



CITY OF SPARTA  
6 Liberty Square  
P.O. Box 30  
Sparta, Tennessee 38583  
931.836.3248  
931.836.3941 fax  
www.sparta-tn.gov

# AGENDA

## BOARD OF MAYOR AND ALDERMEN

*Thursday, March 21, 2024 - 5:00 PM  
Sparta City Hall, 2<sup>nd</sup> Floor*

1. Approval of the Minutes of the March 7, 2024 regular meeting.

### PROCLAMATIONS

2. Celeste Reed, Miss Basketball

### RESOLUTIONS

3. Resolution No. 24-594, a Resolution calling to sell certain surplus and seized items on GovDeals.

### PERSONNEL

4. Approve the promotion of Kayne Tollison to Water Foreman.
5. Approve the promotion of Arthur O'Connor to Trades Helper 2/ Meter Tech.
6. Authorize the solicitation of applications for Trades Helper.
7. Authorize the solicitation of applications for Electric Lineman.

### PURCHASING

8. Authorize the repairs to the 2017 New Way Front Loader Garbage Truck tailgate from Municipal Equipment, Inc. in the amount of \$27,000.00.

### MISCELLANEOUS

9. Department head reports

### BEER BOARD

*Procedural Note: Suspend meeting of Board of Mayor and Aldermen  
Convene as Beer Board*

1. Application for Off-Premises beer permit. Shehata Zakher D/B/A Power Fuel 91, LLC located at 305 S. Young, Sparta, TN 38583.

*Procedural Note: Declare business of Beer Board finished  
Reconvene as Board of Mayor and Aldermen*



10. Other NEW business.
11. UNFINISHED business
12. Citizens Comments from Sparta Citizens (3-minute limit).
13. Adjourn.

*The City of Sparta is an equal opportunity provider and employer.*

# *MINUTES*

March 7, 2024

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 7th day of March 2024, with Mayor Jerry Lowery presiding.

**Members Present**

**Members Absent**

- Vice-Mayor Bobby Officer
- Alderman Jim Floyd
- Alderman Brian Jones
- Alderman Travis McBride
- Alderman Judy Payne
- Alderman Brent Young

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kirk Young	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Tonia Wilson	Finance Director	Present
Belva Bess	Electric Manager	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Travis McBride opened with a prayer. Bobby Officer led the Pledge of Allegiance by request of the mayor.

Mayor Lowery removed items #11 and #12 from the agenda, regarding parades and parade routes.

There was a motion by Alderman Payne with a second by Alderman Young to approve the minutes of the February 15, 2024 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve Ordinance No. 24-972 on second and final reading, an Ordinance to amend Title 18, Chapter 1, paragraph 18-107, subparagraph (4), protection of treatment plant effluent, Table "A" (setting a permanent location of posted limits) pertaining to the Sparta Industrial Pretreatment Program. The roll call was as follows:

- Alderman Floyd.....Yes
  - Alderman Jones.....Yes
  - Alderman McBride.....Yes
  - Vice-Mayor Officer.....Yes
  - Alderman Payne.....Yes
  - Alderman Young.....Yes
  - Mayor Lowery.....Yes
- The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve Ordinance No. 24-973 on second and final reading, an Ordinance amending Title 5 of the Sparta Municipal Code by adding Chapter 7, adopting and levying a Hotel / Motel Tax within the city limits. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman McBride to approve Resolution No. 24-593, a resolution amending the City of Sparta Human Resources Manual, Section 5, amending Part "P" on personal day leave. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve renewing the sewer sludge hauling contract with TDS, Inc. for another year. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the Finance Director's financials. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the hiring recommendation of Billy Corey Goodwin for the position of Truck Driver for the Street Department. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Young with a second by Alderman Payne to approve the application for Reserve Police Officer for Terry W. Langford. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor with a second by Alderman Payne to approve the purchase of a 225KVA transformer from TVTGB purchasing contract #172 in the amount of \$15,530.00 for Jason Lewis for a rapid EV charging station. This will be paid for by Jason Lewis. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to authorize the solicitation of bids for the installation of the backup generator purchased for the water plant. All voted "Aye" by voice vote. Motion passed.

Department heads placed their reports in the agenda and Aldermen asked questions.

