



CITY OF SPARTA  
6 Liberty Square  
P.O. Box 30  
Sparta, Tennessee 38583  
931.836.3248  
931.836.3248  
www.spartatn.com

# AGENDA

## BOARD OF MAYOR AND ALDERMEN

***Thursday, March 20, 2025 - 5:00 PM***  
***Sparta City Hall, 2<sup>nd</sup> Floor***

1. Invocation
2. Pledge of Allegiance
3. Approval of the Minutes of the March 6, 2025 regular meeting.

### **ORDINANCES**

4. Approve Ordinance No. 25-987 on second and final reading, an ordinance to amend Title 17, Chapter 2, Section 204 of the Sparta Municipal Code to add a Commercial Landfield Rate Fee for Class 1 Solid Waste effective April 1, 2025.

### **LEGAL**

5. Authorize the Mayor to sign a boundary line agreement on a city owned lot on Emma Officer Drive.

### **PURCHASING**

6. Approve the low bid for the Flocculator Improvements at the Water Plant to Herrick Company in the amount of \$994,500.00.

### **BEER BOARD**

*Procedural Note: Suspend meeting of Board of Mayor and Aldermen  
Convene as Beer Board*

1. Application for Off-Premises beer permit. Dolgencorp, LLC D/B/A Dollar General Store #3617 located at 806 Walker Cove Road, Sparta, TN 38583.

*Procedural Note: Declare business of Beer Board finished  
Reconvene as Board of Mayor and Aldermen*

### **MISCELLANEOUS**

7. Department head Reports.
8. Other NEW business.
9. UNFINISHED business
10. Citizens Comments from Sparta Citizens (3-minute limit).
11. Adjourn.

*The City of Sparta is an equal opportunity provider and employer.*



# *MINUTES*

March 6, 2025

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 6th day of March 2025, with Mayor Jerry Lowery presiding.

**Members Present**

Vice-Mayor Bobby Officer

Alderman Hoyt Jones  
Alderman Travis McBride  
Alderman Judy Payne  
Alderman Brent Young

**Members Absent**

Alderman Jim Floyd

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Absent
Kirk Young	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Tonia Wilson	Finance Director	Present
Belva Bess	Electric Manager	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Travis McBride led a prayer and Bobby Officer led the Pledge of Allegiance by request of the mayor.

There was a motion by Alderman Payne with a second by Alderman Jones to approve the minutes of the February 6, 2025 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Vice-Mayor Officer to approve Ordinance No.24-987 on first reading, an Ordinance to amend Title 17, Chapter 2, Section 204 of the Sparta Municipal Code to add a Commercial Landfill Rate Fee for Class 1 Solid Waste effectively April 1, 2025. The roll call was as follows:

Alderman Floyd.....	Absent
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Yes
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve Resolution No. 25-604, a Resolution amending the City of Sparta Human Resources Manual, Section V, amending Part "P" pertaining to Personal Day Leave. The roll call was as follows:

Alderman Floyd.....Absent  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Payne with a second by Alderman McBride to approve the Finance Director's financials for the month ending January 2025. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Jones with a second by Vice-Mayor Officer to reject all bids and rebid the installation of the backup generator at the YMCA. The roll call was as follows:

Alderman Floyd.....Absent  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Payne with a second by Alderman McBride to purchase a new 2025 GMC Canyon from Wilson County Motors in the amount of \$39,926.60 for the water plant on State Contract SWC#209. The roll call was as follows:

Alderman Floyd.....Absent  
Alderman Jones.....Yes  
Alderman McBride.....Yes  
Vice-Mayor Officer.....Yes  
Alderman Payne.....Yes  
Alderman Young.....Yes  
Mayor Lowery.....Yes  
The motion passed.

There was a motion by Alderman Jones with a second by Alderman Young to approve the hiring recommendation of Brian England for the position of Utility Office Manager. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Young to approve the volunteer firefighter application of Jackson Blaylock. All voted "Aye" by voice vote. Motion passed.

The mayor declared the Board to be in session as the Beer Board.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the application for an off-site beer permit for BipinKumar Patel D/B/A Shiv Sonai, Inc. located at 579 N. Spring Street. All voted "Aye" by voice vote. Motion passed.

The mayor declared the session of the Beer Board closed.

Department heads placed their reports in the agenda and Aldermen asked questions.

No citizens comments were heard.

No additional items were discussed.

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman Jones. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:15P.M.

