



CITY OF SPARTA
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AGENDA

BOARD OF MAYOR AND ALDERMEN

Thursday, August 20, 2026 - 5:00 PM
Sparta City Hall, 2nd Floor

Invocation
Pledge of Allegiance

1. Special order of business. Oath of Office for newly elected Aldermen and Mayor.
2. Approval of the Minutes of the August 6, 2026 regular meeting.

ORDINANCES

3. Approve Ordinance No. 26-1005 on second and final reading, an Ordinance to rezone from C-A to R-B one parcel at 7 Marshall Street (tax map 059B, group B, parcel 004.00). This was approved by the Sparta Planning Commission on July 7, 2026. Public hearing held August 6, 2026.
4. Approve Ordinance No. 26-1006 on second and final reading, an Ordinance to Amend Title 9 of the Sparta Municipal Code pertaining to prorated fees and to Prohibit overnight parking for Mobile Food Vendors.
5. Approve Ordinance No. 26-1007 on second and final reading, an Ordinance to Amend Title 14, Chapter 2 of the Sparta Municipal Code to add Section 208 to establish a \$50 fee for Zoning Compliance Letters issued by the Codes Department.
6. Approve Ordinance No. 26-1008 on first reading, an Ordinance to rezone from R-B (Multiple-Family Residential to C-D (General Business) one parcel at 377 Walker Street (tax map 059C, group A, parcel 007.00). This was approved by the Sparta Planning Commission on August 4, 2026.

PURCHASING

7. Authorize taking sealed bids for the purchase of materials for the pavilions at the Splash Park. This is a budgeted item.

MISCELLANEOUS

8. Department head Reports.
9. Other NEW business.
10. UNFINISHED business
11. Citizens Comments from Sparta Citizens (3-minute limit).
12. Adjourn.



MINUTES

August 6, 2026

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 6th day of August 2026, with Mayor Jerry Lowery presiding.

Members Present

Vice-Mayor Bobby Officer
Alderman Jim Floyd
Alderman Hoyt Jones
Alderman Travis McBride
Alderman Judy Payne

Members Absent

Alderman Brent Young

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kevin Powers	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Belva Bess	Electric Manager	Present
Tonia Wilson	Finance Director	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Travis McBride led a prayer and Vice-Mayor Officer led the Pledge of Allegiance.

There was a motion by Alderman Payne with a second by Alderman McBride to approve the minutes of the July 16, 2026 regular called meeting, which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a public hearing regarding a rezoning request made by Susan Passno. The request is to rezone the property at 7 Marshall Street, tax map (059B, Group B, Parcel 004.00) from C-A to R-B. This was approved by the Sparta Planning Commission on July 7, 2026. No comments were heard. The public hearing was declared closed.

There was a motion by Alderman Jones with a second by Alderman Floyd to approve Ordinance No. 26-1005 on first reading, an Ordinance to rezone the property at 7 Marshall Street, tax map (059B, Group B, Parcel 004.00) from C-A to R-B. This was approved by the Sparta Planning Commission on July 7, 2026. No comments were heard. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Absent
Mayor Lowery.....Yes
The motion passed.

There was a motion by Alderman Floyd with a second by Alderman McBride to approve Ordinance No.26-1006 on first reading, an Ordinance to Amend Title 9 of the Sparta Municipal Code Pertaining to prorated fees and to Prohibit overnight parking for Mobile Food Vendors. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes

Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes
The motion passed.	

There was a motion by Alderman Jones with a second by Vice-Mayor Officer to approve Ordinance No.26-1007 on first reading, an Ordinance to Amend Title 14, Chapter 2 of the Sparta Municipal Code to add Section 208 to establish a fifty-dollar (\$50) fee for zoning compliance letters issued by the Codes Department. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes
The motion passed.	

There was a motion by Alderman McBride with a second by Alderman Payne to approve Resolution No. 26-627, a Resolution amending Section 11, Part "Q-Recording and Camera Devices" of the Employee Handbook. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes
The motion passed.	

