



CITY OF SPARTA  
6 Liberty Square  
P.O. Box 30  
Sparta, Tennessee 38583  
931.836.3248  
931.836.3941 fax  
www.spartatn.com

# AGENDA

## BOARD OF MAYOR AND ALDERMEN

*Thursday, October 3, 2024 - 5:00 PM*  
*Sparta City Hall, 2<sup>nd</sup> Floor*

1. Approval of the Minutes of the September 19, 2024 regular meeting.
2. Erbie Price to address the Board with concerns regarding flooding on his property.

### PURCHASING

3. Authorize the proposal for new computer software for Local Government.

### PERSONNEL

4. Approve the hiring recommendation for the position of Brush Truck Driver for the Public Works – Solid Waste Division.
5. Approve the hiring recommendation for the position of Sanitation Truck Driver for the Public Works – Solid Waste Division.

### LEGAL

6. Authorize property tax change of assessments.

### MISCELLANEOUS

7. Department head Reports.
8. Other NEW business.
9. UNFINISHED business
10. Citizens Comments from Sparta Citizens (3-minute limit).
11. Adjourn.

*The City of Sparta is an equal opportunity provider and employer.*



# *MINUTES*

September 19, 2024

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 19th day of September 2024, with Mayor Jerry Lowery presiding.

**Members Present**

Vice-Mayor Bobby Officer  
Alderman Jim Floyd  
Alderman Hoyt Jones  
Alderman Travis McBride  
Alderman Judy Payne  
Alderman Brent Young

**Members Absent**

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kirk Young	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Tonia Wilson	Finance Director	Present
Belva Bess	Electric Manager	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Mayor Lowery led the meeting in a moment of silence for the untimely death of Lonnie Emerton, a 41- year employee of the City of Sparta. Bobby Officer led the Pledge of Allegiance by request of the mayor.

There was a motion by Alderman Payne with a second by Alderman Jones to approve the minutes of the September 5, 2024 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

Mayor Lowery administered the oath of office to the new police officers, Aaron Light and Michael Shank.

There was a motion by Alderman Payne with a second by Alderman McBride to approve Ordinance No. 24-982 on second and final reading, an ordinance to amend Title 15 Chapter 5 of the Sparta Municipal code pertaining to the requirements for public advertising and competitive bidding of purchases as authorized by TCA 12-3-1212(b). The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Arrived Late  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Jones to Resolution No. 24-601, a resolution to declare certain property owned or seized by the city as surplus property and directing disposal of such on Govdeals. The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Arrived Late  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Floyd with a second by Vice-Mayor Officer to Resolution No. 24-602, a resolution to endorse the use of visual surveillance devices to enhance law enforcement in the City of Sparta. The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Jones with a second by Alderman McBride to approve the purchase of a 2025 Chevrolet 3500 HD 4WD Crew Cab Truck from Wilson Motors in the amount of \$55,967.64 for the Street Department. This was a budgeted item and on State Contract #209. The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Jones to approve the hiring recommendation of Eric Golden for the position of Water Plant Operator. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Alderman Payne to approve the abandonment of approximately .25 acres of property located at approximately 755 Oakland Drive and quitclaim it to the adjoining property owners, Jeff and Kim Young. All voted "Aye" by voice vote. Motion passed.

The mayor declared the Board to be in session as the Beer Board.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the application for an on-site beer permit for Javier Ortiz D/B/A 1938 Social located at 109 West Bockman Way. All voted "Aye" by voice vote. Motion passed.

The mayor declared the session of the Beer Board closed.

Department heads placed their reports in the agenda and Aldermen asked questions.

Citizens comments were heard by Erbie Price.

No additional items were discussed.

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Vice-Mayor Officer. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:16P.M.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

***AGENDA ITEM #2***

## AGENDA ITEM #2

Erbie Price to address the Board regarding flooding issues on his property.

***AGENDA ITEM #3***



**SOFTWARE FOR ALL DEPTS**

GENERAL LEDGER	\$4,243.20	\$7,345.78 ELECTRIC
PAYROLL	\$6,772.80	\$7,345.78 WATER
BACKPACK - ONLINE PAY	\$0.00	\$7,345.78 GENERAL FUND
PURCHASING	\$2,529.60	
FIXED ASSETS	\$5,712.00	
SQL USERS DATABASE	\$2,643.75	
SETUP & CONFIGURATION	<u>\$136.00</u>	
	<b>\$22,037.35</b>	

**SOFTWARE FOR UTILITY DEPTS**

INVENTORY	\$7,480.00	\$8,160.00 ELECTRIC
JOB COSTING	<u>\$8,840.00</u>	\$8,160.00 WATER
	<b>\$16,320.00</b>	

**SOFTWARE FOR GENERAL FUND**

PROPERTY TAX	\$2,529.60	\$2,860.85 GENERAL FUND
CREDIT CARD READER	<u>\$331.25</u>	
	<b>\$2,860.85</b>	

TOTAL COSTS	<b>\$41,218.20</b>	<b>\$15,505.78 ELECTRIC</b>
		<b>\$15,505.78 WATER</b>
		<b><u>\$10,206.63</u> GENERAL FUND</b>
		<b>\$41,218.20</b>



**Sales Proposal**  
**For**  
**City of Sparta**  
**Friday, September 20, 2024**

**Proposal Information**

If you are receiving this proposal for budgetary purposes, please add 10% to the final proposal cost to cover any fiscal year increases.