Read and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025

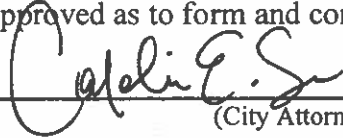
\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST

\_\_\_\_\_  
Tonya R. Tindle, City Recorder

***AGENDA ITEM #4***

# ORDINANCE

<p><b>AN ORDINANCE TO AMEND TITLE 17, CHAPTER 2, SECTION 204 OF THE SPARTA MUNICIPAL CODE TO ADD A COMMERCIAL LANDFIELD RATE FEE FOR CLASS 1 SOLID WASTE SERVICE FEES EFFECTIVE APRIL 1, 2025</b></p>	ORDINANCE #25-987
	Requested By:
	Prepared By: City Administrator
	Approved as to form and correctness:  _____ (City Attorney)
	Passed 1 <sup>st</sup> Reading: <i>March 6, 2025</i>
	Passed 2 <sup>nd</sup> Reading:
	Minute Book                      Page

**WHEREAS**, the City of Sparta, Tennessee, has been informed of the sale of the White County Landfill to Waste Management, impacting the collection and disposal of Class 1 solid waste within the city limits; and

**WHEREAS**, the City of Sparta wishes to establish a commercial landfill rate fee for the collection and disposal of Class 1 solid waste within the city limits to account for the change in landfill management and costs associated with the transition to Waste Management; and

**WHEREAS**, the current municipal code does not include a specific provision for a commercial landfill rate fee for such waste, and the establishment of such a fee is necessary to cover the costs of operating and maintaining the sanitation system;

**WHEREAS**, the City Council of Sparta has determined that it is in the best interest of the public to amend Title 17, Chapter 2 of the Sparta Municipal Code to reflect this new commercial landfill rate fee.

**BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE;**

**SECTION 1.** The Sparta Municipal Code, Title 17, Chapter 2, Section 204 is hereby amended by adding a new subsection as follows:

**17-204-A.** Commercial Landfill Rate Fee for Class 1 Solid Waste Collections Inside City Limits:

(a) A commercial landfill rate fee shall be applied to the collection and disposal of Class 1 solid waste generated by businesses, commercial establishments, and industrial activities within the city limits of Sparta, Tennessee.

(b) The rate fee will be determined based on the cost of disposal at the Waste Management landfill, and may include an additional administrative fee to cover costs associated with transportation and handling of the waste.

(c) The commercial landfill rate fee will be reviewed annually, with adjustments made as necessary to reflect changes in landfill disposal fees and other associated costs.

(d) The commercial landfill rate fee shall be assessed to all commercial waste collection accounts within the city limits and will be included in the monthly billing statement provided to commercial waste collection customers.

(e) All commercial establishments are required to comply with the established fee, and failure to pay the commercial landfill rate fee may result in suspension of waste collection services until the fee is paid in full.

**SECTION 2.** The City Administrator, or their designee, is hereby authorized to implement the necessary processes, procedures, and administrative tasks for the collection and enforcement of the commercial landfill rate fee, in accordance with this Ordinance.

**SECTION 3.** All provisions of Title 17, Chapter 2, of the Sparta Municipal Code, as amended, which are not specifically modified by this Ordinance, shall remain in full force and effect.

**SECTION II.** Effective Date.

The provisions of this ordinance shall become effective April 1, 2025 and after second and final reading.

Passed 1<sup>st</sup> reading March 6, 2025

Passed 2<sup>nd</sup> reading \_\_\_\_\_, 2025

Publication date \_\_\_\_\_, 2025

**CITY OF SPARTA**

\_\_\_\_\_  
Jerry Lowery, Mayor

ATTEST:

\_\_\_\_\_  
Tonya R. Tindle, City Recorder



***AGENDA ITEM #5***

Alan Maples contacted the city regarding a vacant city owned lot located at 15 Emma L. Officer Drive, formally Klondike Street.

He had been hired to do a survey for the adjoining property owner in order to sell their property.

He has discovered that the descriptions for the adjoining properties go back to a very old deed, which only states "bounded on the North by Alex McReynolds: South by Street; East by Klondike Street and West by the Colored Masonic Hall".

He has suggested to the city to allow him to develop a clearer description based on the property characteristics of an old existing retaining wall on the adjoining property.

The city would have to sign a boundary line agreement.

The current adjoining property owner would pay for this in their survey.



Map/Data For Illustrative Purposes Only.

