

**CITY OF SPARTA
REQUEST FOR BIDS
BACKUP GENERATOR
SPARTA SENIOR CENTER**

The City of Sparta, Tennessee will receive sealed bids for the purchase and installation of a Backup Generator to be installed at Sparta Senior Center until 2:00 p.m. on Tuesday November 30th, 2021, at which time the bids will be publicly opened and read aloud. Bids are to be addressed to the City Administrator and delivered to the Sparta City Hall, 6 Liberty Square, PO Box 30, Sparta, Tennessee 38583, and must be enclosed in a sealed envelope and must be marked **“Bid for Generator”** on the front of the envelope. All bids must be signed.

The City of Sparta reserves the right to reject any or all bids, to waive any irregularities in a bid, or to accept that bid which in the judgment of the Board of Mayor and Alderman of the City of Sparta is in the best interest of the City. The purchaser also reserves the right to require a bidder to submit evidence of qualifications as may be deemed necessary by the Purchasing Agent.

For further information regarding submission of a bid contact the City Administrator at Sparta City Hall, 6 Liberty Square, PO Box 30, Sparta, Tennessee 38583, telephone (931) 836-3248.

The City of Sparta does not discriminate based on race, color or national origin pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d).

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Instructions to bidders:

In order to provide an accurate bid, vendors are encouraged to contact Sparta Public Works Director, Dillard Quick at 931-212-7231, to schedule a time to inspect the site where the generator unit is to be installed.

Generator unit must be NEW Natural Gas, 60 kW Generator and a NEW 400 Amp Automatic Transfer Switch that is a 3 phase, 120/240 volt. Bidder will also provide a bid for unit and installation of Generator and Automatic Transfer Switch. The city will be responsible for providing mount pad and trenching the ditch for the Conduit, and acquiring necessary permit(s) in order to perform the work and installation of new unit.

A guaranteed delivery time from the receipt of a written purchase order must be specified in the bid. No bid may be withdrawn for thirty (30) days from the date of the bid opening. Purchase orders will be issued only after approved by the Sparta Board of Mayor and Aldermen.

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Iran Divestment Act Tenn. Code Ann. 12-12-106

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to 12-12-106.

TOTAL BID FOR COMPLETION OF INSTALLATION OF NEW GENERATOR UNIT AND TRANSFER SWITCH \$ _____

_____ DOLLARS AND _____ CENTS

TOTAL BID FOR GENERATOR AND TRANSFER SWITCH ONLY \$ _____

_____ DOLLARS AND _____ CENTS

TOTAL FOR INSTALLATION ONLY \$ _____

_____ DOLLARS AND _____ CENTS

Time to complete job from issuance of Purchase Order _____

SIGNED _____ DATE _____

PRINT NAME _____ PHONE _____

COMPANY NAME _____ CELL _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

EMAIL ADDRESS _____

WARRANTY

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For Title VI and IX compliance, it is requested that the following information be voluntarily disclosed and returned with your bid:

GENDER _____ Male _____ Female

RACE _____ Caucasian African American

_____ Other (Please Specify

The City of Sparta does not discriminate based on race, color, or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000d)