



CITY OF SPARTA  
6 Liberty Square  
P.O. Box 30  
Sparta, Tennessee 38583  
931.836.3248  
931.836.3941 fax  
www.spartatn.com

# AGENDA

## BOARD OF MAYOR AND ALDERMEN

**Thursday, October 2, 2025 - 5:00 PM**  
**Sparta City Hall, 2<sup>nd</sup> Floor**

Invocation  
Pledge of Allegiance

1. Approval of the Minutes of the September 18, 2025 regular meeting.

### **RESOLUTIONS**

2. Approve Resolution No. 25-617, a Resolution to declare certain property owned or seized by the city as surplus to the city's needs and directing disposal of same.

### **PURCHASING**

3. Authorize the purchase of 95 Tons of Bulk Salt @ 127/ton from Morton Salt in the amount of \$12,065.00. This is on State Contract #507. This is a budgeted item.

### **FINANCE**

4. Approve the property tax change of assessments, 24-553.

### **BEER BOARD**

*Procedural Note: Suspend meeting of Board of Mayor and Aldermen  
Convene as Beer Board*

1. Application for Off-Premises Beer Permit. Yogi Patel D/B/A Peacock Express #1 located at 315 E. Bockman Way, Sparta, TN 38583.

*Procedural Note: Declare business of Beer Board finished  
Reconvene as Board of Mayor and Aldermen*

### **MISCELLANEOUS**

5. Department head Reports.
6. Other NEW business.
7. UNFINISHED business
8. Citizens Comments from Sparta Citizens (3-minute limit).
9. Adjourn.

*The City of Sparta is an equal opportunity provider and employer.*



# *MINUTES*

September 18, 2025

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 18th day of September 2025, with Mayor Jerry Lowery presiding.

**Members Present**

Vice-Mayor Bobby Officer  
Alderman Jim Floyd  
Alderman Hoyt Jones  
Alderman Travis McBride  
Alderman Judy Payne

**Members Absent**

Alderman Brent Young

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
	Fire Chief	
Mike O'Neal	Codes Enforcement	Absent
Belva Bess	Electric Manager	Present
Tonia Wilson	Finance Director	Absent

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Travis McBride led a prayer and Bobby Officer led the Pledge of Allegiance.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve the minutes of the September 4, 2025 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the purchase of a Used 2000 Pierce Dash 100' Platform Fire Truck from Firetrucks Unlimited in the amount of \$249,000.00, according to TCA 6-56-304(6). This is a budgeted item. The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Absent  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Payne with a second by Alderman McBride to authorize the purchase and installation of a back-up camera and a Federal Q siren on the newly purchased 2000 Pierce Dash Fire Truck from Brindlee Mountain Equipment in the amount of \$11,225.00. The roll call was as follows:

Alderman Floyd.....Yes  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Absent  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Payne with a second by Alderman Jones to authorize the purchase of (20) 25KVA and (15) KVA Pole Transformers from Gresco, Inc. in the amount of \$45,370.00 for the Electric Department. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Payne with a second by Alderman Floyd to authorize the purchase of (80) 70Watt LED Side Street Lights from Cape Electric in the amount of \$12,350.00 for the Electric Department. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Payne with a second by Vice-Mayor Officer to approve the hiring recommendation of Kevin Powers for the position of Fire Chief, due to the resignation of Kirk Young. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman McBride with a second by Alderman Payne to approve the hiring recommendation of Dillard Dodson for the position of Police Officer, due to the resignation of Matthew Starkey. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Absent
Mayor Lowery.....	Yes

The motion passed.

Department heads placed their reports in the agenda and Aldermen asked questions.

No citizens comments were heard.

