



CITY OF SPARTA
6 Liberty Square
P.O. Box 30
Sparta, Tennessee 38583
931.836.3248
931.836.3941 fax
www.spartatn.com

AGENDA

BOARD OF MAYOR AND ALDERMEN

*Thursday, November 20, 2025 - 5:00 PM
Sparta City Hall, 2nd Floor*

Invocation
Pledge of Allegiance

1. Approval of the Minutes of the November 6, 2025 regular meeting.

PRESENTATIONS - Police Commendation Awards

PURCHASING

2. Approve the low bid for the purchase of new computers and updated SCADA software for the Water Plant. This is a budgeted item.

PERSONNEL

3. Approve the hiring recommendation for the position of Apprentice Lineman.
4. Approve the step increase of Trevor Sliger to a Pay Grade 5-1 from 3-2, due to achieving his Grade 4 Water Plant Operators License.
5. Approve the recommendation of Kaden Sparks for Reserve Firefighter.
6. Approve the recommendation of Amber Armistead for CERT Officer.

SOLID WASTE

7. Discuss Solid Waste.

MISCELLANEOUS

8. Department head Reports.
9. Other NEW business.
10. UNFINISHED business
11. Citizens Comments from Sparta Citizens (3-minute limit).
12. Adjourn.

The City of Sparta is an equal opportunity provider and employer.



MINUTES

November 6, 2025

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 6th day of November 2025, with Mayor Jerry Lowery presiding.

Members Present

Vice-Mayor Bobby Officer
Alderman Jim Floyd
Alderman Hoyt Jones

Alderman Judy Payne
Alderman Brent Young

Members Absent

Alderman Travis McBride

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kevin Powers	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Belva Bess	Electric Manager	Present
Tonia Wilson	Finance Director	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Hoyt Jones led a prayer and Bobby Officer led the Pledge of Allegiance.

There was a motion by Alderman Payne with a second by Alderman Jones to approve the minutes of the October 2, 2025 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Jones to approve Resolution No. 25-618, a resolution to amend the Purchasing Manual set forth by Title 5, Chapter 5 of the Sparta Municipal Code pertaining to spending limits for the City Administrator, acting as the purchasing agent for the city of Sparta. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Absent
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Alderman Payne with a second by Alderman Floyd to approve Resolution No. 25-619, a resolution pledging seventy-five percent of all the Hotel / Motel tax revenue collected in the city limits, pursuant to Ordinance 24-973, to be donated to the Sparta / White County Chamber to be used for their Designated Marketing Organization. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Absent
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Abstain
Mayor Lowery.....Yes

The motion passed.

There was a motion by Alderman Jones with a second by Alderman Floyd to approve Resolution No. 25-620, a resolution to amend the Human Resource Manual Section 5, Part C, to add a new section titled "Transfer of Sick Leave". The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Absent
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Officer with a second by Alderman Payne to approve the contract with McGill Associates, P.A. Inc. to complete the Parks and Recreation Systemwide Plan for the city's park system with a price of \$60,000 through a TDEC grant. Grant funds total \$48,000 with a local match of \$12,000. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Absent
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the adoption of the Tennessee Highway Patrol towing policy for the City of Sparta, with the city businesses first on the rotation. After discussion, Vice-Mayor Officer and Alderman Payne both retracted their original motions.

There was a motion by Alderman Payne with a second by Alderman Floyd to approve the adoption of the Tennessee Highway Patrol towing policy for the City of Sparta. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Absent
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Jones to approve the property tax changes of assessment #25-554 to #25-559. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve the Finance Director's financials for the month of August 2025. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the purchase of the Christpoint Church Building located at 13 Liberty Square for the amount of \$1,200,000.00. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Absent
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Young with a second by Alderman Floyd to approve the purchase of 4 used SCABA breathing devices from GovDeals in the amount of \$22,500.00 for the Fire Department, to equip the new fire truck. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Absent
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Floyd to approve Change Order #1 for \$13,895.00 for Herrick Company Inc. to provide additional conduit and wiring to be able to properly display the SCADA system associated with the upgrades to the Water Treatment Plant Flocculators. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Absent
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Alderman Young with a second by Alderman Jones to authorize taking sealed bids for the purchase of park lighting for the new splash pad park. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Young with a second by Alderman Payne to authorize taking sealed bids for the replacement of 13 wood poles with steel poles for the Electric Department. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Vice-Mayor Officer to approve the hiring recommendation of Ricky McCurry for the position of Water Trades Helper 1. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Vice-Mayor Officer to approve the internal promotion of Salvador "Chava" Segura to Sergeant, due to the retirement of Rodney Daniels. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Jones to approve the step increase of Taylor Goodwin from a Pay Grade 3-2 to a 5-1, due to him achieving his Sewer Plant Operator's license. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve the recommendation of Acelyn Capps to be a Reserve Firefighter. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Alderman Young to approve the step increase of Tara Poston from a Pay Grade 3-1 to a Pay Grade 5-1, due to her achieving her Water Plant Operator's IV license. All voted "Aye" by voice vote. Motion passed.