There was a motion by Alderman Young with a second by Vice-Mayor Officer to authorize the donation of \$200.00 to the White County Fair Board's Ms. Cynthia Gist for her Senior Miss TN competition costs. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to authorize the mayor to conduct discussions with realtors regarding property for extending our park programs. All voted "Aye" by voice vote. Motion passed.

No citizens comments were heard.

No additional items were discussed:

- Caboose artwork
- Gresham Smith Contract for Splash Park

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman Young. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:22P.M.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

*AGENDA ITEM #3*

## RESOLUTION

<b>A RESOLUTION OF THE CITY OF SPARTA, TENNESSEE TO DECLARE CERTAIN PROPERTY OWNED OR SEIZED BY THE CITY TO BE SURPLUS TO THE CITY'S NEEDS AND DIRECTING DISPOSAL OF SAME.</b>	RESOLUTION # 24-594
	Requested By: Department Heads
	Prepared By: Tonya Tindle, City Administrator
	Approved as to form and correctness:  _____
	Caroline Sapp, City Attorney
	Date Passed:
Minute Book	Page

**WHEREAS**, the City of Sparta has identified some city-owned or seized property as being surplus to the needs of the City and has determined it to be in the public interest to offer them for sale.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen as follows:

**Section 1. Property declared surplus to the needs of the City Government.**  
The following described property is hereby declared to be surplus to the needs of the city.

- a) Old Police Duty Gear – Police
- b) Old Police Car Equipment - Police
- c) Various Seized or found property – Police
- d) Old Sound Equipment from amphitheater – General Fund
- e) 2004 Dodge 1500 Truck vin#1D7HA18K85J572193 – Water
- f) 2005 Dodge 1500 Truck unknown vin# - Water
- g) 1997 Chevrolet Truck vin#1GCEC14WDV245126 – Street
- h) 2001 Chevrolet Truck vin#1GCEC14W61Z295636 – Street
- i) 2006 John Deere Gator vin#MOHXOPA010666 – Street
- j) 1972 John Deere Backhoe vin#510-D333733T – Street
- k) 1998 Intrl Garbage Truck vin#1HPSCAAN8WH572074 – Solid Waste
- l) 2004 Mack Garbage Truck vin#1M2K189C24M02523 – Solid Waste
- m) 1998 Coats Tire Changer – Public Works
- n) 2008 Ford F250 Truck vin#1FTSW21518ED04000 – Public Works
- o) 2005 GMC Truck vin# 1GTHK24U35E212178 – Street



Section 2. **Mayor directed to dispose of surplus property.** The mayor is hereby directed to allow the sale of above items on Govdeals.com auction site.

**READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

**CITY OF SPARTA**

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST:

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

*AGENDA ITEM #4*

Water foreman, Jacob Roberts, turned in his resignation on March 18, 2024.

Please approve the promotion of Kayne Tollison from Trades Helper 2/ Meter Tech to fill his position.

*AGENDA ITEM #5*

Please approve the promotion of Arthur O'Connor to Trades Helper 2/ Meter Tech from Trades Helper 1 to fill the position left vacant from the promotion of Kayne Tollison to the position of Water Foreman.

***AGENDA ITEM #6***

Please authorize the solicitation of applications for the position of Trades Helper 1 left vacant from the promotion of Arthur O'Connor to Trades Helper 2/ Meter Tech.

*AGENDA ITEM #7*



Jonathan Sims turned in his resignation on March 18, 2024.

Please authorize the solicitation of applications for the position of Electric Lineman, due to this vacancy.

*AGENDA ITEM #8*

## Willie Cason

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**From:** therman@meieq.com  
**Sent:** Tuesday, March 12, 2024 10:06 AM  
**To:** jwarren@meieq.com; service@meieq.com; ecox@meieq.com; Willie Cason  
**Subject:** City of Sparta

**[EXTERNAL EMAIL]** CAUTION: This is an external email that originated from outside our email system. Do not click links or open attachments unless you recognize and trust the sender. If in doubt, call sender at a number you already know before clicking links or attachments.

Estimate to replace the tailgate on a 40FEL New Way Serial #15078F-1-17, estimated at \$27,000 . The labor and repairs would need to be completed at the Louisville location.

Please feel free to contact us if you have any further questions.