- \*If the number of logins accessing LGC's software exceeds the number of logins you are licensed for, additional license and annual support charges will apply.
- \*LGC's software is designed to run on the most current technology. Older operating systems and workstations may not provide the best possible user experience.
- \*NextGen runs in a Microsoft SQL database, which must be purchased in order to use NextGen.
- \*A Microsoft SQL CAL is required for any workstation needing access to NextGen.
- \*Microsoft SQL is server specific. You are not required to purchase it for each software package.
- \*The Nextgen software is developed to use the latest technology in laser printing. Older technologies such as dot matrix or line printers are not compatible.
- \*Sparta is responsible for making certain that the existing hardware meets the minimum specifications to run LGC's NextGen software. Please see the hardware specification sheet.

## Software

Application Software Windows Multi-User			
Nextgen-General Ledger		4,243.20	÷3
*Annual use and remote support fee is \$4,352.00			All depts
Nextgen-Payroll		6,772.80	÷3
*Annual use and remote support fee is \$6,936.00			All depts
Nextgen-Purchasing		2,529.60	÷3
*Annual use and remote support fee is \$2,992.00			All depts
Nextgen-Fixed Assets		5,712.00	÷3
*Annual use and remote support fee is \$3,536.00			All depts
Nextgen-City Property Tax		2,529.60	
*Annual use and remote support fee is \$6,256.00			General Fund
Backpack - Online Pay - Including W-2 E-Delivery		0.00	
<p>*Online Pay Info integrates with NextGen Payroll and gives your employees the ability to view pay information online. Employees can sign up for text and email notifications that will include gross, net, and year to date payroll information. Payroll information is automatically available online when the payroll process is complete. With NextGen Payroll, your employees can view the following:</p> <ul style="list-style-type: none"> <li>• Paycheck</li> <li>• Deductions</li> <li>• Leave Balances</li> <li>• W-2</li> <li>• 1095C</li> <li>• W-4</li> </ul> <p style="text-align: center; margin-left: 150px;">All depts</p> <p>*Includes IRS Electronic W-2 Delivery.</p> <p>*Safe Harbor allows employees to opt in for electronic delivery of W-2's.</p> <p>*For employees who don't opt in for W-2 electronic delivery, customer can manually print W-2s locally, or use the single click first class print &amp; mail service from My Benefits Channel (MBC). Pre-printed forms/envelopes must be purchased separately from MBC. LGC will not provide W-2 forms to customers using this service.</p> <p>*MBC's W-2 Print &amp; Mail Rates:</p> <p>*First class print &amp; mail during non-peak delivery is \$1.95 per W-2.</p> <p>*First class print &amp; mail during peak delivery (the day of any Federal or State deadline and the preceding 6 calendar days) is \$3.45 per W-2.</p> <p>*Annual use and support fee will be \$842.00 per year. Price is based on 100 employees at \$8.42 per employee, per year.</p>			

<b>Application Software Windows Multi-User</b>		
Nextgen-Inventory Control		7,480.00
*Annual use and remote support fee is \$3,944.00	Utility Depts	
Nextgen-Job Costing		8,840.00
*Annual use and remote support fee is \$2,992.00	Utility Depts	
<b>Application Software Windows Multi-User</b>		<b>38,107.20</b>
<b>Total Software Cost</b>		<b>38,107.20</b>

### Hardware

<b>Miscellaneous Components</b>		
(1) PAX A80 Credit Card Reader	General Fund	331.25
<b>Miscellaneous Components Total</b>		<b>331.25</b>
<b>SQL Database</b>		
(1) SQL 2019 Standard Database Open License	All depts	1,106.25
(6) SQL 2019 Standard Open CAL per User	All depts	1,537.50
<b>SQL Database</b>		<b>2,643.75</b>
<b>Total Hardware Cost</b>		<b>\$2,975.00</b>

### Miscellaneous

<b>Setup &amp; Configuration</b>		
(1) Setup & Configuration	All depts	136.00
<b>Setup &amp; Configuration Total</b>		<b>136.00</b>
<b>Total Miscellaneous Cost</b>		<b>136.00</b>

<b>Total Proposal Cost:</b>	<b>\$41,218.20</b>
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Prices are good for thirty (30) days. Contact the Marketing Department for price renewal.

<b>Annual Use and Support Fee:</b>	<b>\$31,850.00</b>
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\* This **Annual Use and Support Fee** is not included in the proposal cost listed above and will be prorated from the date of installation through the end of the current fiscal year.

**Annual Use and Support Fee**

Annual Use and Support Fees for each software package will be billed after the first day of training. If LGC's software is installed on third party hardware, additional charges may apply. *Annual Use and Support Fees are due on July 1st of each year and are prorated from the first day of training through the end of June of the current fiscal year. Software use and support fees are based on the current year's support rate and are subject to change July 1st of each year. Full software use and support fees recur annually.*

**Software, Installation, and Training**

Software, installation, and training charges for each package will be billed after the first day of setup.