Department heads placed their reports in the agenda and Aldermen asked questions.

No citizens comments were heard.

No additional items were discussed.

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman Young. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:36P.M.

Read and approved this _____ day of _____, 2025

Jerry Lowery, Mayor

ATTEST:

Tonya R. Tindle, City Recorder

AGENDA ITEM #2

**City of Sparta
Water Plant Workstations
2:00 p.m. Nov 13, 2025**

Vendor	MR Systems					
Work Station #1	\$ 17,514.00					
Work Station #2	\$ 10,463.00					
Incidentals	\$ 6,086.00					
Total Bid	\$ 34,063.00					
Meets Specs?	Yes					

RFB's were sent to 1 vendor and posted on (34) Public Purchase site for electronic submissions. 1 Bids were received. Apparent Low bid was within specs.

AGENDA ITEM #3

APPLICATION FOR EMPLOYMENT

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER.

The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status.

Overview of the hiring and employment process: This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

Prior to completing this Application, be sure to read the JOB DESCRIPTION of the position for which you are applying. As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
All Applications for Employment are a matter of public record.
If you need accommodation in order to complete this Application, please notify the City of Sparta.

GENERAL INFORMATION

DATE 10/13/25 POSITION DESIRED Apprentice Lineman

ARE YOU APPLYING FOR: [X] Full Time [] Part Time [] Temporary

IF PART TIME, WHAT DAYS / HOURS ARE YOU AVAILABLE?

Have you applied with the city before? [] Yes [X] No

PERSONAL INFORMATION

NAME McGinnis Cooper Joe
Last First Middle

PHONE #: Home () Cell ()

ADDRESS: Street City State ZIP Code

Do you have a legal right to work in the U.S.? [X] Yes [] No

Are you over the age of 18? [X] Yes [] No

Have you ever been convicted of a felony? [] Yes [X] No

AGENDA ITEM #4

Trevor Sliger has passed his Water Plant Operator 4 licensing test.

He is currently at a pay grade 3-2 and needs to be promoted to a pay grade 5-1.

AGENDA ITEM #5

APPLICATION FOR RESERVE POLICE/FIREFIGHTER

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

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As you complete this Application, please bear in mind the following:

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All Applications are a matter of public record.
If you need accommodation in order to complete this Application, please notify the City of Sparta.

GENERAL INFORMATION

DATE 10/15/25

Have you applied with the city before? Yes No

PERSONAL INFORMATION

NAME Sparks Kaden Lee
Last First Middle

PHONE #: Home (615) N/A Cell (615)

ADDRESS: Street City State ZIP Code

Do you have a legal right to work in the U.S.? Yes No

Are you over the age of 18? Yes No

Are you currently a certified law enforcement officer/ firefighter in the state of Tennessee? Yes No

Are you currently or have you ever been a certified law enforcement officer/firefighter in another state? If yes, list where you attended the academy, the date, the state, and your P.O.S.T. certificate number/ProBoard and include a copy of your certificate. N/A

AGENDA ITEM #6

APPLICATION FOR RESERVE POLICE OFFICER

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

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Overview of the hiring and employment process: This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
All Applications are a matter of public record.
If you need accommodation in order to complete this Application, please notify the City of Sparta.

GENERAL INFORMATION

DATE 11/12/25

Have you applied with the city before? Yes No

PERSONAL INFORMATION

NAME Armistead, Amber Marie
Last First Middle

PHONE #: Home () Cell

ADDRESS: Sparta TN 38583
City State ZIP Code

Do you have a legal right to work in the U.S.? Yes No

Are you over the age of 18? Yes No

Are you currently a certified law enforcement officer in the state of Tennessee? YES NO

Are you currently or have you ever been a certified law enforcement officer in another state? If yes, list where you attended the academy, the date, the state, and your P.O.S.T. certificate number and include a copy of your certificate. no

AGENDA ITEM #7

We will have a discussion regarding several aspects of our Solid Waste disposal.