Thanks,

### Tonya Herman

*Office Manager - Tennessee*

*Cell 615-653-7688*

*Office 865-689-1994*

*1506 West College Street*

*Murfreesboro, Tennessee 37129*

**Email:** [therman@meieq.com](mailto:therman@meieq.com)

Lonnie's  
Frontloader



### Municipal Equipment, Inc.

6305 Shepherdsville Rd Louisville, KY 40228

PO Box 197809 Louisville, KY 40259

Office: 800-248-7590 • Fax: 502-962-6499

[www.municipalequipmentinc.com](http://www.municipalequipmentinc.com)

## *Miscellaneous Information*

## Tonya Tindle

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**From:** Mike O'Neal  
**Sent:** Monday, March 18, 2024 10:42 AM  
**To:** Tonya Tindle  
**Subject:** 03/21/2024 Board Meeting

Commercial Steady

33 West Bockman Way ( "Old Sparta Hardware" Falling Building ) has been deemed a hazardous building. Property owners insurance company is in control at this time.

Residential Steady

Municipal Code No cases or issues at this time.

**Mike O'Neal**

*Codes Enforcement Officer*

City of Sparta

Phone: 931-836-3248

6 Liberty Square Sparta TN 38583

Email: m.oneal@spartatn.gov



THIS MESSAGE CONTAINS CONFIDENTIAL INFORMATION OF THE CITY OF SPARTA. UNAUTHORIZED USE OR DISCLOSURE IS PROHIBITED.

## Sparta Electric System

3/1/2024 to 3/18/2024

- Outages- Bockman Way – Truck hit pole, jumper broke and phase down 523 Clarksmill Dr, 424 Town Creek- Wire down, Brown St- tree fell, 322 Gaines St- connection
- Dropped services and reconnected – 245 E Bronson St
- Sub-station work
- Removing old phone lines wrapped around poles
- Dropped Service to 33 W Bockman Way
- Removed transformer from pole – 130 S Camp Heights set new Primary pole- replaced Primary Pole and set new transformer – 129 S Camp Heights
- Installed new transformer- 25 S Camp Heights
- Dropped services and reconnected – 574 S Young St
- Replaced Primary Poles – 100 S Camp Heights
- Replaced transformer – 209 E Bronson St
- Meeting in Cookeville with APPA with representatives from Smithville Electric and Cookeville Electric
- Installed new service – 219 E Bronson St- New Construction
- Installed new service- 658 N Edgewood Dr- New Construction
- Removed all traffic light monitors- took to Cookeville for testing and reinstalled
- Installed brackets for flags on St Light poles- Bockman Way
- **Street and Security Light Maintenance**
- **Underground Locates**

**Kirk's Notes March 7th thru March 21<sup>st</sup>**

**Calls:**

March 8th Medical 20 Cedar Bend St

March 8th Medical 135 South Highland Dr

March 9th Fire Investigation 235 Mose Dr

March 10th Fire Alarm 2259 Country Club Rd

March 10th Fire Alarm 203 Horizon Dr

March 11th Medical 179 Mose Dr

March 11th LZ Setup 401 Sewell Dr

March 12th MVA South Young St @ Panther Dr

March 13th MVA 202 Sam Walton Dr

March 14th MVA West Bockman Way @ Mayberry St

March 15th LZ Setup 401 Sewell Dr

March 15th MVA 337 West Bockman Way

March 17<sup>th</sup> Medical 267 Allen Dr

March 17<sup>th</sup> False Alarm 5535 McMinnville Hwy

March 17<sup>th</sup> LZ Setup 401 Sewell Dr

March 18<sup>th</sup> LZ Setup 401 Sewell Dr

**Totals:**

Medical - 4

Fire Investigation - 1

Fire Alarm - 3

LZ Setup - 4

MVA - 4

**Other:** At Sparta station 1. Had Tactical Officer Training March 11th



CITY OF SPARTA  
**POLICE DEPARTMENT**



TENNESSEE

323 E. Bockman Way Sparta, TN 38583  
P (931) 836-3734 F (931) 836-3086

**Board Notes**

Calls for March 290

Total Calls 2023 1324

Nick Dunn and Andrew Coros attended Legal Issues in Use of Force class in Algood, TN

Brent Copeland and Andrew Corso attended PTSD and Suicide Prevention Class in Lebanon, TN.