City of Sparta is not responsible for misuse, misinterpretation, or inaccuracy of data.

Not a substitute for OneCall.

## Emma L Officer Dr

1 in = 30 ft



3/17/2025

***AGENDA ITEM #6***



March 13, 2025

File 1005-42

Hon. Jerry Lowery, Mayor  
City of Sparta  
PO Box 30  
Sparta, TN 38583

**Re: 2024 Sparta Water Treatment Plant Flocculator Improvements  
Bid opening with Bid Tabulation  
Recommendation of Award**

Dear Mayor Lowery:

On Tuesday March 5, 2025, at 11:00 AM local time, four sealed bids were received for the subject project. All contractors appear to have complied with the Tennessee Board for Licensing Requirements for submission of a competitively bid project. Four (4) competitive bids were received and are summarized as follows.

- |   |  |
|---|--|
| <p><del>X</del> 1. <u>Herrick Company, Inc.</u>      ✱<br/>780 Enterprise Drive<br/>Lexington, KY 40510<br/>TN License No. 78770<br/><del>X</del> <b>Total Base Bid: \$994,500.00</b> ✱</p> | <p>3. <u>J. Cumby Construction, Inc.</u><br/>165 W Broad Street<br/>Cookeville TN 38501<br/>TN License No. 60508<br/><b>Total Base Bid: \$1,119,776.00</b></p> |
| <p>2. <u>W&amp;O Construction Company, Inc.</u><br/>150 Construction Drive<br/>Livingston, TN 38570<br/>TN License No. 8039<br/><b>Total Base Bid: \$998,000.00</b></p>                     | <p>4. <u>J.S. Haren Company</u><br/>1175 Hwy 11 N<br/>Athens, TN 37303<br/>TN License No. 25903<br/><b>Total Base Bid: \$1,427,000.00</b></p>                  |

We have reviewed the bids received for the subject project and found one error in addition, but it did not affect the order of bids. (see attached Certified Bid Tabulation). The apparent low bidder is HCI Construction Company (HCI) out of Lexington, KY. While we have not previously worked with HCI, upon review of their project and personnel references, they certainly have the experience to construct this project. Equipment vendors have also vouched for their work. Therefore, Hethcoat & Davis, Inc. **recommends award of the project to Herrick Company, Inc. (HCI) in the amount of \$994,500.00.** because they appear capable of performing the work and the bid price is deemed fair and reasonable.

2024 Sparta Water Treatment Plant Flocculator Improvement  
 Sparta, Tennessee  
 H & D Project No. 1005-42  
 Bid Date: Tuesday, March 5, 2025, at 11:00 a.m. local time



**BID TABULATION**

Base Bid			Herrick Company, Inc. Lexington, KY 40510 TN License #78770		W&O Construction Company, Inc. Livingston, TN 38570 TN License #8039		J. Cumby Construction, Inc. Cookeville, TN 38501 TN License #60508		J.S. Haren Company Athens, TN 37303 TN License #25903		
Item	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization and Bonds	1	LS	\$ 31,500.00	\$ 31,500.00	\$ 49,000.00	\$ 49,000.00	\$ 45,000.00	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00
2	Demolition	1	LS	\$ 68,500.00	\$ 68,500.00	\$ 120,000.00	\$ 120,000.00	\$ 51,000.00	\$ 51,000.00	\$ 150,000.00	\$ 150,000.00
3	Flocculators	1	LS	\$ 215,500.00	\$ 215,500.00	\$ 250,000.00	\$ 250,000.00	\$ 299,000.00	\$ 299,000.00	\$ 510,000.00	\$ 510,000.00
4	Baffle Walls	1	LS	\$ 369,000.00	\$ 369,000.00	\$ 330,000.00	\$ 330,000.00	\$ 396,000.00	\$ 396,000.00	\$ 456,000.00	\$ 456,000.00
5	Grating, Guardrails, and Steps	1	LS	\$ 166,500.00	\$ 166,500.00	\$ 122,000.00	\$ 122,000.00	\$ 190,000.00	\$ 190,000.00	\$ 150,000.00	\$ 150,000.00
6	Electrical	1	LS	\$ 58,000.00	\$ 58,000.00	\$ 35,000.00	\$ 35,000.00	\$ 69,500.00	\$ 69,500.00	\$ 32,000.00	\$ 32,000.00
7	Electrical Panel Canopy	1	LS	\$ 40,500.00	\$ 40,500.00	\$ 40,000.00	\$ 40,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
8	Controls & Scada	1	LS	\$ 24,000.00	\$ 24,000.00	\$ 50,000.00	\$ 50,000.00	\$ 18,276.00	\$ 18,276.00	\$ 24,000.00	\$ 24,000.00
9	Demobilization	1	LS	\$ 21,000.00	\$ 21,000.00	\$ 2,000.00	\$ 2,000.00	\$ 21,000.00	\$ 21,000.00	\$ 5,000.00	\$ 5,000.00
<b>Total Base Bid</b>				<b>\$ 994,500.00</b>		<b>\$ 998,000.00</b>		<b>\$ 1,119,776.00</b>		<b>\$ 1,427,000.00</b>	