Additional items were discussed:

- Budget Commendation from the Comptroller

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman McBride. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:16P.M.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

*AGENDA ITEM #2*

# RESOLUTION

<b>A RESOLUTION OF THE CITY OF SPARTA, TENNESSEE TO DECLARE CERTAIN PROPERTY OWNED OR SEIZED BY THE CITY TO BE SURPLUS TO THE CITY'S NEEDS AND DIRECTING DISPOSAL OF SAME.</b>	RESOLUTION # 25-617
	Requested By: Department Heads
	Prepared By: Tonya Tindle, City Administrator
	Approved as to form and correctness:
	Caroline Sapp, City Attorney
	Date Passed:
	Minute Book                      Page

**WHEREAS**, the City of Sparta has identified some city-owned or seized property as being surplus to the needs of the City and has determined it to be in the public interest to offer them for sale.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen as follows:

**Section 1. Property declared surplus to the needs of the City Government.**  
The following described property is hereby declared to be surplus to the needs of the city:

- a) 2009 Ford F250 Truck 1FTSX21569EA63940 – STREET
- b) 1981 Wrecked Kentucky Box Trailer 1KKVD4511BL001619 – STREET
- c) Steel Concrete Forms - STREET
- d) Titan Bushhog S/N 0106548 - STREET
- e) 40 Stadium Lights - STREET
- f) Misc Weed Eaters, and leaf blowers – STREET
- g) 15 – 400watt 480volt Cobra Head Lights – ELECTRIC
- h) 5 Filing Cabinets, Office Dividers, Wooden Desk – ELECTRIC
- i) Apache Scales – ELECTRIC
- j) Wire Tensioner – ELECTRIC
- k) Misc hand power tools – ELECTRIC
- l) Wire Reel Trainer – ELECTRIC
- m) 3 Pallets of used Misc Fire Equipment – FIRE
- n) 2009 Ford Focus Vin#1FAHP36N69W145627 – POLICE
- o) 2015 Chrysler Town and Country Vin# 2C4RC1BG0FR505436 - POLICE

Section 2. **Mayor directed to dispose of surplus property.** The mayor is hereby directed to allow the sale of above items on Govdeals.com auction site.

**READ AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.**  
**CITY OF SPARTA**

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST:

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

***AGENDA ITEM #3***



# MORTON SALT

September 16, 2025

City of Sparta  
PO Box 30  
Sparta, TN 38583

Dear Sir/Madam:

Morton Salt, Inc. is pleased to offer you the following pricing for road salt should you choose to purchase under the Tennessee SWC #507 - contract #66848. All pricing, terms & conditions apply.

Description	Valid From	Valid To	Delivered	Min Order
Bulk Safe-T Salt	1, June 2025	31, May 2026	95 TON	22 TON
	KNOXVILLE, TN			per TON
				<b>TOTAL: \$12,065.00</b>

Delivered prices are based upon full truckload quantities specific to the delivery address shown below.

Please review your account information and advise if any changes are required.

Delivery Address:

167 S CARTER ST, SPARTA, TN 38583 CUSTOMER #3653610

**This serves as your confirmation. No further acknowledgement will be sent.**

To place an order, please contact our Customer Service Department:

Phone: 855-665-4540  
Fax: 630-214-0725  
Email: [buyroadsalt@mortonsalt.com](mailto:buyroadsalt@mortonsalt.com)

Our offices are open from 7:30am to 4:30pm  
For your convenience, Mastercard, VISA and American Express are accepted.

Customer Acceptance:

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***AGENDA ITEM #4***

# WHITE COUNTY CERTIFIED CHANGE/BARA

NOTE:

DATE: 8/1/2025

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2024-2791

CITY RECORDER  COUNTY TRUSTEE  TO: CLERK & MASTER  CITY OF SPARTA

PICK-UP  CHANGE  DELETE  REFUND  ROLLBACK  OTHER

DIST  001 MAP  048 GRP  CTL. MAP  048 PARCEL  13000 P/I  P S/I  000

BUSINESS NAME (AS OF JANUARY 1ST): WAL-MART STORES EAST LP

MAILING ADDRESS: PO BOX 8050

CITY: BENTVILLE

STATE: AR

ZIP: 72712-8050

PREVIOUS PERSONAL PROPERTY APPRAISAL = \$1,020,638

REVISED PERSONAL PROPERTY APPRAISAL = \$1,344,886

PREVIOUS PERSONAL PROPERTY ASSESSMENT = \$306,191

REVISED PERSONAL PROPERTY ASSESSMENT = \$403,466

AFTER EQUALIZATION RATIO AMOUNT (0.6023) = \$184,419

AFTER EQUALIZATION RATIO AMOUNT (0.6023) = \$243,008

TOTAL ASSESSMENT DIFFERENCE FROM AUDIT = \$58,589

REASON FOR CHANGE:

TMA AUDIT FINDINGS WITH THE ACTUAL ASSETS EXCEEDING THE REPORTED AMOUNT, CREATING VARIANCES. THE VARIANCES WERE DUE TO THE OMISSION AND RECLASSIFICATION OF ASSETS.