Had a meeting with YMCA and Marty Selby for the Blue Light Ride to raise money for shop with a cop event.

Inservice training classes have started for officers.

*A. McCoy + D. Moore assisted in road block in Clarkrange, TN. (Part of THSO grant)*



## Public Works

March 21, 2024

### WATER OPERATING

Repaired several main line and service line leaks.

Change out water meters.

Installed new meter on Millers point due to right of way issues.

Spread gravel at shop in muddy areas.

Will begin system wide flushing of water mains per TDEC in April.

Serviced equipment.

On going cross connection and backflow testing.

Repaired yards and roads due to leaks.

Helped mechanics in shop.

### WATER PLANT

Generator set in place and working with contractors for specs to send out for bid.

Sludge still an issue. Working with H&D for possible solutions.

CCR complete and sent to customers and on web site.

Employees preparing for state operator exam.

### SEWER OPERATING

Locates for contractors and utilities.

Checked pump stations daily. Maintenance on above and underground stations as well.

8 work orders.

Serviced all above and below ground pump stations.

Met with H&D about grant work, possible new pump stations and rehab work per consent order.

### SEWER PLANT

Plant is operating at normal capacities.

Still contracting out sludge to be hauled to Red Boiling Springs.

## STREET DEPARTMENT

Work in progress installing river rock in flower beds on square.

Installed new flat bed on truck 77 since truck 27 was decommissioned.

Cleaned up at ballfields in order to begin mowing.

Started mowing parts of square, fertilized yards and mowed areas in need.

Sprayed for weeds in areas we don't mow.

Purchased new air compressor and installed at the press for trucks.

Cleaned out storm drains of debris for incoming rain.

Installed parking curbs at Polk St. fire department parking lot.

Patched pot holes around town.

## SANITATION

Both road tractors are hauling trash to Morrison.

Newer rear load needs repairs to tail gate. Work must be completed in Louisville Ky.

Back-up rear load repairs are complete and using truck daily.

Brush is picked up as calls come in.

# **City Administrator Report**

## **March 21, 2024**

## TDOT GRANTS

### TDOT Multimodal Access Grant- Along the West side of North Spring Street from Bockman Way to Turntable Road

\*\*\* No Status change on this project since the March 7, 2024 meeting.

- Contract has been approved and signed by the City and TDOT.
- Working on NEPA and Section 106 Assessment
- Project Description – The proposed SR289/North Spring Street Sidewalk Enhancement Project will improve a 4,130-foot section of road between the intersection of SR289 and the intersection of SR1 and Turntable Road. This is Phase 1 of providing safe pedestrian travel from residential areas and businesses to medical facilities including dental offices, medical doctor's offices, and St. Thomas Highlands Hospital as well as White County High School, White County Middle School, Sparta YMCA/Recreational Complex, restaurants, convenient stores, and churches. Most of the proposed project section has no existing sidewalk. In the small portions of the sections that do, the sidewalks are deteriorating and are not ADA compliant. The proposal is to add curb, buffer, and sidewalk to this route, as well as ADA compliant ramps, crosswalks, and signalization to enhance pedestrian safety. Future Phase 2 of this project would extend the work of this phase north to St. Thomas Highlands hospital and doctor's offices at the intersection of SR 289 and Sewell Drive.
- Anticipated costs at this time ((TDOT - \$950,000.00 (95%)) ((City – at least \$50,000.00 (5%))
- \*\*\$1,000,000.00 is maximum amount of grant, meaning that if costs increase above \$1,000,000.00, the city will have to pay the initial \$50,000.00 plus any amount over \$1,000,000.00.
- Request for Qualifications approved by TDOT and was sent out on January 27, 2023.
- Gresham Smith & Partners Engineering firm has been selected per the procurement process and contracts were signed at the March 7, 2024 meeting.
- Wisner Consultants have conducted the environmental survey.
- Anticipated completion date is Fall 2025.

## Tennessee Housing Development Agency Grant

### H.O.M.E. (Home Investment Partnerships Program) (HUD)

\*\*\* NO Status change on this project since the March 7, 2024 meeting.