**Hardware**

**Hardware returns are subject to a 10% restocking fee.**

Hardware is subject to availability. Upgrades and additional products are available upon request. **All hardware will be billed no later than 90 days from the date your order was accepted. All hardware will be billed immediately after delivery.** In addition to the hardware cost included on this proposal, other cost that you may incur are terminal cable, cable installation, internet service, etc. Cable installation is the responsibility of the customer. LGC's hardware comes with a one-year onsite warranty within our coverage area. Depot options are available for customers outside our coverage area. After the one-year warranty has expired, you may choose to enter into a Hardware Maintenance Agreement with LGC. LGC reserves the right not to offer maintenance contracts on special ordered hardware.

**Third Party Hardware**

If LGC's software is installed on third party hardware, additional charges may apply.

**Third Party Software**

LGC is not an authorized support center for any third-party software packages. This includes packages such as Microsoft Office. The price of these packages includes installation and instructions on how to start the programs as well as any tutorials that might be included from the manufacturer. We can supply a list of organizations that offer support on a per call, fee basis. Third-Party Software packages that are opened cannot be returned. LGC cannot guarantee the functionality or compatibility of third-party products purchased from other vendors.

***AGENDA ITEM #4***

APPLICATION ~~RESERVE POLICEMAN~~

with the

# CITY OF SPARTA, TENNESSEE

6 Liberty Square PO Box 30 Sparta Tennessee 38583

**THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER.**

The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status.

**Overview of the hiring and employment process:** This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
- All Applications are a matter of public record.
- If you need accommodation in order to complete this Application, please notify the City of Sparta.

## GENERAL INFORMATION

DATE 9-25-24

Have you applied with the city before?

Yes

No

## PERSONAL INFORMATION

NAME

Brown  
Last

Jackie  
First

J  
Middle

PHONE #: Home (931) \_\_\_\_\_

Cell ( ~~931~~ ) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Street

City

State

ZIP Code

Do you have a legal right to work in the U.S.?

Yes

No

Are you over the age of 18?

Yes

No

~~Are you currently a certified law enforcement officer in the state of Tennessee? YES  NO~~

~~Are you currently or have you ever been a certified law enforcement officer in another state? If yes, list where you attended the academy, the date, the state, and your P.O.S.T. certificate number and include a copy of your certificate. NO~~

***AGENDA ITEM #5***



# APPLICATION FOR EMPLOYMENT

with the

## CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

**THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER.**

The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status.

**Overview of the hiring and employment process:** This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

Prior to completing this Application, be sure to read the JOB DESCRIPTION of the position for which you are applying. As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
- All Applications for Employment are a matter of public record.
- If you need accommodation in order to complete this Application, please notify the City of Sparta.

### GENERAL INFORMATION

DATE 9-18-24 POSITION DESIRED TRUCK DRIVER SANITATION

ARE YOU APPLYING FOR:  Full Time  Part Time  Temporary

IF PART TIME, WHAT DAYS / HOURS ARE YOU AVAILABLE? \_\_\_\_\_

Have you applied with the city before?  Yes  No

### PERSONAL INFORMATION

NAME PAZ Antonio FERNANDEZ  
Last First Middle

PHONE #: Home ( ) \_\_\_\_\_ Cell (931) \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State ZIP Code

Do you have a legal right to work in the U.S.?  Yes  No

Are you over the age of 18?  Yes  No

***AGENDA ITEM #6***

(4.00)

# WHITE COUNTY CERTIFIED ASSESSMENT CHANGE NOTICE

## CHANGE IN PERSONAL PROPERTY APPRAISAL FOR TAX BILLING

TAX YEAR: 2023 1000

DATE:

DIST  MAP  GRP **C** CTL MAP **049H** PARCEL **002.00** P/I **P** S/I **008**

BUSINESS NAME: **GUARD ONE-EAGLE SECURITY**

MAILING ADDRESS: **309 NORTH SPRING ST.**

CITY: **SPARTA**

STATE: **TN.**

ZIP: **38583**

PREVIOUS PERSONAL PROPERTY  
TOTAL APPRAISAL = \$ **1,505**

REVISED PERSONAL PROPERTY  
TOTAL APPRAISAL = **ZERO**

PREVIOUS PERSONAL PROPERTY  
ASSESSMENT @ 30% = \$ **452**

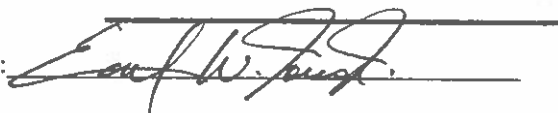
REVISED PERSONAL PROPERTY  
ASSESSMENT @ 30% = **ZERO**

*44.00* *80.00*  
**REASON FOR CHANGE:**

**THIS BUSINESS WAS CLOSED IN THE SPRING OF 2021. INFORMATION PROVIDED BY BUILDING OWNER.**

Personal Property Analyst:

Assessor of Property:



# WHITE COUNTY CERTIFIED ASSESSMENT CHANGE NOTICE

## CHANGE IN PERSONAL PROPERTY APPRAISAL FOR TAX BILLING

TAX YEAR: 2023

DATE: 9/12/2024

DIST  MAP  GRP **B** CTL. MAP **049P** PARCEL **016.00** P/I **P** S/1 **002**

BUSINESS NAME: **GUARD ONE-EAGLE SECURITY**

MAILING ADDRESS: **309 NORTH SPRING ST.**

CITY: **SPARTA**

STATE: **TN.**

ZIP: **38583**

PREVIOUS PERSONAL PROPERTY  
TOTAL APPRAISAL = \$ **1,433**

REVISED PERSONAL PROPERTY  
TOTAL APPRAISAL = **ZERO**

PREVIOUS PERSONAL PROPERTY  
ASSESSMENT @ 30% = \$ **430**

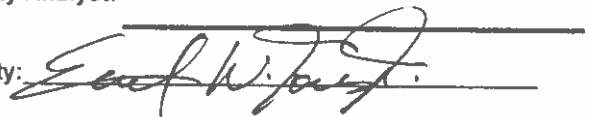
REVISED PERSONAL PROPERTY  
ASSESSMENT @ 30% = **ZERO**

### REASON FOR CHANGE:

**THIS BUSINESS WAS CLOSED IN THE SPRING OF 2021. INFORMATION PROVIDED BY BUILDING OWNER.**

Personal Property Analyst:

Assessor of Property:



IN THE CHANCERY COURT FOR WHITE COUNTY, TENNESSEE

STATE OF TENNESSEE, in its own )  
behalf for the use and benefit of the )  
City of Sparta, Tennessee, )

PLAINTIFF, )

VS. )

Case No. 2024-CV-19

DELINQUENT TAXPAYERS, )  
as shown on the 2022 Real and )  
Personal Property Delinquent )  
Tax Records of the City of Sparta, )  
Tennessee, as more fully set out )  
in Exhibit A, filed in the office of )  
the Clerk & Master for White )  
County, Tennessee, )

DEFENDANTS. )

Minor children under the age of 18. )

FILED  
DATE: 9/12/2024  
TIME: 10:53 AM  
*Gena M. Brock*  
GENA M. BROCK, CLERK & MASTER

ORDER RELEASING PROPERTY FROM THE DELINQUENT TAX LAWSUIT

Upon Motion of Plaintiff, on behalf of the City of Sparta, Tennessee, it appears that changes are necessary in the assessment of property for White County, Tennessee, and that the property assessment should be released on the following:

Guard One-Eagle Security  
Dist-01, Map 049P, Control Map 049P, Group B, Parcel 016.00, S/I P-002  
Amount: \$49.48

This parcel is to be released, because the Assessor for White County, Tennessee, is showing the property as inactive.

IT IS HEREBY ORDERED that this assessment of property be released from the 2022 delinquent tax lawsuit currently pending in Chancery Court.

CERTIFICATE OF SERVICE

I hereby certify that I have mailed a true and correct copy of the foregoing  
**Order Releasing Property From Delinquent Tax Suit** to the following:

Caroline E. Sapp  
111 West Bockman Way  
Sparta, Tennessee 38583  
caroline@carolinesapplaw.com  
*Attorney for City of Sparta*

*via Email*

Tonya Tindle  
6 Libery Square  
P.O. Box 30  
Sparta, Tennessee 38583  
*City Recorder – Sparta, Tennessee*

*via USPS first class mail*

Junior Jones  
White County Courthouse, Room 103  
1 East Bockman Way  
Sparta, Tennessee 38583  
*White County Assessor of Property*

*via Hand-Delivery*

This 12th day of September 2024.

  
GENA M. BROCK  
CLERK AND MASTER

24.541

(82.00)

### 2024-WHITE COUNTY CERTIFIED CHANGE FOR TAX BILLING

SUBJECT: PRORATE MANUFACTURED HOME FOR 91 DAYS.

RECEIPT: \_\_\_\_\_

DATE: 8/14/2024

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2024

#855

CITY RECORDER  COUNTY TRUSTEE  TO: CLERK & MASTER  CITY OF SPARTA

PICK-UP  CHANGE  DELETE  REFUND  ROLLBACK  OTHER

DIST  01 MAP  059H GRP  A CTL. MAP  059H PARCEL  023.00 P/I  S/1

PROPERTY OWNERS NAME (AS OF JANUARY 1ST): **FRANZESE FAWN**

MAILING ADDRESS: **74 BEACON HILL RD**

CITY: **ARDSLEY** STATE: **NY** ZIP: **10502**

PROPERTY ADDRESS: **218 CAMP HEIGHTS DR N**

PREVIOUS LAND VALUE = \$	<b>9,500</b>	REVISED LAND VALUE = \$	<b>9,500</b>
PREVIOUS IMPROVEMENT VALUE = \$	<b>47,500</b>	REVISED IMPROVEMENT VALUE = \$	<b>11,800</b>
PREVIOUS TOTAL APPRAISAL = \$	<b>57,000</b>	REVISED TOTAL APPRAISAL = \$	<b>21,300</b>
PREVIOUS USE/GB LAND APPRAISAL =	<b>n/a</b>	REVISED USE/GB LAND APPRAISAL =	<b>n/a</b>
PREVIOUS ASSESSMENT = \$	<b>14,250</b>	REVISED ASSESSMENT = \$	<b>5,330</b>
<hr/>			
PREVIOUS PERSONAL PROPERTY APPRAISAL =	<b>n/a</b>	REVISED PERSONAL PROPERTY APPRAISAL =	<b>n/a</b>
PREVIOUS PESONAL PROPERTY ASSESSMENT =	<b>n/a</b>	REVISED PERSONAL PROPERTY ASSESSMENT =	<b>n/a</b>