\*math errors corrected



# *BEER BOARD*



**323 E. Bockman Way Sparta, TN 38583  
Phone (931) 836-3734 Fax (931) 836-3086**

**Background Check**

**Mary Fields and Rebecca White D.B.A. Dolgencorp LLC.**

**On 03/17/2025 I conducted a background check through the National Instant Checks System (NICS) system. No background was located for neither Mary Fields or Rebecca White.**

A handwritten signature in black ink, appearing to read "Nick Dunn".

Nick Dunn

Chief of Police



One-Nine  
Rob-Rob

3617

Applications for (Check One):

- On-Premises
- Off-Premises
- On and Off Premises
- Manufacturing/Retail



~~615 River~~ 6 Liberty St.  
 PO Box 30, Sparta TN 38583  
 APPLICATION FOR BEER PERMIT  
 State of Tennessee  
 City of Sparta

Vendor #46338  
 Invoice #202503617BWCIAAPP1X3  
 Batch #29364 \$250.00

I hereby submit this application for a permit to sell, store, manufacture, or distribute beer or other beverages authorized to be sold, stored, manufactures or distributed under the provisions of Tennessee Code Annotated §57-5-101 et seq. and base my application upon the answers to the following questions:

- 1 Full name of applicant (owner): Dolgencorp, LLC
- 2 Applicant's Social Security #: / Date of Birth: /
- Driver's License: / Home Telephone: /
- 3 Present home address: /
- 4 Previous address(es) (within last 10 yrs.): /

5 Type of Ownership:

Person  Partnership  Corporation  Limited Liability Company

List all persons, partnerships, corporations, or limited liability companies having at least a 5% ownership interest in the business (attach additional sheet if needed)

No persons with ≥ 5% ownership

6 Name the business will operate as: Dollar General Store #3617

7 Location of business by street address or other geographical description:  
806 Walker Cove Road, Sparta TN 38583

Phone number of the business: 615 855 4000

\$250 see last pg

Separate Check.....  
 Please return check to:

DANIEL HOGUE m13

8 Specify the identity and address of the person to receive annual privilege tax notices and any other communication from the City: Dalgencorp, LLC  
100 Mission Ridge, Attn Tax License, Goodlettsville TN 37072

9 Give name and address of property owner, if other than business owner: JMB Investment  
Company, LLC 325 Erin Drive, Knoxville TN 37919

10 Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by TCA §57-5-103 (a) (4) within the same building? Yes  No

11 Give name, date of birth, and address of any manage other that the applicant:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12 Has any person having at least a 5% ownership interest, any of the managers listed in question 11, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years?  
Yes  No

13 Has this owner of the owners' organization had a beer permit revoked, suspended, fined, or denied in the State of Tennessee? Yes  No

If so, specify where, when, and why:  
\_\_\_\_\_  
\_\_\_\_\_

14 Give the name, relationship to applicant (if applicable) and address of the former beer permit holder at this location:  
N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3617

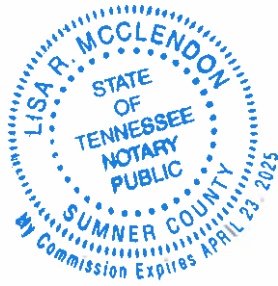
I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that no person having at least 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer or alcoholic beverage laws or any crime involving moral turpitude within the last ten (10) years. I may also aware that I shall not be issued a permit or my permit shall be revokes if my business location causes traffic congestion or interferes with schools, churches, or other public health, safety and morals.

*Emilio*  
Signature of Applicant/Owner (or Authorized Corporate Officer)

Sworn to and Subscribed before me this 13 day of February, 2025.