- Project Description – To provide rehabilitation of existing single-family housing units within the boundaries of Sparta, TN. Each project selected will be rehabilitated to the international building code and laws and ordinances of Sparta, TN. If the project cannot be rehabilitated to code standards within the allowed funds per project, the home will be demolished and reconstructed. All projects will be for existing family homes which are the principal residences of low-income households. All homeowners will sign a forgivable loan (deed of trust).
- Grant Award Amount - \$375,000.00 (no city match)

- This project is to accomplish two demolitions: 346 Burley Street & 225 S. Camp Heights.
- Environmental Reviews for first two home grant applicants approved and scheduled the bid openings for 346 Burley Street and 225 S. Camp Heights Drive on April 18, 2023.
- Bids came in over budget and White County shared their THDA funds with City to complete the demo and rebuild of both houses.
- House at 346 Burley Street has been demolished.
- Houses at both addresses have been completed.
- Awaiting final Reimbursement from State.

## **2022 Community Development Block Grant (CDBG) Grant**

**Communities Development Grant** – Administered by UCDD

**\*\*\* No Status change since the March 7, 2024 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC.
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.

## **In-house Construction Projects**

**Lights for Carter Street Walking Trail**

**\*\*\* No Status change since the March 7, 2024 meeting.**

- Project Description – Purchase of twenty-nine (29) Decorative Lights and electrical supplies for Walking Trail improvements beginning at the Pedestrian Walking Bridge at South Carter Park and extending all along North Carter Street. The Public Works Department will extend the sidewalk Street from its termination point up to meet the end of North Carter Street. The Public Works Department and Electric Department will work together to install the lights.
- Project Cost – ((\$106,640.00 – lights (already purchased and delivered)) (est. \$5,000 – concrete)
- Tentative Completion Schedule – Summer 2024

**Railroad Walking Bridge Rehab**

**\*\*\* No Status change since the March 7, 2024 meeting.**

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.

- Tentative Completion Schedule – Spring 2024

#### **Gaines Street handicapped sidewalks**

\*\*\* No Status change since the March 7, 2024 meeting.

- This street is in need of paving and will have to be milled beforehand. Sidewalks will be installed after street is paved.

#### **Ymca Generator**

\*\*\* No Status change since the March 7, 2024 meeting.

- We are in the process of receiving quotes for electrical installation.

#### **Water System Hydraulic Study**

\*\*\* No Status change since the March 7, 2024 meeting.

- The current water study we have was completed by Hethcoat and Davis Engineers in approximately 2008. TDEC is now requiring more information to install and upgrade our water lines. This study is necessary to keep our water lines up to date.
- Contract with Hethcoat & Davis Engineers to conduct study was approved at the March 7, 2024 board meeting.
- Gis and Electric gathering information needed for the study.
- Hethcoat & Davis completing study at this time.

#### **Taft Church Turn Signal**

\*\*\* NO Status change since the March 7, 2024 meeting.

- There is discussion with TDOT regarding installing a second left turn signal. The needed upgrades to the light are being evaluated and a cost estimate was sent to the State. TDOT is willing to work with us on the design and possible cost sharing.

#### **Water Plant Flocculators Upgrade**

\*\*\* No Status change since the March 7, 2024 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 7, 2024 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.

#### **Water Plant Sludge Belt Press**

\*\*\* No Status change since the March 7, 2024 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 7, 2024 board meeting.

### Splash Pad Park

\*\*\* No Status change since the March 7, 2024 meeting.

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field in progress.

### Relocation of Dog Pound

\*\*\* No Status change since the March 7, 2024 meeting.

- Getting quotes for materials and concrete to erect new dog pound.
- Materials ordered and awaiting delivery.
- In process of preparing to form up concrete pad.

## Street Paving

\*\*\* NO Status change since the March 7, 2024 meeting.

- Additional roads were paved during Fall Break and then striped.
- Various parking lots have been sealed and re-striped.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

## Sewer

### Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid
- \*\*3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.

- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.

#### **Vacant 205 W. Bockman Way Building**

\*\*\* Status change since the March 7, 2024 meeting.

- Upon re-evaluating the pavilion, the structure will have to be demolished and reconstructed. We have applied for a Healthy Grant with the State to get this underway.