Miscellaneous Information

CODES Departmental Report

November 20, 2025

COMMERCIAL –

- Dairy Queen needs final electric and C/O
- Health Dept finishing dirt work phase
- Demo of 350 West Bockman Way scheduled

RESIDENTIAL –

- New builds remain slow

MUNICIPAL CODES –

- Presently we have 2 cases in progress

Sparta Electric System

11/1/2025 to 11/17/2025

- Outages- College St- wire burnt, 109 Hampton St- Squirrel, 408 Thompson-Weiman- transformer, 2 traffic lights out- N Spring St & Wilson St- lightning, 396 Cherokee Circle- transformer, traffic light- Turn Table Rd- Yellow ball, 663 N Edgewood Dr- squirrel, 815 W Bockman- line burned down, 420 E Bronson – squirrel, line down – S Young St, Fred Hill Rd- squirrel
- Built & connected new service and upsized transformer – 136 Baker St
- Dropped lines and removed service – 733 Crosslin St- house fire
- Installed controllers on Capacitors
- Replaced transformer – Thompson- Weiman St
- Replaced 2 Security Light poles – Hale St
- Replaced Hydraulic lines – Line truck
- Replaced Primary pole and installed new transformer - 725 Crosslin St
- Took down flags and put up Christmas Lights- Bockman Way
- Safety Meeting – J T & S
- Replaced fuse – Walking trail lights- S Carter St Park
- Removed Service wire – 350 W Bockman – tearing down building
- Replaced Primary pole – Crosslin St
- Pulled old poles
- Bush-hogging Right of Ways
- Check poles for decay- mark for removal
- Repaired & Replaced Numerous Street Lights, replacing bad heads with new LED
- 811- Underground Locates

Fire Department Updates

- 26 incidents from November 1st to November 16th
- New ladder truck
 - In the process of purchasing equipment to get the apparatus in service
 - Personnel were trained on the new apparatus
- New station response software placed into service
 - Integrating the following into the new software:
 - Pre-plans
 - Emergency contacts for firefighters
 - Hydrant locations have been uploaded
 - Inventory list
 - Apparatus daily checks
- New firefighter- Kade Sparks
- Applied for a Forestry Grant to receive a package of firefighting equipment at no cost match
- Working with police department and EMS to train firefighters in Rescue Task Force training
 - This is training for first responders to an active assailant incident
 - Working to do a training scenario with all 3 agencies in January



323 E. Bockman Way Sparta, TN

Phone (931) 836-3734

Fax (931) 836-3086

Nov Calls	385
Nov Reports	43
Nov Arrests	18
Nov Citations	60
YTD Calls	7294
YTD Reports (since July)	242
YTD Arrests (since July)	129
YTD Citations (since July)	571

- Seth Sims has completed his Animal Control 1& 2 Courses and is fully certified. He will start FTO next to learn other aspects of his position.
- Dillard Dodson has completed Field Training and is on night shift

A handwritten signature in black ink, appearing to read "Nick Dunn".

Nick Dunn
Chief of Police

Public Works

November 20, 2025

WATER OPERATING

6 water line breaks.

Repaired roads and streets due to water line repairs.

10 in housework orders.

Meter change out program ongoing.

811 locates.

Installed 2 inch tap for new carwash and set new meter at Dairy Queen.

Ongoing cross connection program and testing.

Collected water samples for TDEC and EPA.

New Vac trailer is working out great. Saves time and money.

Performed monthly inspections on vehicles and equipment.

Flushing lines to maintain CL2

Clean up around shop.

Serviced trucks and equipment for upcoming winter temperatures.

Mowed and trimmed tanks and sites for last time of season.

WATER PLANT

Stopped feeding fluoride on August 31.

Flocculator baffle walls are being adjusted on shop drawings

Tara Poston has passed test and is now a Grade 4 operator.

Painting pipe and floors at plant.

Working on new lead and copper identification per TDEC & EPA.

SEWER OPERATING

811 locates for contractors.

Checked pump stations daily.

3 sewer calls.

Maintenance on equipment.

Serviced underground pump stations.

Road repairs due to repairs to sewer lines.

Dukes root foam cleaned 3413 feet of sewer line.