REASON FOR CHANGE:  
**PRORATED MANUFACTURED HOME FOR 91 DAYS OF TAXATION DUE TO HOME BURNING.**

#131

#19

AUTHORIZED OFFICIAL:



CITY ONLY \$ \_\_\_\_\_

24-542  
(75.00)

### 2024-WHITE COUNTY CERTIFIED CHANGE FOR TAX BILLING

SUBJECT: PRORATED DWELLING & GARAGE FOR 106 DAYS OF TAXATION.

RECEIPT: \_\_\_\_\_

DATE: 8/14/2024

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2024 ± 100

CITY RECORDER  COUNTY TRUSTEE  TO: CLERK & MASTER  CITY OF SPARTA

PICK-UP  CHANGE  DELETE  REFUND  ROLLBACK  OTHER

DIST  01 MAP  059B GRP  F CTL. MAP  059B PARCEL  016.01 P/I  S/I

PROPERTY OWNERS NAME (AS OF JANUARY 1ST): EASTES, DAVID D & GLENDA M

MAILING ADDRESS: 495 CREEKSIDE PLACE

CITY: SPARTA STATE: TN. ZIP: 38583

PROPERTY ADDRESS: 21 MARCHBANKS ST.

PREVIOUS LAND VALUE = \$	10,000	REVISED LAND VALUE = \$	10,000
PREVIOUS IMPROVEMENT VALUE = \$	45,700	REVISED IMPROVEMENT VALUE = \$	13,300
PREVIOUS TOTAL APPRAISAL = \$	55,700	REVISED TOTAL APPRAISAL = \$	23,300
PREVIOUS USE/GB LAND APPRAISAL =	n/a	REVISED USE/GB LAND APPRAISAL =	n/a
PREVIOUS ASSESSMENT = \$	13,925	REVISED ASSESSMENT = \$	5,830

PREVIOUS PERSONAL PROPERTY APPRAISAL = n/a REVISED PERSONAL PROPERTY APPRAISAL = n/a

PREVIOUS PESONAL PROPERTY ASSESSMENT = n/a REVISED PERSONAL PROPERTY ASSESSMENT = n/a

REASON FOR CHANGE:

PRORATED DWELLING & GARAGE FOR 106 DAYS OF TAXATION. BURNED ON 4/16/2024.

\$ 125.00

\$ 5300

AUTHORIZED OFFICIAL:



CITY ONLY \$ \_\_\_\_\_



24-543

(977.00)

### 2024-WHITE COUNTY CERTIFIED CHANGE FOR TAX BILLING

SUBJECT: PRORATION OF TAXES FOR 130 DAYS.

RECEIPT: \_\_\_\_\_

DATE: 8/14/2024

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2024 #1666

TO:

CITY RECORDER  COUNTY TRUSTEE  CLERK & MASTER  CITY OF SPARTA

PICK-UP  CHANGE  DELETE  REFUND  ROLLBACK  OTHER

DIST  MAP  GRP  CTL. MAP  PARCEL  P/I  S/I

PROPERTY OWNERS NAME (AS OF JANUARY 1ST): **MCBRIDE CLIFFORD**

MAILING ADDRESS: **800 BOCKMAN WAY W**

CITY: **SPARTA** STATE: **TN** ZIP: **38583**

PROPERTY ADDRESS: **800 OLD SMITHVILLE HWY N**

PREVIOUS LAND VALUE = \$	<b>384,000</b>	REVISED LAND VALUE = \$	<b>136,800</b>
PREVIOUS IMPROVEMENT VALUE = \$	<b>29,000</b>	REVISED IMPROVEMENT VALUE = \$	<b>10,300</b>
PREVIOUS TOTAL APPRAISAL = \$	<b>413,000</b>	REVISED TOTAL APPRAISAL = \$	<b>147,100</b>
PREVIOUS USE/GB LAND APPRAISAL =	<b>n/a</b>	REVISED USE/GB LAND APPRAISAL =	<b>n/a</b>
PREVIOUS ASSESSMENT = \$	<b>165,200</b>	REVISED ASSESSMENT = \$	<b>58,840</b>
<hr/>			
PREVIOUS PERSONAL PROPERTY APPRAISAL =	<b>n/a</b>	REVISED PERSONAL PROPERTY APPRAISAL =	<b>n/a</b>
PREVIOUS PESONAL PROPERTY ASSESSMENT =	<b>n/a</b>	REVISED PERSONAL PROPERTY ASSESSMENT =	<b>n/a</b>

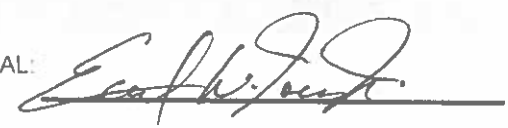
REASON FOR CHANGE:

PRORATED FOR 130 DAYS OF TAXATION DUE TO PROPERTY BEING SOLD TO WHITE COUNTY ON 5/10/2024.