There was a motion by Alderman Jones with a second by Alderman McBride to authorize taking sealed bids for the purchase and installation of a 15' dump body with air tailgate to be mounted on a Freightliner Truck. This is a budgeted item. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the purchase of a 2026 Ford F-150 Crew Cab 4wd XL pickup Truck in the amount of \$45,532.00 from Two Rivers Ford for the Fire Department. State Contract #88786. This is a budgeted item. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Jones to authorize taking sealed bids for the rehab of the railroad walking bridge. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Alderman McBride to authorize taking sealed bids for the asbestos removal and possible demo of the Old Baker School. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Alderman Jones to approve the Change Order #3 for the Water Plant Flocculator improvement project. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes
The motion passed.	

There was a motion by Alderman Payne with a second by Alderman Jones to approve the charge off of \$1,258.25.00 of bad debts for the Electric / Water Departments. All voted "Aye" by voice vote. Motion passed. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the hiring recommendation of Rick Williams for the position of Water Plant Operator-in-training, due to the resignation of Tara Poston. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Alderman Payne to approve the hiring recommendation of Dennis Masters for the position of Street Laborer, due to the resignation of Zachery Robertson. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Jones to approve the appointment of Jim Ward to the Upper Cumberland Regional Airport. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve the Street Light Request for adding a light to Street Light Pole #287 on Allen Drive. All voted "Aye" by voice vote. Motion passed. All voted "Aye" by voice vote. Motion passed.

The mayor declared the Board to be in session as the Beer Board.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the On-Premise beer permit for Armando Luviano Ruiz D/B/A Casas Real Mexican Grill, located at 555 W. Bockman Way. All voted "Aye" by voice vote. Motion passed.

The mayor declared the session of the Beer Board closed.

Department heads placed their reports in the agenda and Aldermen asked questions.

No citizens comments were heard.

No additional items were discussed.

There being no further business, there was a motion to adjourn by Vice-Mayor Officer with a second by Alderman Payne. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:26 P.M.

Read and approved this _____ day of _____, 2026

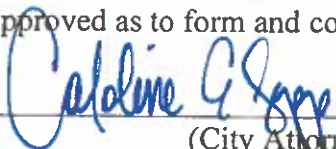
Jerry Lowery, Mayor

ATTEST:

Tonya R. Tindle, City Recorder

AGENDA ITEM #3

ORDINANCE

AN ORDINANCE AUTHORIZING THE REZONING OF A PARCEL ON MARSHALL STREET FROM (C-A) COMMERCIAL "A" TO (R-B) RESIDENTIAL "B"	ORDINANCE # 26-1005
	Requested By: Sparta Municipal Planning Commission
	Prepared By: Tonya Tindle
	Approved as to form and correctness:  (City Attorney)
	Passed 1 st Reading: August 6, 2026
	Passed 2 nd Reading:
	Minute Book Page

WHEREAS, the Sparta Board of Mayor and Aldermen, in accordance with Section 13-7-203 and 13-7-204 of the Tennessee Code Annotated, may from time to time, amend the zoning ordinance and related maps; and

WHEREAS, the Sparta, Tennessee Municipal Planning Commission met on July 7, 2026 and voted to recommend to the Board of Mayor and Aldermen that the Zoning Map of Sparta, Tennessee be changed from C-A to R-B for a certain parcel of property; and

WHEREAS, the Sparta, Tennessee Board of Mayor and Aldermen held a public hearing on August 6, 2026, after adequate public notice; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE THAT:

Section 1. The Zoning Map, Sparta, Tennessee March 2012" is hereby amended by changing the zoning classification of property at 7 Marshall Street (Map 059B, Group B, Parcel 004.00) from Commercial C-A to Residential R-B and;

Section 2. This ordinance shall take effect upon final passage, subsequent to a necessary public hearing, the public welfare requiring it.



Map/Data For Illustrative Purposes Only.

City of Sparta is not responsible for misuse, misinterpretation, or inaccuracy of data.

Not a substitute for OneCall.

6/2/2026

Proposed Rezoning

7 Marshall St

Map: 059B Group: B Parcel: 004.00

C-A to R-B



1 inch = 100 feet

AGENDA ITEM #4

ORDINANCE

AN ORDINANCE TO AMEND TITLE 9 OF THE CITY OF SPARTA, TENNESSEE MUNICIPAL CODE FOR MOBILE FOOD VENDORS TO RESTRUCTURE FEE SCHEDULE AND TO SET HOURS OF OPERATION.	ORDINANCE # 26-1006
	Requested By: Codes Department
	Prepared By: Tonya Tindle, City Administrator
	Approved as to form and correctness: _____ (City Attorney)
	Passed 1 st Reading: August 6, 2026
	Passed 2 nd Reading:
	Minute Book Page