*Lisa R. McCleendon*  
Notary Public

4-23-2025  
My Commission Expires



# *Miscellaneous Information*

## Tonya Tindle

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**From:** Mike O'Neal  
**Sent:** Monday, March 17, 2025 10:50 AM  
**To:** Tonya Tindle  
**Subject:** 3/20/2025 City Board Meeting

Commercial                      Waffle House has officially closed on property City of Sparta and submitted plans  
month                              Beal's is completed working on shelves and stocking possibly soft opening by end of

Dairy Queen still moving along

Residential                      Remains slow

Municipal Code                      Finishing up one case presently

**Mike O'Neal**  
*Codes Enforcement Officer*  
City of Sparta  
Phone: 931-836-3248  
6 Liberty Square Sparta TN 38583  
Email: [m.oneal@spartatn.gov](mailto:m.oneal@spartatn.gov)



*THIS MESSAGE CONTAINS CONFIDENTIAL INFORMATION OF THE CITY OF SPARTA. UNAUTHORIZED USE OR DISCLOSURE IS PROHIBITED.*

## **Sparta Electric System**

**2/28/2025 to 3/13/2025**

- Outages- Gaines St- wire down, traffic light at Wal-Mart – controller, storm damage- replaced jumper at One Bank, tree on primary lines N Spring & Skyline Dr, tree on service lines 114 S Camp Heights and N Camp Heights, Masonic Lodge- bad wire
- Replaced 3 Primary Poles on Gillen Dr and 1 stub pole
- Replaced transformer at 313 Gillen Dr and 217 Gillen Dr.
- Transfer lines to new poles to pull
- Unhook and reconnect service lines to 143 N Main St
- Traffic light at Churchill Dr – twisted
- Replaced trip savers on State Ln.
- Re-Route service on Mt. View
- Re-sag neutral and primary lines – Simmerell St
- Safety Meeting
- Checking Poles and tree clearance
- Repaired & Replaced Numerous Street Lights
- Underground Locates

## Kirk's Notes March 6<sup>th</sup> thru March 20<sup>th</sup>

### Calls:

March 7 <sup>th</sup>	MVA	Highway 111
March 8 <sup>th</sup>	Medical	1395 Crossville Hwy
March 8 <sup>th</sup>	LZ Setup	401 Sewell Dr
March 9 <sup>th</sup>	Medical	706 Kinnard Rd
March 9 <sup>th</sup>	Medical	330 Knollcrest Dr
March 10 <sup>th</sup>	Fire Investigation	West Bockman Way & Liberty Sq
March 12 <sup>th</sup>	Fire Alarm	610 Industrial Dr
March 12 <sup>th</sup>	Medical	420 Freedom Trail
March 13 <sup>th</sup>	Smell of Smoke	308 North Spring St
March 13 <sup>th</sup>	Structure Fire	492 Crawford Cir
March 13 <sup>th</sup>	Smell of Smoke	670 Richard Roberts Rd
March 14 <sup>th</sup>	LZ Setup	401 Sewell Dr
March 14 <sup>th</sup>	Medical	202 Sam Walton Dr
March 15 <sup>th</sup>	Fire Alarm	327 Turntable Rd
March 15 <sup>th</sup>	Fire Investigation	327 Clark St
March 15 <sup>th</sup>	Standby for weather	715 North Spring St
March 15 <sup>th</sup>	Fire Alarm	401 Sewell Dr
March 17 <sup>th</sup>	Medical	202 West Bronson St

**Totals:**

MVA – 1

Medical – 6

LZ Setup – 2

Fire Investigation – 2

Fire Alarm – 3

Smell of Smoke – 2

Structure Fire – 1

Standby for Weather – 1

**Other:**

We had Driving Class March 8<sup>th</sup> 2025.

We helped out with trees in the road and made our parks safe.





## SPARTA POLICE DEPARTMENT

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323 East Bockman Way  
Sparta, TN 38583  
(931) 836-3734 ~ fax (931) 836-3086

### Sparta Police Dept. Calls

February-718                      Year-To-Date-1292

Tickets - 298

Reports - 97

Arrests - 33

Snyder's Tractor and Equipment has agreed to be the corporate sponsor for our 2025 Marty McFly's Blue Light Ride.

We are still accepting applications to replace where JT King has retired after 30 years and Robert Bryant resigned to go into the military.

## Public Works

March 20, 2025

### WATER OPERATING

Repaired several water line breaks.