#1517

#540

AUTHORIZED OFFICIAL:



CITY ONLY \$

24-544

(253.00)

# 2024-WHITE COUNTY CERTIFIED CHANGE FOR TAX BILLING

SUBJECT: PRORATE TAXES ON BUILDING FOR 60 DAYS.

RECEIPT: \_\_\_\_\_

DATE: 8/15/2024

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2024 #607

CITY RECORDER  COUNTY TRUSTEE  TO: CLERK & MASTER  CITY OF SPARTA

PICK-UP  CHANGE  DELETE  REFUND  ROLLBACK  OTHER

DIST  01 MAP  059B GRP  K CTL. MAP  059B PARCEL  006.00 P/I  S/I

PROPERTY OWNERS NAME (AS OF JANUARY 1ST): DELTORO FRANK

MAILING ADDRESS: 311 NORTH SPRING STREET

CITY: SPARTA STATE: TN ZIP: 38583

PROPERTY ADDRESS: 33 BOCKMAN WAY W

PREVIOUS LAND VALUE = \$	20,000	REVISED LAND VALUE = \$	20,000
PREVIOUS IMPROVEMENT VALUE = \$	82,400	REVISED IMPROVEMENT VALUE = \$	13,500
PREVIOUS TOTAL APPRAISAL = \$	102,400	REVISED TOTAL APPRAISAL = \$	33,500
PREVIOUS USE/GB LAND APPRAISAL =	n/a	REVISED USE/GB LAND APPRAISAL =	n/a
PREVIOUS ASSESSMENT = \$	40,960	REVISED ASSESSMENT = \$	13,400

PREVIOUS PERSONAL PROPERTY APPRAISAL = n/a REVISED PERSONAL PROPERTY APPRAISAL = n/a

PREVIOUS PESONAL PROPERTY ASSESSMENT = n/a REVISED PERSONAL PROPERTY ASSESSMENT = n/a

REASON FOR CHANGE:

PRORATION OF TAXES ON BUILDING FOR 60 DAYS DUE TO BUILDING PARTIALLY FALLING DOWN, REQUIRING COMPLETE DEMOLISHING OF THE BUILDING.

\$376

\$123.00

AUTHORIZED OFFICIAL:

Earl N. Faust

CITY ONLY \$

607

## *Miscellaneous Information*

## **Sparta Electric System**

**9/13/2024 TO 9/26/2024**

- Outages- Gillen Dr- Squirrel, Sparta Steel- Customer issues, Sugar Hill Dr- fuse, Circuit 234- fuse
- Trimmed trees around services – N Spring St
- Used Drone to check Insulators and Pole tops
- Pulled poles after all attaching parties removed
- Sean Anderson attended week Apprenticeship School
- Added trickle down chargers to Line Trucks
- Checking Line clearances and pole conditions marking ones that need to be replaced
- Zach Burrier and Andy Thomas attended JT & S Substation School
- Hooked up Temporary Service- 239 King St- New Construction
- Set Padmount Transformer and ran primary underground service for Fast Charger – Jason Lewis
- Installing meter and wiring for Padmount Transformer to be installed at Peacock
- Completed TVA load shed information for NERC Compliance
- Met with contractor and completed cost analysis for new Dollar General
- Spraying and Bush Hogging Right of Ways
- Repaired & Replaced Numerous Street Lights
- Underground Locates

## Kirk's Notes Sept 19<sup>th</sup> thru Oct 3<sup>rd</sup>

### **Calls:**

Sept 19 <sup>th</sup>	LZ Setup	401 Sewell Dr
Sept 19 <sup>th</sup>	Vehicle Fire	240 Templeton St
Sept 19 <sup>th</sup>	Medical	20 South Harris St
Sept 20 <sup>th</sup>	Medical	88 Panther Dr
Sept 20 <sup>th</sup>	Fire Investigation	Country Club Rd @ Lester Flatt Rd
Sept 21 <sup>st</sup>	Fire Investigation	114 Windsor Dr
Sept 22 <sup>nd</sup>	LZ Setup	401 Sewell Dr
Sept 23 <sup>rd</sup>	Medical	357 Oak Hill Dr
Sept 23 <sup>rd</sup>	LZ Setup	401 Sewell Dr
Sept 24 <sup>th</sup>	Medical	357 Oak Hill Dr
Sept 24 <sup>th</sup>	Fire Alarm	9020 Crossville Hwy
Sept 25 <sup>th</sup>	LZ Setup	401 Sewell Dr
Sept 25 <sup>th</sup>	Fire Alarm	267 Allen Dr
Sept 25 <sup>th</sup>	Fire Alarm	202 Sam Walton Dr
Sept 26 <sup>th</sup>	Structure Fire	174 Washington St
Sept 27 <sup>th</sup>	Medical	434 Knollcrest Dr

### **Totals:**

LZ Setup – 4  
Vehicle Fire – 1  
Medical – 5  
Fire Investigation – 2  
Fire Alarm – 3  
Structure Fire – 1

**Other: Engine 8 is at Siddon-Martin in Nashville for repair.**



**323 E. Bockman Way Sparta, TN**

**Phone (931) 836-3734**

**Fax (931) 836-3086**

Sept Calls	608
Sept Reports	46
Sept Arrests	22
Sept Citations	135
YTD Calls	5406
YTD Reports	408
YTD Arrests	194
YTD Citations	700

Inservice training has been completed by all officers  
Planning for the upcoming parades and Liberty Square  
One of the new trucks is currently being fitted with emergency equipment  
Working on updates for the lobby  
Outdoor sign is being repaired

A handwritten signature in black ink, appearing to read "Nick Dunn".