EARL W. JONES, JR. ASSESSOR OF PROPERTY

PERSONAL PROPERTY ANALYST

Mailed to Taxpayer on 08/13/2025 by Donna Wilson

Any person aggrieved by a back assessment or reassessment may appeal directly to the State Board of Equalization by filing an appeal with the Board within sixty (60) days from the date of this certification. Appeals forms may be obtained by calling the State Board at (615) 401-7883.



(931) 836-3248  
**Property Tax Statement Report**

Receipt 2024 - 2791

MAP/PAR: 01-048- -048- - -130.00-P -000

Classification: Commercial  
 Appraised Value: \$1,344,886.00  
 Assessed Value @ 30.00% \$243,008.00

Description:  
 Property Address:  
 Sam Walton Dr 202

SubDivision:  
 Block: Lot: Acres: 0.0000  
 Rollback years from 0 thru 0  
 EQ Factor: 0.6023  
 Recorded owner as of: 01/01/2024  
 Mailing Address:  
 Wal-Mart Stores East LP  
 Attn: Ms 0555  
 Po Box 8050  
 Bentonville AR 72712

Tax Rate(s) per \$100 of assessment:  
 County Rate: Tax Amt:  
 SSD Rate: Tax Amt:  
 City Rate: 0.9183 Tax Amt: \$2,232.00  
 Rollback Taxes:  
 Ad-Valorem Taxes:  
 Misc. Tax/Fee:  
 Total Taxes/Fees Due: \$538.00

Interest Due: \* \$0.00

**Total Due if paid by September 30, 2025 \$538.00**

Date	Receipt Number	Description	Received Of/Refunded To	Void	Amount	Taxes/Fees Owed
10/01/2024	2024 - 2791	Bill		No	\$1,694.00	\$1,694.00
02/11/2025	2024 - 2791	Receipt	Wal-Mart Stores East LP	No	\$1,694.00	\$0.00
08/13/2025	2024 - 2791	Tax Correction		No	\$538.00	\$538.00

**Wal-Mart Stores East LP  
 Attn: Ms 0555  
 Po Box 8050  
 Bentonville AR 72712**

City of Sparta Property Taxes become delinquent on March 1 following the due date. Delinquent taxes are subject to interest of 1.50% per month. (TCA 67-5-2010)

# *BEER BOARD*

Applications for (Check One):

- On-Premises
- Off-Premises
- On and Off Premises
- Manufacturing/Retail



APPLICATION FOR BEER PERMIT  
 State of Tennessee  
 City of Sparta

I hereby submit this application for a permit to sell, store, manufacture, or distribute beer or other beverages authorized to be sold, stored, manufactures or distributed under the provisions of Tennessee Code Annotated §57-5-101 et seq. and base my application upon the answers to the following questions:

- 1 Full name of applicant (owner): yogi Patel
- 2 Applicant's Social Security #: [REDACTED] Date of Birth: [REDACTED]
- Driver's License: TN 133683623 Home Telephone: 931 [REDACTED]
- 3 Present home address: [REDACTED] Sparta, TN 38583
- 4 Previous address(es) (within last 10 yrs.): \_\_\_\_\_

5 Type of Ownership:

\_\_\_\_\_ Person \_\_\_\_\_ Partnership  Corporation \_\_\_\_\_ Limited Liability Company

List all persons, partnerships, corporations, or limited liability companies having at least a 5% ownership interest in the business (attach additional sheet if needed)

\_\_\_\_\_

\_\_\_\_\_

6 Name the business will operate as: PEACOCK EXPRESS # 1

7 Location of business by street address or other geographical description:  
315 E. Backman Way Sparta, TN 38583

Phone number of the business: 931-837-2222

8 Specify the identity and address of the person to receive annual privilege tax notices and any other communication from the City: 315 E. Bockman Way Smith, TN 38583

9 Give name and address of property owner, if other than business owner: \_\_\_\_\_

10 Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by TCA §57-5-103 (a) (4) within the same building? Yes No