#### **Vacant 136 Baker Street Building**

\*\*\* No Status change since the March 7, 2024 meeting.

- Douglas Cherokee elderly housing has been contacted regarding the purchase

#### **Legal and Contracts**

- Senior Citizens Building Lease agreement – Approved at February 15 meeting.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD.
- Hotel / Motel / Air BNB tax – Ordinance passed on second reading, March 1, meeting.



*BEER BOARD*

Applications for (Check One):

- On-Premises
- Off-Premises
- On and Off Premises
- Manufacturing/Retail



APPLICATION FOR BEER PERMIT  
 State of Tennessee  
 City of Sparta

I hereby submit this application for a permit to sell, store, manufacture, or distribute beer or other beverages authorized to be sold, stored, manufactures or distributed under the provisions of Tennessee Code Annotated §57-5-101 et seq. and base my application upon the answers to the following questions:

1 Full name of applicant (owner): Shehata Zakher

2 Applicant's Social Security #: [REDACTED] = of Birth: [REDACTED]  
 Driver's License: [REDACTED] Home Telephone: [REDACTED]

3 Present home address: 108 silver birch Ln Laverne TN 37086

4 Previous address(es) (within last 10 yrs.): 697 holland Ridge Dr Laverne TN 3708  
9180 morning Ridge Rd Cardova TN 38016

5 Type of Ownership:  
 Person  Partnership  Corporation  Limited Liability Company

List all persons, partnerships, corporations, or limited liability companies having at least a 5% ownership interest in the business (attach additional sheet if needed)

Shehata Zakher

6 Name the business will operate as: Power Fuel 91 LLC

7 Location of business by street address or other geographical description:  
305 S Young St Sparta TN 38583

Phone number of the business: [REDACTED]

8 Specify the identity and address of the person to receive annual privilege tax notices and any other communication from the City: Shehata Zaker (owner)  
108 silver birch Ln La Vergne TN 37086

9 Give name and address of property owner, if other than business owner: \_\_\_\_\_  
Ava Carlos LLC / 308 Canonbury way Murfreesboro, TN, 37128

10 Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by TCA §57-5-103 (a) (4) within the same building? \_\_\_\_\_ Yes \_\_\_\_\_ No

11 Give name, date of birth, and address of any manager other than the applicant: \_\_\_\_\_  
N/A Only the Applicant so far

12 Has any person having at least a 5% ownership interest, any of the managers listed in question 11, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years?  
Yes \_\_\_\_\_ No 5 years ago

13 Has this owner of the owners' organization had a beer permit revoked, suspended, fined, or denied in the State of Tennessee? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, specify where, when, and why:  
\_\_\_\_\_  
\_\_\_\_\_

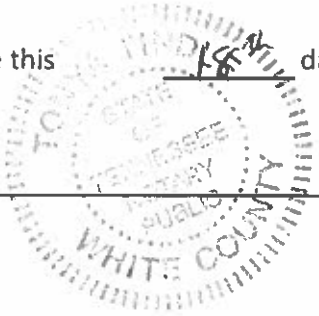
14 Give the name, relationship to applicant (if applicable) and address of the former beer permit holder at this location:  
N/A

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the last ten (10) years. I may also aware that I shall not be issued a permit or my permit shall be revokes if my business location causes traffic congestion or interferes with schools, churches, or other public health, safety and morals.

[Signature]  
Signature of Applicant/Owner (or Authorized Corporate Officer)

Sworn to and Subscribed before me this 15<sup>th</sup> day of March, 2024.

[Signature]  
Notary Public



3/23/27  
My Commission Expires



CITY OF SPARTA  
**POLICE DEPARTMENT**



TENNESSEE

323 E. Bockman Way Sparta, TN 38583  
P (931) 836-3734 F (931) 836-3086

**Application for Beer Permit**

Re: Shehata Zakher D.B.A. Power Fuel 91 LLC

On 03/18/2024 I conducted a records check for Shehata Zakher in reference to an application for Beer Permit. I located a record from Shelby County, TN on 03/04/2019 where Mr. Zakher was charged with a liquor law violation. Report states defendant did not check an id before alcohol was sold to undercover informant.

No other criminal records were located.

A handwritten signature in black ink, appearing to read "Nick Dunn".

Nick Dunn

Chief of Police