WHEREAS, Chapter 9 of the Municipal Code for the City of Sparta, Tennessee pertains to Mobile Food Vendors; and

WHEREAS, the Sparta, Tennessee Board of Mayor and Aldermen, may from time to time, amend the fee schedule and operational requirements pertaining to Mobile Food Vendors; and

WHEREAS, the Board further finds that allowing mobile food vendors to remain parked overnight on the same location without authorization is inconsistent with the intended temporary nature of mobile food vending operations; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF SPARTA, TENNESSEE THAT:

SECTION I. The following paragraphs of Title 9, Chapter 9, Section 904 of the Sparta Municipal Code is amended to read as follows:

9-904. Issuance or Refusal of Permit. *Each application shall be reviewed by the city clerk's office and police department. The city clerk's office shall report the results of the investigation within three (3) business days. A non-refundable application fee of twenty dollars (\$20.00) shall be assessed at the time of application. An annual privilege fee of one hundred dollars (\$100.00) is imposed on the business, which maintains a Mobile Vendor License. Any person, firm, corporation, joint stock company, syndicate, or association engaged in the operation of a Mobile Food Truck shall remit the privilege fee of one hundred dollars (\$100.00) on January 1, and on each successive January 1, to the*

*City of Sparta, Tennessee, at City Hall. At the time a **new** permit is issued to any Mobile Food Vendor subject to this annual privilege fee, the permit holder shall be required to pay the privilege fee on a prorated basis for each month or portion thereof remaining until the next fee payment date. If the permit holder fails to renew their permit by January 31, they will be subject to an additional background check and the associated fees of one hundred and twenty (\$120.00) dollars. Permit fees are non-refundable. No permit shall be transferable.*

SECTION II: The following paragraphs of Title 9, Chapter 9, Section 910 of the Sparta Municipal Code is amended to add subsection (16) to read as follows:

9-910. Operational requirements.

(16) No Parking Overnight and Hours of Operation. A mobile food vendor operating under a permit issued pursuant to this chapter shall not remain parked in the same location overnight. Mobile food vendors are limited to vending in City approved areas between the hours of 5:00 a.m. and 9:00 p.m., unless park closes earlier than the aforementioned, then a mobile food vendor vending shall cease 30 minutes prior to close. The city may grant written permission for a mobile food vendor to remain overnight at an approved location when the vendor is participating in a city-approved special event or other event specifically authorized by the city. Any vendor remaining overnight without such written authorization shall be in violation of the conditions of the mobile food vendor permit and shall be subject to any penalties, suspension, or revocation authorized under this chapter.

SECTION III: Be it enacted by the Board of Mayor and Alderman of the city of Sparta, Tennessee. This ordinance shall become effective immediately upon final adoption thereof, the public welfare requiring it.

Passed 1st reading _____, 2026

Passed 2nd reading _____, 2026

Publication Date _____, 2026

Jerry Lowery, Mayor

ATTEST:

Tonia Wilson, City Recorder

AGENDA ITEM #5

ORDINANCE

AN ORDINANCE AMENDING TITLE 14, CHAPTER 2, SECTION 14-208 TO ESTABLISH A FEE FOR ZONING COMPLIANCE LETTERS ISSUED BY THE CODES DEPARTMENT	ORDINANCE # 26-1007
	Requested By: Sparta Codes Department
	Prepared By: Tonya Tindle
	Approved as to form and correctness: _____ (City Attorney)
	Passed 1 st Reading: <i>August 6, 2026</i>
	Passed 2 nd Reading:
	Minute Book Page

WHEREAS, the City of Sparta desires to recover a portion of the administrative costs associated with researching, preparing, and issuing zoning compliance letters; and

WHEREAS, the City Council finds that establishing a reasonable fee for such services promotes efficient administration of the City's zoning regulations and is in the public interest;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE THAT:

Section 1. Title 14, Chapter 2, Section 14-208 of the Sparta Municipal Code is hereby amended by adding the following subsection:

Zoning Compliance Letters. The Codes Department is authorized to issue zoning compliance letters upon request for the purpose of verifying the zoning classification of property and whether the existing use or structure appears to comply with the City's zoning regulations based upon available records.