11 Give name, date of birth, and address of any manager other than the applicant:  
N/A

12 Has any person having at least a 5% ownership interest, any of the managers listed in question 11, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years?  
Yes  No

13 Has this owner of the owners' organization had a beer permit revoked, suspended, fined, or denied in the State of Tennessee? Yes  No

If so, specify where, when, and why:  
\_\_\_\_\_  
\_\_\_\_\_

14 Give the name, relationship to applicant (if applicable) and address of the former beer permit holder at this location:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the last ten (10) years. I may also aware that I shall not be issued a permit or my permit shall be revokes if my business location causes traffic congestion or interferes with schools, churches, or other public health, safety and morals.

Y. Patel      Y. Patel

Signature of Applicant/Owner (or Authorized Corporate Officer)

Sworn to and Subscribed before me this 16<sup>th</sup> day of September 2025.

Leslie Brooke Melton  
Notary Public



March 21, 2028  
My Commission Expires

RECORDS CHECK

Date 09/16/2025

Name yogi Patel

Date of Birth                      Social Security #                     

Drivers License #                      State TN

I HEARBY AUTHORIZE THE CITY OF SPARTA TO CONTACT ANY AND ALL LAW ENFORCEMENT AGENCIES FOR THE PURPOSE OF CONDUCTING A POLICE RECORDS CHECK AND BACKGROUND INVESTIGATION. I RECOGNIZE THAT SUCH A POLICE RECORDS CHECK AND BACKGROUND INVESTIGATION IS FOR THE PURPOSE OF A BEER PERMIT IN THE CITY OF SPARTA.

Signature \_\_\_\_\_


Witness Name \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_

RESULTS

No Record X

Record as Follows N/A

Signed  Nick Dunn chief Sparta Police Dept  
County Sheriff's Dept.

RESULTS

No Record \_\_\_\_\_

Record as Follows \_\_\_\_\_

Signed \_\_\_\_\_ City Sheriff's Dept.



**323 E. Bockman Way Sparta, TN**  
**Phone (931) 836-3734**  
**Fax (931) 836-3086**

## **Background Check**

This letter confirms that a criminal background check has been conducted by the **Sparta Police Department** for the individual listed below:

**Full Name:** Yogi Patel

**Reason:** Peacock Express

This check was completed in connection with the individual's application for the above purpose.

The background check included a review of local records maintained by the Sparta Police Department. Additional checks were conducted through the **National Instant Criminal Background Check System (NICS.)**

As of the date of this letter, the subjects **have not** been found to have a criminal history.

This certification is limited to records available at the time of the request and is not a comprehensive national background report.

A handwritten signature in black ink, appearing to read 'Nick Dunn', is positioned above the printed name.

Nick Dunn  
Chief of Police

## *Miscellaneous Information*

# CODES Departmental Report

October 2, 2025

## COMMERCIAL –

- Waffle House – nothing new
- Dairy Queen training employees to open by end of month
- Health Dept making progress

## RESIDENTIAL –

- Remains Slow with a few remodels happening

## MUNICIPAL CODES –

- 3 cases open

# GIS Departmental Report

October 10, 2025

## GIS

- Regular updates to Electric System data (pole replacements, light replacements, etc)
- Regular updates to Water System data (line size, location adjustments, etc)
- Preliminary planning for Stormwater System mapping project (ongoing)
- Working on new Major Street Plan (last update 1996) (ongoing)
- Working on complete rebuild of the online mapping system
- Property research for 36 undeveloped rights-of-way to present for proposed abandonment
- Supplied info to surveyors for various properties

## Codes

- Filled in for Mike during absences
- Assisted Codes Dept with various research items and inspections



**323 E. Bockman Way Sparta, TN**  
**Phone (931) 836-3734**  
**Fax (931) 836-3086**

Sept Calls	746
Sept Reports	61
Sept Arrests	29
Sept Citations	192
YTD Calls	6057
YTD Reports	553
YTD Arrests	210
YTD Citations	1267

Assisted Fairfield Glade Police with child safety seat event.  
Michael Shank completed Firearms Instructor Training

A handwritten signature in black ink, appearing to read "Nick Dunn".

