 \_\_\_\_\_, 2022

Passed 2<sup>nd</sup> reading \_\_\_\_\_, 2022

Publication Date \_\_\_\_\_, 2022

**CITY OF SPARTA**

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**Jeff Young, Mayor**

**ATTEST:**

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**Tonya R. Tindle, City Recorder**



***AGENDA ITEM #6***

## ORDINANCE

<b>AN ORDINANCE TO AMEND THE FISCAL YEAR 2021 / 2022 OPERATING BUDGET THAT WAS ADOPTED BY ORDINANCE #21- 938</b>	ORDINANCE # 22-948
	Requested By: Comptroller of Treasury
	Prepared By: Tonya Tindle, City Recorder
	Approved as to form and correctness:  _____
	(City Attorney)
	Passed 1 <sup>st</sup> Reading:
	Passed 2 <sup>nd</sup> Reading:
	Minute Book                      Page

**Section 1.** The following Fiscal Year 2021/2022 budget fund and function amounts are hereby amended as follows:

		FY 2021/2022 Budget	FY 2021/2022 Amended Budget Amount
	<b>REVENUES:</b>		
<b>Fund 110</b>	<b>General Fund</b>	\$ 5,669,184	\$ 6,403,401
<b>Fund 126</b>	<b>Drug Fund</b>	\$ 2,025	\$ 35,000
<b>Fund 127</b>	<b>Liberty Square</b>	\$ 35,000	\$ 50,000
<b>Fund 212</b>	<b>Debt Service Fund</b>	\$ 924,939	\$ 1,067,307
<b>Fund 311</b>	<b>Capital Projects Fund</b>	\$ 800,000	\$ 1,000,000
	<b>EXPENDITURES:</b>		
<b>Fund 110</b>	<b>General Fund</b>		
41500	Financial Administration	\$ 21,476	\$ 25,000
41810	City Hall Buildings	\$ 50,428	\$ 65,428
41990	Other General Government	\$ 213,925	\$ 225,000
42100	Police Department	\$ 1,170,503	\$ 1,250,000

42200	Fire Department	\$ 549,258	\$ 565,000
43100	Street Department	\$ 759,728	\$ 800,000
44143	Rabies & Animal Control	\$ 71,285	\$ 75,000
44421	Oldham's Theater	\$ 15,742	\$ 17,500
46513	Historical Board	\$ 0	\$ 10,000
51626	Transfer to Drug Fund	\$ 0	\$ 20,000
51640	Transfer to Capital Projects Fund	\$ 800,000	\$ 1,000,000
<b>Fund 121</b>	<b>Street Aid Fund</b>	\$ 175,000	\$ 180,000
<b>Fund 125</b>	<b>Solid Waste Fund</b>	\$ 552,988	\$ 725,000
<b>Fund 126</b>	<b>Drug Fund</b>	\$ 28,975	\$ 60,000
<b>Fund 127</b>	<b>Liberty Square</b>	\$ 35,000	\$ 40,000
<b>Fund 212</b>	<b>Debt Service Fund</b>	\$ 576,814	\$ 719,182
<b>Fund 311</b>	<b>Capital Projects Fund</b>	\$ 800,000	\$ 1,000,000
<b>Fund 413</b>	<b>Water / Sewer Funds</b>	\$ 4,276,100	\$ 4,500,000

**Section 2.** The provisions of this ordinance shall become effective upon adoption, the public welfare requiring it.

Passed 1st reading \_\_\_\_\_

Passed 2nd reading \_\_\_\_\_

Publication date \_\_\_\_\_

**CITY OF SPARTA**

\_\_\_\_\_  
 Jeff Young, Mayor

ATTEST:

\_\_\_\_\_  
 Tonya R. Tindle, City Recorder

# Memorandum

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**To:** Mayor and Alderman  
**CC:**  
**From:** Tonya R. Tindle  
**Date:** 5/26/2022  
**Re:** 2021/2022 Budget Amendment Ordinance

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I have broken down the following accounts to better explain the year end budget amendments for the expense accounts.

## **GENERAL FUND:**

**Financial Administration:** City Hall software expenses increased.

**City Hall Buildings:** New Compressor for HVAC.

**Other General Government:** Building and liability insurance increased.

**Police Department:** Increase in vehicle repairs and fuel expense.

**Fire Department:** Increase in insurance, fuel and vehicle cost.

**Street Department:** Increase in repair & maintenance, culverts and fuel.

**Rabies & Animal Control:** Increase in repair & maintenance and fuel.

**Oldham's Theater:** Increase in utilities and cleaning.

**Historical Board:** Matching grant funds.

**Transfer to Drug Fund:** Transfer for drug dog expenses.

**Transfer to Capital Projects Fund:** Increase in paving.

**OTHER FUNDS:**

**Special Revenue Fund #121 (State Street Aid Fund):** Increase in repairs and maintenance of street lights and street signs.