Nick Dunn  
Chief of Police

## Public Works

October 3, 2024

### WATER OPERATING

Repaired 3 water line breaks.

Repaired yards and roads due to water leak repairs.

Repaired two leaks at the sewer plant.

Finished Lead and Copper survey per TDEC.

Water line locates per 811.

Serviced equipment and trucks.

Mowed and trimmed grass at water tanks.

Ongoing cross connection and testing.

Pulled water samples for state lab per TDEC.

Helped in the garage.

Resumed meter maintenance/replacement.

Flushing water lines due to heat and low CL2 on water mains.

Water levels are low at spillway raw water intake. Water is still going over dam.

Cleaned shop and repaired water spigot.

### WATER PLANT

New employe started.

Finished logging results of lead and copper survey for state.

Mowed and trimmed yard.

### SEWER OPERATING

Locates for contractors.

Checked pump stations daily.

Serviced underground pump stations.

Mowed around pump stations.

5 sewer calls.

Maintenance on equipment.

## SEWER PLANT

Maintenance on equipment.

Plant running as it should.

Still contracting out sludge to be hauled to Red Boiling Springs.

## STREET DEPARTMENT

Normal mowing properties and parks.

Waiting on fence on new dog pound building. Will be finished when fence installed.

Pressure washing sidewalks on square. Cleaning up square for Liberty Square Celebration.

Poured concrete sidewalk beside city hall.

Cleaned up property line at old ballfields behind YMCA. Will seed and straw.

Sprayed for weeds on city properties.

Several fallen trees cleaned up.

Working on installing new wire and bulbs for Christmas Lights.

Maintenance on city buildings.

Maintenance on trucks and equipment.

Repaired sidewalks on Gaines St. Ordered steel plate for other locations for Handicap Access.

Removing stickers from dumpsters to put on Govdeals.

## SANITATION

Maintenance on trucks.

Brush is picked up as calls come in.

Two road tractors are still hauling to Morrison.

Short drivers and borrowing CDL driver from other dept. to haul trash to Morrison.

## Dog Pound

Advertising on Facebook to adopt any and all dogs we take in.

New dog pound is work in progress. Should be finished soon.



# **City Administrator Report**

## **October 3, 2024**

## TDOT GRANTS

### TDOT Multimodal Access Grant- Along the West side of North Spring Street from Bockman Way to Turntable Road

**\*\*\*NO** Status change on this project since the September 19, 2024 meeting.

- Contract has been approved and signed by the City and TDOT.
- Working on NEPA and Section 106 Assessment
- Project Description – The proposed SR289/North Spring Street Sidewalk Enhancement Project will improve a 4,130-foot section of road between the intersection of SR289 and the intersection of SR1 and Turntable Road. This is Phase 1 of providing safe pedestrian travel from residential areas and businesses to medical facilities including dental offices, medical doctor's offices, and St. Thomas Highlands Hospital as well as White County High School, White County Middle School, Sparta YMCA/Recreational Complex, restaurants, convenient stores, and churches. Most of the proposed project section has no existing sidewalk. In the small portions of the sections that do, the sidewalks are deteriorating and are not ADA compliant. The proposal is to add curb, buffer, and sidewalk to this route, as well as ADA compliant ramps, crosswalks, and signalization to enhance pedestrian safety. Future Phase 2 of this project would extend the work of this phase north to St. Thomas Highlands hospital and doctor's offices at the intersection of SR 289 and Sewell Drive.
- Anticipated costs at this time ((TDOT - \$950,000.00 (95%)) ((City – at least \$50,000.00 (5%))
- \*\*\$1,000,000.00 is maximum amount of grant, meaning that if costs increase above \$1,000,000.00, the city will have to pay the initial \$50,000.00 plus any amount over \$1,000,000.00.
- Request for Qualifications approved by TDOT and was sent out on January 27, 2023.
- Gresham Smith & Partners Engineering firm has been selected per the procurement process and contracts were signed at the July 15, 2024 meeting.
- Wisser Consultants have conducted the environmental survey.
- Design process in progress.
- Reimbursement #1 in process through egrants state portal.
- Design options submitted to Board for approval.
- Tech studies being finalized and awaiting NEPA approval from TDOT
- Meeting with Gresham in October regarding setting a date for a public meeting.
- Anticipated completion date is Spring 2026.

## **2022 Community Development Block Grant (CDBG)**

### **Communities Development Grant – Administered by UCDD**

**\*\*\* Status change since the September 19, 2024 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC.
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids approval requested at September 19, 2024 meeting.
- CCTV camera bids to be opened July 31, 2024.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.