Nick Dunn  
Chief of Police

## Public Works

October 2, 2025

### WATER OPERATING

Repaired several water line breaks.

Repaired roads and streets due to water line repairs.

Several work orders.

Dug footing for American Legion flag pole.

Meter change out program ongoing.

811 locates.

Mowed and trimmed grass at water tanks.

Ongoing cross connection program and testing.

Repaired roads and streets due to water line repairs.

State inspected Dam and waiting on report.

Sprayed fences and hydrants for weeds and grass.

New Vac trailer is working out great. Saves time and money.

Performed monthly inspections on vehicles and equipment.

Met with county for the fire line for new health dept.

Clean up around shop.

Serviced trucks and equipment.

Employee going to class for training.

### WATER PLANT

Stopped feeding fluoride on August 31.

Flocculator parts are ordered. Will start project when parts arrive.

Mowed and trimmed grass.

Repaired chain drive on settling basin.

Renewed NPDES permit for water plant per TDEC.

### SEWER OPERATING

811 locates for contractors.

Checked pump stations daily.

4 sewer calls.

Maintenance on equipment.

Serviced underground pump stations.

Road repairs due to repairs to sewer lines.

Used camera on several lines reviewing line condition.

Pumping Elmwood lift station daily until motors are repaired or replaced.

Have been pumping Elmwood and Charlene for last two weeks.

Pulled pump at South Carter and installed back-up pump.

Watching video to see what work is needed for sewer project. Money was cut, so work must be cut as well.

Mowed lift stations and right of ways.

Flushable wipes are not friendly with pump stations.

#### SEWER PLANT

Maintenance on equipment.

Still contracting out sludge to be hauled to Red Boiling Springs.

Rags and flushable wipes are not friendly to our sewer plant.

#### STREET DEPARTMENT

Cleaning on the square for Liberty Square celebration.

Installed two new benches on square.

Regular mowing parks and city properties.

All restrooms are open to public except Farmers market. Only open farmers market when events are scheduled.

Restrooms are not all opened at the same time. Work starts at South Carter and continues from there. We do not open the doors and then go back to clean, that is a waste of time.

Worked on and serviced equipment.

Retaining wall at skateboard park is poured and now working on concrete slab prep.

Backfilled wall on skatepark.

Worked at Polk St. fire dept making repairs.

Installed flag pole footing and flag pole for American Legion.

Sprayed for weeds on roads and city properties.

## SANITATION

Brush is picked up from a list call (738-2281) in to the PW office. Pick up is in the order called in. Please do not put debris in the road. It will not be picked up any faster because it is placed in the road.

Hauling trash to landfill.

Clutch is out of road tractor. In shop for replacement.

Mack of Nashville still has not delivered road tractor.

Back-up road tractor is in shop to install wet-kit in order to pull trailer.

Front load and side load trucks are running normal route.

## Dog Pound

We have dogs for adoption.

Advertising dogs on Facebook to adopt.

We have 9 dogs at this time.

## Projects

Paving is almost complete for this season.

Work on Skate board and new pavilion has started at S. Carter.

Sewer plant materials for shed have been delivered. Work to start after skateboard park wall and slab finished.

Construction on Flocculator will start as soon as materials on site.

Sewer construction project to start in October. Working on list of work to perform.

Sewer Grinder project at Mayberry to start in May 2026. 9 month lead time for equipment.

Story mountain pump station motors and pumps ordered and waiting delivery.

Striping parking lot lines are ongoing as pavers complete paving in parking lots.

Hydraulic study has been submitted to TDEC. Working on plans for new water lines to install.

Pipe and structures for waterpark are ordered and waiting on delivery.

Motor/pump at water plant will bid as soon as specs are complete.

Computer system at water plant will bid as soon as specs are complete.



# **City Administrator Report**

## **October 2, 2025**

## TDOT GRANT

### TDOT Multimodal Access Grant- Along the West side of North Spring Street from Bockman Way to Turntable Road

\*\*\* No Status change on this project since the September 18, 2025 meeting.