Pumping Elmwood lift station daily until motor/pump is installed week of Nov 12.

Pump truck transmission is being replaced.

Flushable wipes are not friendly with pump stations. We have had many problems with pumps due to wipes being flushed. Cleaning pumps and lines to ensure sewer system to work as designed.

SEWER PLANT

Maintenance on equipment.

Still contracting out sludge to be hauled to Red Boiling Springs.

Rags and flushable wipes caused all three pumps in basement to be turn down and cleaned.

Shed construction is ongoing.

STREET DEPARMENT

Worked on concrete pad for skate park. Poured concrete for pad. Installed fence for skateboard pad. Worked on slope and seeded and strawed around concrete slab.

Regular mowing parks and city properties has finished for the season.

Installed snowflakes on downtown light poles for the season.

Unloaded pipe and structures for splash pad park.

Worked at the fire hall and Oldhams.

Restrooms in all parks are closed and winterized for the year.

Worked on and serviced equipment.

Painted stop bars.

Worked on several vehicles for other departments.

SANITATION

Brush is picked up from a list call (738-2281) in to the PW office. Pick up is in the order called in. Please do not put debris in the road. It will not be picked up any faster because it is placed in the road.

Hauling trash to landfill.

New Mack road tractor is being used daily. Fuel use has gone down considerably.

Front load and side load trucks are running normal routes.

Leaf pick up has started and will continue through December.

Projects

Paving is almost complete for this season.

Work on Skate board and new pavilion has started at S. Carter.

Work on sewer plant shed has started.

Construction on Flocculator will start as soon as materials on site.

Sewer construction project to begin when engineer and contractor agree on the work to be performed.

Sewer Grinder project at Mayberry to start in May 2026. 9 month lead time for equipment.

Story mountain pump station motors and pumps ordered and waiting delivery.

Pipe and structures for waterpark were delivered. Silt fence and grading to start in the weeks to come.

Motor/pump at water plant will bid as soon as specs are complete.

Computer system at water plant bid came in at \$34,063.

City Administrator Report

November 20, 2025

TDOT GRANT

TDOT Multimodal Access Grant- Along the West side of North Spring Street from Bockman Way to Turntable Road

*** Status change on this project since the November 6, 2025 meeting.

- Contract has been approved and signed by the City and TDOT.
- Working on NEPA and Section 106 Assessment
- Project Description – The proposed SR289/North Spring Street Sidewalk Enhancement Project will improve a 4,130-foot section of road between the intersection of SR289 and the intersection of SR1 and Turntable Road. This is Phase 1 of providing safe pedestrian travel from residential areas and businesses to medical facilities including dental offices, medical doctor's offices, and St. Thomas Highlands Hospital as well as White County High School, White County Middle School, Sparta YMCA/Recreational Complex, restaurants, convenient stores, and churches. Most of the proposed project section has no existing sidewalk. In the small portions of the sections that do, the sidewalks are deteriorating and are not ADA compliant. The proposal is to add curb, buffer, and sidewalk to this route, as well as ADA compliant ramps, crosswalks, and signalization to enhance pedestrian safety. Future Phase 2 of this project would extend the work of this phase north to St. Thomas Highlands hospital and doctor's offices at the intersection of SR 289 and Sewell Drive.
- Anticipated costs at this time ((TDOT - \$950,000.00 (95%)) ((City – at least \$50,000.00 (5%))
- **\$1,000,000.00 is maximum amount of grant, meaning that if costs increase above \$1,000,000.00, the city will have to pay the initial \$50,000.00 plus any amount over \$1,000,000.00.
- Request for Qualifications approved by TDOT and was sent out on January 27, 2023.
- Gresham Smith & Partners Engineering firm has been selected per the procurement process and contracts were signed at the July 15, 2024 meeting.
- Wiser Consultants have conducted the environmental survey.
- Design process in progress.
- Reimbursement #1 in process through egrants state portal.
- Design options submitted to Board for approval.
- Tech studies being finalized and awaiting NEPA approval from TDOT
- Meeting with Gresham in October regarding setting a date for a public meeting.
- Meeting with Gresham Smith November 7, 2024 regarding public meeting.
- Public Meeting set for January 30, 2025 at civic center @ 6pm.
- Public Meeting was conducted and public comments were heard.
- Meeting set with engineer July 23, 2026 to discuss project.
- Meeting on July 31, 2025 with TDOT program management to have feedback regarding project being over budget and possibility reducing project scope.
- Gresham Smith submitted a reduction in scope plan to TDOT. Waiting response.
- Reduction in scope approved by TDOT. Waiting instructions to proceed.
- Anticipated completion date is Spring 2026.