## **2024 Historic Preservation Grant**

### **Historic Preservation Grant**

**\*\*\*No Status change since the September 19, 2024 meeting.**

- Project Description – Grant to help purchase property for a potential park expansion.
- Application completed.
- Awaiting invitation for interview.
- Interview was on April 9, 2024.
- Awarded \$650,000 grant for land preservation.
- Contract signed July 18, 2024

## **In-house Construction Projects**

### **Lights for Carter Street Walking Trail**

**\*\*\*No Status change since the September 19, 2024 meeting.**

- Project Description – Purchase of twenty-nine (29) Decorative Lights and electrical supplies for Walking Trail improvements beginning at the Pedestrian Walking Bridge at South Carter Park and extending all along North Carter Street. The Public Works Department will extend the sidewalk Street from its termination point up to meet the end of North Carter Street. The Public Works Department and Electric Department will work together to install the lights.
- Project Cost – ((\$106,640.00 – lights (already purchased and delivered)) (est. \$5,000 – concrete)
- Completed on concrete light bases.

- Sidewalk formed and poured.
- Pole bases poured and ready for the wire to be pulled for lights.
- Electric Department pulled the wire and installed first set of lights.
- Tentative Completion Schedule – Fall 2024

### Railroad Walking Bridge Rehab

**\*\*\* NO** Status change since the September 19, 2024 meeting.

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Winter 2024

### Gaines Street handicapped sidewalks

**\*\*\* Status** change since the September 19, 2024 meeting.

- This street is in need of paving and will have to be milled beforehand. Sidewalks will be installed after street is paved.
- Milling and paving have been completed.
- Sidewalks completed.

### Ymca Generator

**\*\*\* No** Status change since the September 19, 2024 meeting.

- We are in the process of receiving quotes for electrical installation.

### Water System Hydraulic Study

**\*\*\* No** Status change since the September 19, 2024 meeting.

- The current water study we have was completed by Hethcoat and Davis Engineers in approximately 2008. TDEC is now requiring more information to install and upgrade our water lines. This study is necessary to keep our water lines up to date.
- Contract with Hethcoat & Davis Engineers to conduct study was approved at the September 19, 2024 board meeting.
- Gis and Electric gathering information needed for the study.
- Hethcoat & Davis completing study at this time.
- Study is approximately 12% complete at this time.

### Taft Church Turn Signal

**\*\*\* NO** Status change since the September 19, 2024 meeting.

- There is discussion with TDOT regarding installing a second left turn signal. The needed upgrades to the light are being evaluated and a cost estimate was sent to the State. TDOT is willing to work with us on the design and possible cost sharing.

### **Water Plant Flocculators Upgrade**

**\*\*\* No Status change since the September 19, 2024 meeting.**

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the September 19, 2024 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on September 19, 2024.

### **Water Plant Sludge Belt Press**

**\*\*\* No Status change since the September 19, 2024 meeting.**

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the September 19, 2024 board meeting.
- Design process has started.

### **Water Story Mountain pumps**

**\*\*\* Status change since the September 19, 2024 meeting.**

- Getting data regarding pump from manufacturers and finish specifications and calculations for submittal to TDEC for approval.
- Board authorized bid approval at September 19, 2024 meeting.
- Bids advertised and bid opening set for October 28, 2024 @ 2:00.

### **Splash Pad Park**

**\*\*\* No Status change since the September 19, 2024 meeting.**

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had meeting with Gresham Smith August 30, 2024.



## Relocation of Dog Pound

\*\*\* Status change since the September 19, 2024 meeting.

- Getting quotes for materials and concrete to erect new dog pound.
- Materials ordered and awaiting delivery.
- Concrete pad poured and complete.
- Building framed and roofed, metal installed. Working on inside of building.
- Building complete and waiting on fencing for project to be complete.

## Street Paving

\*\*\* Status change since the September 19, 2024 meeting.

- Milling and paving are complete.
- Need to get quotes for striping.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

## Sewer

### Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid
- \*\*3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.

- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.

### **Vacant 205 W. Bockman Way Building**

**\*\*\* NO** Status change since the September 19, 2024 meeting.

- Upon re-evaluating the pavilion, the structure will have to be demolished and reconstructed. We have applied for a Healthy Grant with the State to get this underway.

### **Vacant 136 Baker Street Building**

**\*\*\* No** Status change since the September 19, 2024 meeting.

- Douglas Cherokee elderly housing has been contacted regarding the purchase

### **Sparta Hardware Building**

**\*\*\* Status** change since the September 19, 2024 meeting.

- Trey Bain, owner, contacted regarding the demo process. Insurance company approved demo. His contractor is applying for a permit with TDOT to have road closure for demo. Contractor has applied for a demo permit with the city.
- Council deemed the building an emergency situation. Bids were taken to demo the building. Two bids were submitted and one was to specs. T.K. Austin and J.M. Passons were awarded the bid at a cost of \$164,601.00 and a time frame of three weeks.
- Partial building demo done by Grissom Underground. Owners' contractor.
- Owner waiting on bids for debris removal.
- Codes Department send certified letter regarding removal of debris.
- Property owner has started debris removal.

### **Skateboard Equipment**

- In process of relocating skateboard equipment. Sites being assessed.
- Applying for a BCBS Healthy Grant for new skateboard park.
- Grant will be awarded around October 2024.

## **Legal and Contracts**

- Senior Citizens Building Lease agreement – Approved at February 15 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.