One new tap meter.

Moved meter for a business on love st.

Several 811 locates.

Ongoing cross connection program and testing.

Repaired roads and streets due to water line repairs.

Talking with engineers about on-going project to replace pimps at Story Mt.

Met with contractor at Story Mt. to begin work.

Serviced lawn mowers.

Monthly vehicle checks.

### WATER PLANT

Gullett transferred sludge from one lagoon to the one that is full.

Working with engineers on Flocculator drive.

3 employees in school starting March 23.

### SEWER OPERATING

811 locates for contractors.

Checked pump stations daily.

12 work orders.

Maintenance on equipment.

Serviced above ground and below ground pump stations.

Road repairs due to repairs to sewer lines.

Cleaned check valves and pump stations.

Camera two service lines for repairs.

### SEWER PLANT

Maintenance on equipment.

Plant running as it should.

Still contracting out sludge to be hauled to Red Boiling Springs.

#### STREET DEPARTMENT

Salted roads when snow fell.

Installed signs and painted stop bars and HC parking places.

Worked on equipment.

Worked on lights at the park.

Building repairs at Oldham's, Police Dept., Parks, Senior Citizens Bldg, YMCA etc.

Leaf pick-up for several residents scheduled for end of month.

Worked on Building pad for new shed.

Repaired drains from storms.

Cleaned rain drain liters, worked on walking trail lights, repainted Wallace Smith Pavillion Roof.

Clean up in grave yard after storm.

Clean up around shop.

Serviced equipment.

#### SANITATION

Maintenance on trucks.

Brush is not being picked up at this time.

One road tractor is hauling trash to Morrison.

Started taking trash to Waste Management landfill here in White County this week.

Maintenance on trucks.

#### Dog Pound

We have dogs for adoption. High fees make it hard to adopt out.

Advertising dogs on Facebook to adopt.

We have 1 dog at this time.

# **City Administrator Report**

## **March 20, 2025**

## **TDOT GRANT**

### **TDOT Multimodal Access Grant- Along the West side of North Spring Street from Bockman Way to Turntable Road**

**\*\*\* Status change on this project since the March 6, 2025 meeting.**

- Contract has been approved and signed by the City and TDOT.
- Working on NEPA and Section 106 Assessment
- Project Description – The proposed SR289/North Spring Street Sidewalk Enhancement Project will improve a 4,130-foot section of road between the intersection of SR289 and the intersection of SR1 and Turntable Road. This is Phase 1 of providing safe pedestrian travel from residential areas and businesses to medical facilities including dental offices, medical doctor’s offices, and St. Thomas Highlands Hospital as well as White County High School, White County Middle School, Sparta YMCA/Recreational Complex, restaurants, convenient stores, and churches. Most of the proposed project section has no existing sidewalk. In the small portions of the sections that do, the sidewalks are deteriorating and are not ADA compliant. The proposal is to add curb, buffer, and sidewalk to this route, as well as ADA compliant ramps, crosswalks, and signalization to enhance pedestrian safety. Future Phase 2 of this project would extend the work of this phase north to St. Thomas Highlands hospital and doctor’s offices at the intersection of SR 289 and Sewell Drive.
- Anticipated costs at this time ((TDOT - \$950,000.00 (95%)) ((City – at least \$50,000.00 (5%))
- \*\*\$1,000,000.00 is maximum amount of grant, meaning that if costs increase above \$1,000,000.00, the city will have to pay the initial \$50,000.00 plus any amount over \$1,000,000.00.
- Request for Qualifications approved by TDOT and was sent out on January 27, 2023.
- Gresham Smith & Partners Engineering firm has been selected per the procurement process and contracts were signed at the July 15, 2024 meeting.
- Wisner Consultants have conducted the environmental survey.
- Design process in progress.
- Reimbursement #1 in process through egrants state portal.
- Design options submitted to Board for approval.
- Tech studies being finalized and awaiting NEPA approval from TDOT
- Meeting with Gresham in October regarding setting a date for a public meeting.
- Meeting with Gresham Smith November7, 2024 regarding public meeting.
- Public Meeting set for January 30, 2025 at civic center @ 6pm.
- Public Meeting was conducted and public comments were heard.
- Anticipated completion date is Spring 2026.

## **2022 Community Development Block Grant (CDBG)**

**Communities Development Grant** – Administered by UCDD

**\*\*\* No Status change since the March 6, 2025 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC.
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids approval requested at March 6, 2025 meeting.
- CCTV camera bids to be opened July 31, 2024.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.
- CCTV work underway on selected sewers.