**Special Revenue Fund #125 (Solid Waste Fund):** Increase in repairs & maintenance, fuel and pre-payment of loans.

**Special Revenue Fund #126 (Drug Fund):** Increase due to drug dog and purchase of undercover equipment.

**Special Revenue Fund #127 (Liberty Square):** Purchase of new banners.

**Special Revenue Fund #212 (Debt Service):** Pre-payment of garbage truck loans.

**Special Revenue Fund #311 (Capital Projects Fund):** Increase in paving cost.

**Water / Sewer Fund:** Increase in water plant sludge hauling and purchase of equipment.

*AGENDA ITEM #7*

**CITY OF SPARTA  
PURCHASE ORDER**

P.O. BOX 30, 6 Liberty Square  
Sparta, TN 38583  
FAX 931-836-3664

Tel 931-836-3248

email: [a.wilhite@spartatn.gov](mailto:a.wilhite@spartatn.gov)

VENDOR CHC

PO# 6746 REQ# \_\_\_\_\_

DATE 5-25-22

DEPT. City Hall

SHIP TO: \_\_\_\_\_

Mail invoices to : City of Sparta  
PO BOX 30  
Sparta, TN 38583

QUANTITY	DESCRIPTION	ACCOUNT	AMOUNT	
1	Compressor	41810-267	4321	41
2	Acid Away @ 48 <sup>02</sup> /ea	/	96	04
2	Contactoer @ 135 <sup>92</sup> /ea		271	84
2	R22 Refrigerant @ 2057 <sup>81</sup> /ea		4115	62
3	AA Service Tech		2560	00
	Misc Equip		355	31
	Fuel Surcharge		7	44
	*Emergency Repair*			
<b>TOTAL</b>			<b>11,727</b>	<b>66</b>

TERMS AND CONDITIONS: **ALL PURCHASES ARE F.O.B. CITY OF SPARTA.** THE CITY OF SPARTA IS EXEMPT FROM FEDERAL, STATE, AND LOCAL TAXES. EXEMPTION CERTIFICATES WILL BE FURNISHED UPON REQUEST. MARK ALL SHIPMENTS AND INVOICES WITH PURCHASE ORDER NUMBER.

THIS PURCHASE AUTHORIZED BY:

Brid Hemmell  
City Administrator

5.25.2022

Date

COOKEVILLE HEATING & COOLING SERVICES, LLC.  
 347 EAST STEVENS STREET  
 COOKEVILLE, TN 38501  
 Phone: (931) 528-5514  
 Fax: (931) 526-2408



INVOICE NO

79659

CUST CITY OF SPARTA  
 PO BOX 30  
 SPARTA, TN 38583

SITE CITY OF SPARTA  
 37 E BOCKMAN WAY  
 SPARTA, TN 38583

ACCOUNT NO	INVOICE DATE	TERMS	DUPLICATE DATE	INVOICE #	JOB #	PAGE
CITY03	5/25/2022	Net 30	6/24/2022	79659	SC	1

ORDER 18734, PO 6746

RESOLUTION CHECKED FOR NO COOL AND ALARM SHOWING ERROR CODE. FOUND COMPRESSOR TRIPPING MAIN BREAKER. CHECKED ALL WIRES AND FOUND COMPRESSOR BAD. RETURNED AND RECOVERED REFRIGERANT. REMOVED EXISTING AND INSTALLED NEW COMPRESSOR, DRIER AND CONTACTORS. ADDED ACID AWAY, PRESSURIZED WITH NITROGEN AND CHECKED FOR LEAKS. PULLED VACUUM AND CHARGED SYSTEM WITH REFRIGERANT. CHECKED OPERATION, OK AT THIS TIME.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
16.00	SERVICE TECH #35	\$85.00	\$1,360.00
10.00	SERVICE TECH #57	\$60.00	\$600.00
10.00	SERVICE TECH #73	\$60.00	\$600.00
1	COMPRESSOR	\$4321.41	\$4,321.41
2	ACID AWAY	\$48.02	\$96.04
2	CONTACTOR	\$135.92	\$271.84
1	DRIER	\$171.05	\$171.05
2.00	R22 REFRIGERANT	\$2057.81	\$4,115.62
1.00	TORCH USE	\$30.00	\$30.00
2.00	SILFOS	\$16.13	\$32.26
1.00	RECOVERY CHARGE	\$40.00	\$40.00
1.00	VACUUM PUMP	\$30.00	\$30.00
1.00	NITROGEN	\$20.00	\$20.00
1.00	SERVICE MATERIALS	\$32.00	\$32.00
2.00	FUEL SURCHARGE	\$3.72	\$7.44

TOTAL AMOUNT \$ 11,727.66



*AGENDA ITEM #8*

CITY OF SPARTA, TENNESSEE  
6 LIBERTY SQUARE  
SPARTA, TN 38583

LOCATION CHANGE CERTIFICATE OF COMPLIANCE

Date 5/18/22

The Applicant(s) is/are

JAY MADI 4226 INC

The Applicant is a  sole proprietorship  corporation  general partnership  
 limited partnership, or  limited liability company

If other than sole proprietorship, list all names, titles and % of ownership of owners of this applicant.