A fee of **Fifty Dollars (\$50.00)** shall be paid prior to the issuance of each zoning compliance letter. The fee shall be non-refundable and shall be deposited into the City's general fund unless otherwise directed by the annual budget or fee schedule.

A zoning compliance letter is provided for informational purposes only and shall not constitute a zoning permit, building permit, certificate of occupancy, legal opinion, or guarantee of compliance with all applicable federal, state, or local laws.

SECTION 2. If any section, subsection, sentence, clause, or provision of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this ordinance.

SECTION 3. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Passed 1st reading _____, 2026

Passed 2nd reading _____, 2026

Publication date _____, 2026

CITY OF SPARTA

Jerry Lowery, Mayor

ATTEST:

Tonya R. Tindle, City Recorder

AGENDA ITEM #6

ORDINANCE

AN ORDINANCE AUTHORIZING THE REZONING OF A PARCEL ON WALKER STREET TO (C-A) COMMERCIAL "A" FROM (R- B) RESIDENTIAL "B"	ORDINANCE # 26-1008
	Requested By: Sparta Municipal Planning Commission
	Prepared By: Tonya Tindle
	Approved as to form and correctness: _____ (City Attorney)
	Passed 1 st Reading:
	Passed 2 nd Reading:
	Minute Book Page

WHEREAS, the Sparta Board of Mayor and Aldermen, in accordance with Section 13-7-203 and 13-7-204 of the Tennessee Code Annotated, may from time to time, amend the zoning ordinance and related maps; and

WHEREAS, the Sparta, Tennessee Municipal Planning Commission met on August 4, 2026 and voted to recommend to the Board of Mayor and Aldermen that the Zoning Map of Sparta, Tennessee be changed from R-B to C-D for a certain parcel of property; and

WHEREAS, the Sparta, Tennessee Board of Mayor and Aldermen held a public hearing on September 3, 2026, after adequate public notice; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE THAT:

Section 1. The Zoning Map, Sparta, Tennessee March 2012" is hereby amended by changing the zoning classification of property at 377 Walker Street (Map 059C, Group A, Parcel 007.00) from Residential R-B to Commercial C-D and;

Section 2. This ordinance shall take effect upon final passage, subsequent to a necessary public hearing, the public welfare requiring it.

Passed 1st reading _____, 2026

Passed 2nd reading _____, 2026

Publication date _____, 2026

CITY OF SPARTA

Jerry Lowery, Mayor

ATTEST:

Tonya R. Tindle, City Recorder

NOTICE OF PUBLIC HEARING

The Sparta Board of Mayor and Aldermen will hold a public hearing on Thursday, September 3, 2026 at 5:00 p.m. at Sparta City Hall concerning an amendment to the Sparta Zoning Map. The proposed amendment is to change the zoning of property located at 377 Walker Street (parcel 007.00 on Tax Map 0059C, Group A) from Residential A to Commercial C-D. The request was submitted by Trent Selby. The public is invited to attend.

AGENDA ITEM #7

Authorize taking bids for the purchase of materials for the various pavilions at the Splash Park.

This is a budgeted item.

Miscellaneous Information



CITY OF SPARTA

POLICE DEPARTMENT

HONOR ★ INTEGRITY ★ SERVICE



Sparta Police Department Update

2026 Totals

- **5983 Calls of service**
- **150 Arrests**
- **428 Incident Reports**
- **880 Traffic Citations**

Department Updates

- Spencer Booher has completed FTO and has been released to work solo shifts
- Sean Johannes is still in field training and is awaiting TLETA.
- Department personnel are actively completing their annual Tennessee POST in-service training requirements.
- Preparing for Fair season
- Part Time officers Andrew Corso and Brandon Farris have been selected to fill in for open shifts.