- Contract has been approved and signed by the City and TDOT.
- Working on NEPA and Section 106 Assessment
- Project Description – The proposed SR289/North Spring Street Sidewalk Enhancement Project will improve a 4,130-foot section of road between the intersection of SR289 and the intersection of SR1 and Turntable Road. This is Phase 1 of providing safe pedestrian travel from residential areas and businesses to medical facilities including dental offices, medical doctor's offices, and St. Thomas Highlands Hospital as well as White County High School, White County Middle School, Sparta YMCA/Recreational Complex, restaurants, convenient stores, and churches. Most of the proposed project section has no existing sidewalk. In the small portions of the sections that do, the sidewalks are deteriorating and are not ADA compliant. The proposal is to add curb, buffer, and sidewalk to this route, as well as ADA compliant ramps, crosswalks, and signalization to enhance pedestrian safety. Future Phase 2 of this project would extend the work of this phase north to St. Thomas Highlands hospital and doctor's offices at the intersection of SR 289 and Sewell Drive.
- Anticipated costs at this time ((TDOT - \$950,000.00 (95%)) ((City – at least \$50,000.00 (5%))
- \*\*\$1,000,000.00 is maximum amount of grant, meaning that if costs increase above \$1,000,000.00, the city will have to pay the initial \$50,000.00 plus any amount over \$1,000,000.00.
- Request for Qualifications approved by TDOT and was sent out on January 27, 2023.
- Gresham Smith & Partners Engineering firm has been selected per the procurement process and contracts were signed at the July 15, 2024 meeting.
- Wisner Consultants have conducted the environmental survey.
- Design process in progress.
- Reimbursement #1 in process through egrants state portal.
- Design options submitted to Board for approval.
- Tech studies being finalized and awaiting NEPA approval from TDOT
- Meeting with Gresham in October regarding setting a date for a public meeting.
- Meeting with Gresham Smith November 7, 2024 regarding public meeting.
- Public Meeting set for January 30, 2025 at civic center @ 6pm.
- Public Meeting was conducted and public comments were heard.
- Meeting set with engineer July 23, 2026 to discuss project.
- Meeting on July 31, 2025 with TDOT program management to have feedback regarding project being over budget and possibility reducing project scope.
- Anticipated completion date is Spring 2026.

## **2022 Community Development Block Grant (CDBG)**

**Communities Development Grant** – Administered by UCDD

**\*\*\* No Status change since the September 18, 2025 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC.
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids approval requested at September 18, 2025 meeting.
- CCTV camera bids to be opened July 31, 2024.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.
- CCTV work underway on selected sewers.
- Sewer Rehab bids out. Open date September 18, 2025
- Low bid to be awarded to John T. Hall Construction @ September 18, 2025 meeting.
- Pre-bid meeting on August 4, 2025. Work to begin in November.

## **2024 Historic Preservation Grant**

**Historic Preservation Grant**

**\*\*\*No Status change since the September 18, 2025 meeting.**

- Project Description – Grant to help purchase property for a potential park expansion.
- Application completed.
- Awaiting invitation for interview.
- Interview was on April 9, 2024.
- Awarded \$650,000 grant for land preservation.
- Contract signed July 18, 2024
- Contract extended till July 18, 2026.
- Received signed extension August 4, 2025.

## **2024 Traffic Signal Maintenance Program Grant 100% Funded**

**TDOT TSMP Grant- Add Turn signals at the Traffic Lights at Bockman and S. Spring and Bockman and Moore Streets.**

**\*\*\*No Status change on this project since the September 18, 2025 meeting.**

- Project Description – Add turn signals at S. Spring and Bockman and Moore and Bockman. Turn lanes already exist.
- Funding will be at 100% of project. No cost estimates at this time.
- Application submitted on June 5, 2024.
- Grant awarded December 26, 2024.
- The Plan-in-hand stage are anticipated to be completed in 4<sup>th</sup> quarter of 2025.
- Construction letting for the project is anticipated for 4<sup>th</sup> quarter of 2025.
- Anticipated project completion in 1<sup>st</sup> quarter of 2026.
- Contracts signed for construction and maintenance.

### **Railroad Walking Bridge Rehab**

**\*\*\* No Status change since the September 18, 2025 meeting.**

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Spring 2025
- Engineer quoted design for construction.
- Engineer started design.
- Design complete and engineer estimate is approximately \$200,000.