PINJUBHAI PATEL - 100%

List the business address, property tax identification number and current zoning classification of the location in Sparta for which license is sought:

324 WEST BOCKMAN WAY SPARTA, TN 38583

Property owner of proposed location:

PINJUBHAI PATEL

Owner's address: 408 CHESTNUT RIDGE SPARTA, TN Zip Code: 38583

Property owner telephone number: 732-447-4073

Is property owned by applicant? YES Is property leased?  Term of lease?

Does applicant have an option to purchase the property?

If none of the above, explain:

Include a listing of persons having any interest, direct or indirect, in such premises.

If license is granted, what is the proposed opening date for this store? 7/1/22

Give name and address of any other business(es) in which owner(s) of applicant are actively engaged:

EZ FOOD MART ; 9555 CROSSVILLE HWY SPARTA, TN 38583

**NOTE: The City of Sparta must be notified by certified mail immediately of any changes in on-premises management, and completed individual questionnaires must be submitted with such notification.**

**CERTIFICATE OF COMPLIANCE  
RETAIL LIQUOR STORE**

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Pursuant to Tennessee Code Annotated, Title 57, §§ 57-3-208 and 57-3-213, this is to certify that:

Name of Applicant: PINTUBHAI PATEL

Home Address: 408 CHESTNUT RIDGE

SPARTA TN 38583  
(City) (State) (Zip)

Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

has made application for a Certificate of Compliance to sell retail alcoholic beverages in the City of Sparta, State of Tennessee, at \_\_\_\_\_

324 WEST BOCKMAN WAY SPARTA, TN 38583  
(Street Address of Liquor Store)

and that an investigation has been undertaken of the applicant's criminal record and of the compliance of said business with local law, ordinances or resolutions, and from said investigation the undersigned certified:

1. That the applicant or applicants who are to be in actual charge of said business have not been convicted of a felony within a ten-year period, immediately preceding the date of the application and, if a corporation, that the executive officers or those in control have not been convicted of a felony within a ten-year period immediately preceding the date of the application, and further, that it is the undersigned's opinion that the applicant will not violate any provisions of Tennessee Code Annotated, Title 57, Chapter 3;
2. That the applicant has secured a location which complies with all restrictions of the laws, ordinances and resolutions;

3. That the applicant or applicants have complied with the city's residency provisions;
4. That the issuance of this license will not exceed the numerical limit.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Mayor or Other Official Head of Municipality

MAJORITY OF CITY COUNCIL OR COMMISSION MEMBERS

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Member of Legislative Body of Municipality

MAIL TO:  
Tennessee Alcoholic Beverage Commission  
226 Capitol Boulevard Building  
Suite #300  
Nashville, Tennessee 37243-0755

\*Attach one (1) copy of a detailed site plan for the proposed business location of Applicant with information referenced in the City of Sparta prevailing ordinances and regulations including, but not limited to, Title 14 of the City of Sparta Municipal Code.

**Applicant must submit written documentation that confirms the business location complies with the distance requirements found in Section 8 of the City of Sparta Municipal Code with this application. The proposed location must exceed five hundred (500) feet as measured along a straight line from the nearest property line of any school or church to the front door of the liquor store.**

Applicant or applicants hereby state(s) that he or she meets all of the requirements for obtaining a State Liquor Retailer's License.

Each applicant or applicants hereby expressly agrees to comply with the provisions of the City of Sparta Municipal Code, Title 8, Chapter 3 and with all applicable state laws, rules and regulations.

**WARNING: THIS STATEMENT IS MADE UNDER OATH OR AFFIRMATION. FALSE STATEMENTS MAY BE GROUNDS FOR REJECTION OF THE APPLICATION OR SUSPENSION OR REVOCATION OF THE LICENSE.** (Additional applicant sheets should be attached if necessary).

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Signature of Applicant

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Home Street Address

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City and Zip Code

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Home Phone No.

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Signature of Applicant

---

Home Street Address

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City and Zip Code

---

Home Phone No.

---

Signature of Applicant

---

Home Street Address

---

City and Zip Code

---

Home Phone No.

[Signature]  
Signature of Applicant

408 CHESTNUT RD  
Home Street Address

SPARTA TN 38583  
City and Zip Code

772-447-4073  
Home Phone No.

Pintubhai Patel appeared

before me, subscribed and sworn to me this 19<sup>th</sup> day of May, 2022

Notary Public: [Signature] Commission expires: April 22, 2024