2022 Community Development Block Grant (CDBG)

Communities Development Grant – Administered by UCDD

***** NO Status change since the November 6, 2025 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC.
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids approval requested at November 6, 2025 meeting.
- CCTV camera bids to be opened July 31, 2024.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.
- CCTV work underway on selected sewers.
- Sewer Rehab bids out. Open date November 6, 2025
- Low bid to be awarded to John T. Hall Construction @ November 6, 2025 meeting.
- Pre-bid meeting on August 4, 2025. Work to begin in November.
- UCDD requested deadline extension for grant. It was extended to December 16, 2026.

2024 Historic Preservation Grant

Historic Preservation Grant

*****No Status change since the November 6, 2025 meeting.**

- Project Description – Grant to help purchase property for a potential park expansion.
- Application completed.
- Awaiting invitation for interview.
- Interview was on April 9, 2024.
- Awarded \$650,000 grant for land preservation.
- Contract signed July 18, 2024
- Contract extended till July 18, 2026.
- Received signed extension August 4, 2025.

2024 Traffic Signal Maintenance Program Grant 100% Funded

TDOT TSMP Grant- Add Turn signals at the Traffic Lights at Bockman and S. Spring and Bockman and Moore Streets.

*****No Status change on this project since the November 6, 2025 meeting.**

- Project Description – Add turn signals at S. Spring and Bockman and Moore and Bockman. Turn lanes already exist.
- Funding will be at 100% of project. No cost estimates at this time.
- Application submitted on June 5, 2024.
- Grant awarded December 26, 2024.
- The Plan-in-hand stage are anticipated to be completed in 4th quarter of 2025.
- Construction letting for the project is anticipated for 4th quarter of 2025.
- Anticipated project completion in 1st quarter of 2026.
- Contracts signed for construction and maintenance.

2024 TDEC / ARP BROADBAND GRANT 100% Funded

Grant- To provide or improve internet access for citizens of Sparta and White County, through wi-fi upgrades, ipads, laptops, hearing devices, speakers and health devices.

*****Status change on this project since the November 6, 2025 meeting.**

- Project Description – To provide or improve internet access for citizens of Sparta and White County. (Items purchased can not be used for Government business)
- Funding will be at 100% of project. Grant is for \$100,000. No city match required.
- Application submitted on June 5, 2024.
- Grant awarded October 28, 2024.
- Contracts signed.
- Upgraded wi-fi at the civic center and Oldham's theater.
- Purchased 30 Ipads and donated to school libraries, museums, and senior citizens center.
- Filed first reimbursement request to the State and it was approved for 11,500.00.
- Purchased 4 T.V.'s and Apple T.V. for the YMCA for members to access YMCA 360 in the group fitness room.
- Received 1st payment request. Getting quotes for Chromebooks.

2025 USDA Rural Business Development Grant 100% Funded

USDA Grant- to Provide Market Research, the creation of a 5-year Strategic Action Plan and in-market Strategic Visioning Workshop for the Sparta Community, launch local action teams, and Implement the Jumpstart for the Downtown, with small business training for small business owners for 12 months.

*****NO** Status change on this project since the November 6, 2025 meeting.

- Funding will be at 100% of project. \$99,500.
- Application submitted on February 28, 2025.
- Grant awarded October 1, 2025.
- Anticipated project completion in 3rd quarter of 2026.
- Contracts to be signed when received.

2025 TDEC Parks and Recreation Systemwide Master Plan 80% Funded

TDEC Grant- Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.

*****No** Status change on this project since the November 6, 2025 meeting.

- Project Description – Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.
- Funding will be at 80% of project. Total cost \$60,000. City's match \$12,000.
- Application submitted on June 5, 2025.
- Grant awarded September 24, 2025.
- Conducted interviews of four State pre-approved "Recreational Planning Firms" on October 9, 2025.
- Board Approval for McGill Associates, P.A., Inc. on November 6th agenda.
- Anticipated project completion in 2nd quarter of 2026.

Railroad Walking Bridge Rehab

***** No Status change since the November 6, 2025 meeting.**

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Spring 2025
- Engineer quoted design for construction.
- Engineer started design.
- Design complete and engineer estimate is approximately \$200,000.