### **YMCA Generator**

**\*\*\* No Status change since the September 18, 2025 meeting.**

- We are asking the board for sealed bid proposals for installation.
- Bid opening February 4, 2025.
- Requesting to reject the one bid and rebid at meeting.
- New bids to be sent out.
- Bids to be opened April 1, 2025. Will present at board meeting.
- No bids received.

### Water System Hydraulic Study

\*\*\* Status change since the September 18, 2025 meeting.

- The current water study we have was completed by Hethcoat and Davis Engineers in approximately 2008. TDEC is now requiring more information to install and upgrade our water lines. This study is necessary to keep our water lines up to date.
- Contract with Hethcoat & Davis Engineers to conduct study was approved at the September 18, 2025 board meeting.
- Gis and Electric gathering information needed for the study.
- Hethcoat & Davis completing study at this time.
- Study is approximately 80% complete at this time. Additional data collectors installed.
- Streets to be included in study and then will turn in to TDEC.
- Water model completed and turned in to TDEC.

### Water Plant Flocculators Upgrade

\*\*\* No Status change since the September 18, 2025 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the September 18, 2025 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on September 18, 2025.
- Plans submitted to TDEC for approval, should be back by December 3, 2024.
- TDEC required an adjustment to the plans. Will resubmit when completed.
- Plans returned from TDEC and have been put out for bids.
- Engineer has sent Amendment #1 to bid specs.
- Bids were opened and on September 18, 2025 agenda and approved.
- Engineer amendment to contract on September 18, 2025 agenda.

### Water Plant Sludge Box

\*\*\* No Status change since the September 18, 2025 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the September 18, 2025 board meeting.
- Design process has started.

### Water Story Mountain pumps

\*\*\* No Status change since the September 18, 2025 meeting.

- Getting data regarding pump from manufacturers and finish specifications and calculations for submittal to TDEC for approval.
- Board authorized bid approval at September 18, 2025 meeting.
- Bids advertised and bid opening set for October 28, 2024 @ 2:00.
- W & O Construction awarded low bid, to be approved at November 7, meeting.
- Pre-construction meeting will be set for first of December.
- Pre-construction meeting on 12/11/24, will start work when materials arrive.
- Approval needed for Change order #1 at June 5<sup>th</sup> meeting.
- Awaiting parts to start.

### Splash Pad Park

\*\*\* Status change since the September 18, 2025 meeting.

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had several meetings with Gresham Smith since August 30, 2024.
- Preliminary designs completed.
- Cost proposal was submitted and is being reviewed.
- TDEC permit is in progress for stormwater and retention pond construction.
- Parks & Recreation meeting regarding design met on May 19<sup>th</sup>.
- SWIFF Permit granted by TDEC. Work can begin.
- Ground breaking ceremony set for September 18, 2025.
- Board approved taking bids for the concrete stormwater pipe.
- Board approval for playground and splashpad equipment on August 21, agenda.
- Equipment ordered and scheduled for delivery week of October 6<sup>th</sup>.

## Street Paving

\*\*\* NO Status change since the September 18, 2025 meeting.

- Needing to repave city parking lots.
- Board approval for paving city parking lots at September 18, 2025 meeting.
- All roads paved and some parking lots completed to date.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

## Sewer

### Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid
- \*\*3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.

- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.

### **Skateboard Park and Equipment**

- In process of relocating skateboard equipment. Sites being assessed.
- Applying for a BCBS Healthy Grant for new skateboard park.
- Grant will be awarded around November 2024.
- We received notice that we did NOT receive the skateboard grant.
- Assessing new location for skateboard park.
- Skateboard Park in fiscal year end 2026 budget.
- Starting site prep for skateboard pad.
- Retaining wall completed.

### **Vacant Buildings**

- Bids sent out for demolition of the two vacant buildings located at 205 W. Bockman Way and 321 E. Bronson Street. Bid opening on January 28, 2025.
- Bids will be awarded at the September 18, 2025 board meeting.
- GCE Company were low bidders on both buildings. Will start demo in April.
- Put a stop demo on the 321 E. Bronson Street building due to community concerns.
- Building at 205 W. Bockman Way demolition is complete.
- Applying for a BRAG Grant with TDEC for the asbestos abatement on Bronson Building.
- BRAG grant submitted to TDEC.

### **Legal and Contracts**

- Senior Citizens Building Lease agreement – Approved at February 15, 2024 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.