Nick Dunn
Chief of Police

Sparta Electric System

8/1/2026 to 8/14/2026

- Outages- 240 W Bockman Way – bird, Choff Ln. – Customer, Skyline Pump Station – tree fell on wire, Quarry St- transformer, Circuit 214 – Lightning, 209 Gaines St- transformer, Gillen Dr- underground
- Cut trees Clark St and Quarry St- in lines
- Phase broke – Mt View Dr- bad copper
- Safety Meeting – J T & S – rigging
- Zach Burrier – 3- day training Murfreesboro – Regulator and Reclosures
- Drop Primary to Transformer – Altium – rework Switch gears
- Replaced Primary Pole & Transformers – 188 Cherokee Circle & 154 Cherokee Circle
- Unhook & Re-Connect service lines – 130 Hargis Ln
- Replaced transformer – Quarry St
- Installed New Street Light- Allen Dr
- Replaced service wire- 826 Valley View Dr
- Dropped service lines – 126 W Everett- replacing trailer
- Replaced Primary Pole- 403 Mose Dr
- Replaced transformer- Gaines St
- Replaced transformer – Skyline Pump Station
- Install new service- 22 Depot St
- Drop service lines – 146 N Main St- Rework weather-head
- Repaired & replaced controllers for street light cabinet Hwy 111 – hit by lightning
- Installed new AMI collectors
- Removed and retired 2 phase transformer bank – Imix Dr
- Disconnected all Security Lights – 801 Walker Cove Rd – Yurezz Homes
- Spraying right of ways and bush hogging
- Pulled old poles
- Repaired & Replaced Numerous Street Lights and Security Lights- replacing bad heads with new LED
- 811- Underground Locates



Fire Department Updates

Submitted on: August 17, 2026

- 800 incidents to date. Compared to 747 for the entire year of 2025.
 - 408 on the Westside of the city
 - 259 on the Eastside of the city
 - 111 outside of the city limits
- Average response time for all incidents is 6 minutes and 27 seconds.
- We assigned shifts to the volunteers. This is to make them more engaged and better communication throughout the fire department.
- To avoid wear and tear on the apparatus we have changed policy for low-priority medical responses. If there is personnel staffed at Eastside fire station then only the closest apparatus will respond. This will also keep another fire engine in a ready state for another emergency.
- Due to injury the Eastside fire station has been staffed 2 times this month so far.
- Upper Cumberland Fire Expo is August 29th and 30th. We are sending 3 personnel to training for this weekend in Cookeville.
- We are beta testing electronic pay slips for the full-time firefighters.
- The SCBA's order from a grant have been delayed. They are now expected to arrive next month.

Public Works

August 20, 2026

WATER OPERATING

Several water leak repairs.

Worked with contractors on new projects for water service.

Repaired roads and streets due to water line repairs.

Painting fire hydrants and completed flush of all hydrants.

Several in housework orders.

Meter change out program ongoing.

811 locates.

Training for meter tech reading routes.

Ongoing cross connection program and testing.

Performed monthly inspections on vehicles and equipment.

Serviced trucks and equipment.

Mowed and weed eat tanks and raw water intake area.

Ongoing lead and copper survey per EPA.

Flushed water lines to maintain correct cl2 per TDEC.

Story Mountain still not completed due to lights on panel and water leaks.

Painting fire hydrants.

WATER PLANT

Contractor has started work on flocculators.

Working on new lead and copper identification per TDEC & EPA.

Progress Meeting with engineer for flocculator project.

Telemetry for the distribution not working and again MR telemetry not responding in a timely manner.

Mowed and trimmed yard.

Working on lead and copper survey per EPA.

Painting floors still ongoing.

SEWER OPERATING

Mowed and sprayed lift stations.

811 locates for contractors.

Assisting contractors with ongoing sewer project.

Serviced trucks and installed parts on trucks.

Maintenance on equipment.

Serviced underground pump stations.

Serviced above ground stations.

Yard repairs due to repairs to sewer lines.

Jet several lines with truck to clean debris from sewer lines.

Having issues with abundance of grease at Hwy 111 pump station.

Flushable wipes are not friendly with pump stations. We have had many problems with pumps due to wipes being flushed. Cleaning pumps and lines to ensure sewer system to work as designed.

SEWER PLANT

Maintenance on equipment.

Sludge has started going to landfill here in White co.

STREET DEPARTMENT/MECHANICS

Worked on site work at playground.

Playground work is underway.

Splash pad is crew is on site.

Maintaining silt fence for splash pad.

Formed and poured curb at playground at splashpad park.

Worked on sanitation trucks, trailers, oil changes, rubber tire loader, john deere tractor, and other equipment, etc.

Weeded parks and sidewalks, mowed and sprayed for weeds.

Worked around shop cleaning.

Mowed parks and other properties.

Worked on park lights, cut tree at dog pound, repairs at senior citizens bldg, cleaned ditch at N. Oak and Quarry St., installed hand dryers at civic center, painted cross walks on N. Main, installed 3 way stop on Turntable, cold mix several places, pressure washed areas in need.