YMCA Generator

***** No Status change since the November 6, 2025 meeting.**

- We are asking the board for sealed bid proposals for installation.
- Bid opening February 4, 2025.
- Requesting to reject the one bid and rebid at meeting.
- New bids to be sent out.
- Bids to be opened April 1, 2025. Will present at board meeting.
- No bids received.

Water System Hydraulic Study

***** Status change since the November 6, 2025 meeting.**

- The current water study we have was completed by Hethcoat and Davis Engineers in approximately 2008. TDEC is now requiring more information to install and upgrade our water lines. This study is necessary to keep our water lines up to date.
- Contract with Hethcoat & Davis Engineers to conduct study was approved at the November 6, 2025 board meeting.
- Gis and Electric gathering information needed for the study.
- Hethcoat & Davis completing study at this time.
- Study is approximately 80% complete at this time. Additional data collectors installed.
- Streets to be included in study and then will turn in to TDEC.
- Water model completed and turned in to TDEC.

Water Plant Flocculators Upgrade

***** No Status change since the November 6, 2025 meeting.**

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the November 6, 2025 board meeting.

- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on November 6, 2025.
- Plans submitted to TDEC for approval, should be back by December 3, 2024.
- TDEC required an adjustment to the plans. Will resubmit when completed.
- Plans returned from TDEC and have been put out for bids.
- Engineer has sent Amendment #1 to bid specs.
- Bids were opened and on November 6, 2025 agenda and approved.
- Engineer amendment to contract on November 6, 2025 agenda.

Water Plant Sludge Box

*** No Status change since the November 6, 2025 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the November 6, 2025 board meeting.
- Design process has started.

Water Story Mountain pumps

*** No Status change since the November 6, 2025 meeting.

- Getting data regarding pump from manufacturers and finish specifications and calculations for submittal to TDEC for approval.
- Board authorized bid approval at November 6, 2025 meeting.
- Bids advertised and bid opening set for October 28, 2024 @ 2:00.
- W & O Construction awarded low bid, to be approved at November 7, meeting.
- Pre-construction meeting will be set for first of December.
- Pre-construction meeting on 12/11/24, will start work when materials arrive.
- Approval needed for Change order #1 at June 5th meeting.
- Awaiting parts to start.

Splash Pad Park

*** Status change since the November 6, 2025 meeting.

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had several meetings with Gresham Smith since August 30, 2024.
- Preliminary designs completed.
- Cost proposal was submitted and is being reviewed.
- TDEC permit is in progress for stormwater and retention pond construction.
- Parks & Recreation meeting regarding design met on May 19th.
- SWIFF Permit granted by TDEC. Work can begin.
- Ground breaking ceremony set for November 6, 2025.
- Board approved taking bids for the concrete stormwater pipe.
- Board approval for playground and splashpad equipment on August 21, agenda.
- Equipment ordered and scheduled for delivery week of October 6th.
- Playground equipment and Stormwater Pipe delivered October 8-13.
- Received the rest of the stormwater pipe.

Street Paving

*** Status change since the November 6, 2025 meeting.

- Needing to repave city parking lots.
- Board approval for paving city parking lots at November 6, 2025 meeting.
- All roads paved and some parking lots completed to date.
- Road striping completed.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

Sewer

Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid
- **3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.

Skateboard Park and Equipment

- In process of relocating skateboard equipment. Sites being assessed.
- Applying for a BCBS Healthy Grant for new skateboard park.
- Grant will be awarded around November 2024.
- We received notice that we did NOT receive the skateboard grant.

- Assessing new location for skateboard park.
- Skateboard Park in fiscal year end 2026 budget.
- Starting site prep for skateboard pad.
- Retaining wall completed.
- Skateboard Pad completed.
- Fence installed.

Vacant Buildings

- Bids sent out for demolition of the two vacant buildings located at 205 W. Bockman Way and 321 E. Bronson Street. Bid opening on January 28, 2025.
- Bids will be awarded at the November 6, 2025 board meeting.
- GCE Company were low bidders on both buildings. Will start demo in April.
- Put a stop demo on the 321 E. Bronson Street building due to community concerns.
- Building at 205 W. Bockman Way demolition is complete.
- Applying for a BRAG Grant with TDEC for the asbestos abatement on Bronson Building.
- BRAG grant submitted to TDEC.

Legal and Contracts

- Senior Citizens Building Lease agreement – Approved at February 15, 2024 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.