SANITATION

Brush is picked up from a list call (738-2281) in to the PW office. Pick up is in the order called in. Please do not put debris in the road. It will not be picked up any faster because it is placed in the road.

Trash can repairs such as lids and wheels require work orders through the PW office. Any repairs need to be directed to 931-738-2281.

Two trucks in shop for repairs.

Front load is running normal routes.

Brush truck is picking up as calls come in.

All trash is hauled to Waste Management here in white county.

Projects

Flocculator project is underway.

ARPA sewer project near completion.

Sewer Grinder project at Mayberry has started.

Silt fence has been installed for Splash pad park. Splash pad crew is finally on site. Playground crew has completed install and pad is going in now. Our guys have installed storm drain pipe and poured the curb around the playground. Daniel has marked grade stakes for our crew to start parking lot.

Water line project and CDBG sewer work will start week of August 10.

Paving to start after water project is near completion.

Working with engineers for CDBG grant for the water lines inside the city of Doyle.

City Administrator Report

August 20, 2026

2022 Community Development Block Grant (CDBG)

Communities Development Grant – Administered by UCDD

***** NO** Status change since the August 6, 2026 meeting.

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC. Amount of \$68,750.00
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids to be opened August 10, 2023.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.
- CCTV work underway on selected sewers.
- Sewer Rehab bids out.
- Low bid to be awarded to John T. Hall Construction.
- Pre-bid meeting on August 4, 2025. Work to begin in November.
- UCDD requested deadline extension for grant. It was extended to December 16, 2026.
- Bids submitted over budget by significant amount. John T. Hall to reduce scope to stay in budget. Amendments signed February 26, 2026.
- John Hall has started work on upgrades.
- John Hall submitted his first pay request.
- John Hall submitted second pay request.
- John Hall awarded low bidder on sewer line replacement.
- John Hall started work on sewer line replacement.

2024 Traffic Signal Maintenance Program Grant 100% Funded

TDOT TSMP Grant- Add Turn signals at the Traffic Lights at Bockman and S. Spring and Bockman and Moore Streets.

*****No** Status change on this project since the August 6, 2026 meeting.

- Project Description – Add turn signals at S. Spring and Bockman and Moore and Bockman. Turn lanes already exist.
- Funding will be at 100% of project. No cost estimates at this time.
- Application submitted on June 5, 2024.

- Grant awarded December 26, 2024.
- The Plan-in-hand stage are anticipated to be completed in 4th quarter of 2025.
- Construction letting for the project is anticipated for 4th quarter of 2025.
- Anticipated project completion in 4th quarter of 2026.
- Contracts signed for construction and maintenance.

2024 TDEC / ARP BROADBAND GRANT 100% Funded

Grant- To provide or improve internet access for citizens of Sparta and White County, through wi-fi upgrades, ipads, laptops, hearing devices, speakers and health devices.

***** No Status change on this project since the August 6, 2026 meeting.**

- Project Description – To provide or improve internet access for citizens of Sparta and White County. (Items purchased cannot be used for Government business)
- Funding will be at 100% of project. Grant is for \$100,000. No city match required.
- Application submitted on June 5, 2024.
- Grant awarded October 28, 2024.
- Contracts signed.
- Upgraded wi-fi at the civic center and Oldham's theater.
- Purchased 30 Ipads and donated to school libraries, museums, and senior citizens center.
- Filed first reimbursement request to the State and it was approved for 11,500.00.
- Purchased 4 T.V.'s and Apple T.V. for the YMCA for members to access YMCA 360 in the group fitness room.
- Received 1st payment request. Getting quotes for Chromebooks.
- Purchased additional 45 Ipads, 2 Smart T.V.'s with stands, and Smart Scales for YMCA.
- Purchased an interactive Lobby Kiosk and Smart touch board for public meetings.
- Filed second reimbursement request to the State for \$15,275.34.
- Received 2nd pay request.
- Needs approval for Chrome books.
- Received 3rd pay request.
- Purchased 80 Chromebooks, waiting delivery.
- Partial shipment of Chromebooks received.
- Remaining shipment of Chromebooks received and delivered to recipients.
-

2025 USDA Downtown Revitalization & Small Business Development Grant 100% Funded

USDA Grant- to Provide Market Research, the creation of a 5-year Strategic Action Plan and in-market Strategic Visioning Workshop for the Sparta Community, launch local action teams, and Implement the Jumpstart for the Downtown, with small business training for small business owners for 12 months.

*** Status change on this project since the August 6, 2026 meeting.

- Funding will be at 100% of project. \$99,500.
- Application submitted on February 28, 2025.
- Grant awarded October 1, 2025.
- Anticipated project completion in 3rd quarter of 2026.
- Contracts to be signed when received.
- Kick-Off meeting held January 7, 2026, Webinar February 25, 2026
- Communication with business leaders regarding stakeholders' session.
- Stakeholders Input Session planned for March 19, 2026.
- Stakeholders' session and downtown tour was a success.
- Survey being conducted by citizens.
- Market Analysis Presentation scheduled for May 15, 2026 @ 11:00.
- Market Analysis to be presented, final report to follow.
- Final presentation of 5-year strategic plan delivered August 13, 2026.

2025 TDEC Parks and Recreation Systemwide Master Plan 80% Funded

TDEC Grant- Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.

*** Status change on this project since the August 6, 2026 meeting.

- Project Description – Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.
- Funding will be at 80% of project. Total cost \$60,000. City's match \$12,000.
- Application submitted on June 5, 2025.
- Grant awarded September 24, 2025.
- Conducted interviews of four State pre-approved "Recreational Planning Firms" on October 9, 2025.
- Board Approval for McGill Associates, P.A., Inc. on November 6th agenda.
- Anticipated project completion in 2nd quarter of 2026.

- Kick-off meeting on February 6, 2026.
- Site Visit set for February 12, 2026, to review our current park inventory.
- Questionnaire filled out and sent to McGill Associates. Survey's being prepared.
- Focus groups being compiled for input sessions.
- Focus groups had Zoom meetings and have received a great response.
- Received the survey results.
- McGill submitted first pay request.

2025 ARC Grant 50% Funded

ARC Grant- Upgrade of sewer lift stations located at Cragrock Drive and Elmwood Drive.

*****No Status change on this project since the August 6, 2026 meeting.**

- Project Description – Design and upgrade lift stations that are in critical shape of disrepair.
- Funding will be at 50% of project. Total cost \$2,120,000. City's match \$1,226,000.
- Pre-Application submitted on December 5, 2025 for consideration of full application.

2025 TN Dept of Tourism Hotel Feasibility Study Program 100% Funded

To Provide Detailed Market Analysis, Brand-Specific Financial Projections, and recommendations tailored to our communities needs in regards to the feasibility of a hotel for Sparta.

***** Status change on this project since the August 6, 2026 meeting.**

- Funding will be at 100% of project.
- Program awarded December 10, 2025.
- Anticipated project completed by June of 2026.
- Contracts to be signed when received.
- Site Visit scheduled for February 23, 2026. Met with Sara McKay. Meeting went well.
- Surveys completed and the determination has been made that a hotel between 64 and 74 upscale hotel rooms would be a good fit for Sparta. We determined a brand to pursue and will have Core Distinction Group to contact the developer.
- Financial Proforma draft submitted for review.
- Cobblestones Inn and Suites reached out for a conversation regarding hotel.
- Had conversation with Cobblestones Inn on August 12, 2026.

2026 STATE Volunteer Firefighter Equipment & Training Grant 100% Funded

To Provide much needed Equipment and Training for the Sparta Fire Department.

***NO Status change on this project since the August 6, 2026 meeting.

- Funding will be at 100% of project, Total of \$35,400.00.
- Program awarded January 27,2026.
- Anticipated project completed by June of 2026.
- Contracts to be signed when received.
- Plan on purchasing 3 new SCBA's for the Fire fighters.
- SCBAs on the agenda for purchase from Siddons-Martin.
- Purchased SCBAs, delivery estimated in July 2026.

2025 TDEC / BRAG GRANT #13335 100% Funded

Grant- To assess the soil and groundwater quality and to determining mutually agreeable locations for installing groundwater wells or soil borings and installing, operating, and maintaining all monitoring for the site located at State Lane @ Roosevelt Drive for possible contaminates.

*** Status change on this project since the August 6, 2026 meeting.

- Project Description – To assess soil as described above.
- Funding will be at 100% of project. Grant is for \$70,000. No city match required.
- Application submitted in September, 2025.
- Grant awarded November 2025.
- Contracts signed.
- RFQs sent out and received.
- RFQs evaluated and firm selected.
- Contracts signed by Pinchin LLC. To perform work.
- April 14, 2026 meeting with Pinchin, LLC to discuss scope of project.
- Project delayed due to pending EPA concerns.
- Phase I completed and grant process delayed.

2025 TDEC / BRAG GRANT #13262 100% Funded

Grant- To assess Asbestos Abatement, engage licensed and certified asbestos abatement professionals to perform the removal of ACMs, dispose of asbestos-containing materials at an approved hazardous waste facility with proper documentation to the building located at 321 E. Bronson Street.

**** Status change on this project since the August 6, 2026 meeting.**

- Project Description – To abate asbestos in building.
- Funding will be at 100% of project. Grant is for \$212,680.10. No city match required.
- Application submitted in August, 2025.
- Grant awarded November 2025.
- Contracts signed.
- RFQs sent out and received.
- RFQs being evaluated and scored.
- Pinchin LLC selected to perform work.
- Pinchin started assessment of the property.
- Requesting to take sealed bids for asbestos removal and demo.
- Sealed bids request sent out to various contractors. Bids due September 3, 2026.

Railroad Walking Bridge Rehab

***** NO Status change since the August 6, 2026 meeting.**

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Spring 2025
- Engineer quoted design for construction.
- Engineer started design.
- Design complete and engineer estimate is approximately \$200,000.
- Bridge closed due to vandalism.
- Engineer revising design and giving bid specs.
- Requesting to take sealed bids for rehab.

YMCA Generator

***** No Status change since the August 6, 2026 meeting.**

- We are asking the board for sealed bid proposals for installation.
- Bid opening February 4, 2025.

- Requesting to reject the one bid and rebid at meeting.
- New bids to be sent out.
- Bids to be opened April 1, 2025. Will present at board meeting.
- No bids received.

Water Plant Flocculators Upgrade

*** Status change since the August 6, 2026 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 19, 2026 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on March 19, 2026.
- Plans submitted to TDEC for approval, should be back by December 3, 2024.
- TDEC required an adjustment to the plans. Will resubmit when completed.
- Plans returned from TDEC and have been put out for bids.
- Engineer has sent Amendment #1 to bid specs.
- Bids were opened and on March 19, 2026 agenda and approved.
- Engineer amendment to contract on March 19, 2026 agenda.
- Awaiting materials to start construction.
- Project started.
- Design amendments needed.
- Change Order #3 approved by the Board August 3, 2026.

Water Plant Sludge Box

*** No Status change since the August 6, 2026 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved.
- Design process has started.

Splash Pad Park

*** Status change since the August 6, 2026 meeting.

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had several meetings with Gresham Smith since August 30, 2024.

- Preliminary designs completed.
- Cost proposal was submitted and is being reviewed.
- TDEC permit is in progress for stormwater and retention pond construction.
- Parks & Recreation meeting regarding design met on May 19th.
- SWIFF Permit granted by TDEC. Work can begin.
- Ground breaking ceremony set for March 19, 2026.
- Board approved taking bids for the concrete stormwater pipe.
- Board approval for playground and splashpad equipment on August 21, agenda.
- Equipment ordered and scheduled for delivery week of October 6th.
- Playground equipment and Stormwater Pipe delivered October 8-13.
- Received the rest of the stormwater pipe.
- Grading points made by GIS department.
- Equipment moved to site and started dirt work, installed silt fencing.
- Splashpad site prepared, waiting on install from RecConcepts.
- Splash pad tank hole dug and set on January 30, 2026. Rest to be delivered February 25, 2026.
- Playground site prepared and RecConcepts have secured the site and have started unpacking the equipment.
- Playground equipment continues to be installed.
- Stormwater drain being installed.
- Splashpad installation started.
- Continues construction on both playground and splashpad.

Street Paving

*** No Status change since the August 6, 2026 meeting.

- Needing to get authorization to take sealed bids for paving.
- Got authorization to take sealed bids for hot mix.
- Bids opened and presented at meeting tonight.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

Sewer

Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid

- **3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.
- Quarterly CMOM filed.

Legal and Contracts

- Senior Citizens Building Lease agreement – Approved at February 15, 2024 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.