## **2024 Historic Preservation Grant**

**Historic Preservation Grant**

**\*\*\*No Status change since the March 6, 2025 meeting.**

- Project Description – Grant to help purchase property for a potential park expansion.
- Application completed.
- Awaiting invitation for interview.
- Interview was on April 9, 2024.
- Awarded \$650,000 grant for land preservation.
- Contract signed July 18, 2024

## **2024 Traffic Signal Maintenance Program Grant 100% Funded**

**TDOT TSMP Grant-** Add Turn signals at the Traffic Lights at Bockman and S. Spring and Bockman and Moore Streets.

**\*\*\*No Status change on this project since the March 6, 2025 meeting.**

- Project Description – Add turn signals at S. Spring and Bockman and Moore and Bockman. Turn lanes already exist.
- Funding will be at 100% of project. No cost estimates at this time.
- Application submitted on June 5, 2024.
- Grant awarded December 26, 2024.
- The Plan-in-hand stage are anticipated to be completed in 4<sup>th</sup> quarter of 2025.
- Construction letting for the project is anticipated for 4<sup>th</sup> quarter of 2025.
- Anticipated project complete in 1<sup>st</sup> quarter of 2026.

### **Railroad Walking Bridge Rehab**

\*\*\* No Status change since the March 6, 2025 meeting.

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Spring 2025
- Engineer quoted design for construction.
- Engineer started design.

### **YMCA Generator**

\*\*\* Status change since the March 6, 2025 meeting.

- We are asking the board for sealed bid proposals for installation.
- Bid opening February 4, 2025.
- Requesting to reject the one bid and rebid at meeting.
- New bids to be sent out.

### **YMCA Swimming Pool**

- Bids being prepared to be sent out for replastering of the pool.
- Bids due to be opened January 30, 2025.
- Madison Swimming Pools to do work and will start approximately March 1, 2025.
- Work has been started on the pool.

### Water System Hydraulic Study

\*\*\* No Status change since the March 6, 2025 meeting.

- The current water study we have was completed by Hethcoat and Davis Engineers in approximately 2008. TDEC is now requiring more information to install and upgrade our water lines. This study is necessary to keep our water lines up to date.
- Contract with Hethcoat & Davis Engineers to conduct study was approved at the March 6, 2025 board meeting.
- Gis and Electric gathering information needed for the study.
- Hethcoat & Davis completing study at this time.
- Study is approximately 80% complete at this time. Additional data collectors installed.

### Water Plant Flocculators Upgrade

\*\*\* Status change since the March 6, 2025 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 6, 2025 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on March 6, 2025.
- Plans submitted to TDEC for approval, should be back by December 3, 2024.
- TDEC required an adjustment to the plans. Will resubmit when completed.
- Plans returned from TDEC and have been put out for bids.
- Engineer has sent Amendment #1 to bid specs.
- Bids were opened and on March 20, 2025 agenda.

### Water Plant Sludge Box

\*\*\* No Status change since the March 6, 2025 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 6, 2025 board meeting.
- Design process has started.



### **Water Story Mountain pumps**

**\*\*\* No Status change since the March 6, 2025 meeting.**

- Getting data regarding pump from manufacturers and finish specifications and calculations for submittal to TDEC for approval.
- Board authorized bid approval at March 6, 2025 meeting.
- Bids advertised and bid opening set for October 28, 2024 @ 2:00.
- W & O Construction awarded low bid, to be approved at November 7, meeting.
- Pre-construction meeting will be set for first of December.
- Pre-construction meeting on 12/11/24, will start work when materials arrive.

### **Splash Pad Park**

**\*\*\* No Status change since the March 6, 2025 meeting.**

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had several meetings with Gresham Smith since August 30, 2024.
- Preliminary designs completed.
- Cost proposal was submitted and is being reviewed.
- TDEC permit is in progress for stormwater and retention pond construction.

### **Street Paving**

**\*\*\* No Status change since the March 6, 2025 meeting.**

- Milling and paving are complete.
- Need to get quotes for striping.

- Quotes are in and are in review.
- Striping completed!

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

## Sewer

### Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid
- \*\*3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.

### **Skateboard Equipment**

- In process of relocating skateboard equipment. Sites being assessed.
- Applying for a BCBS Healthy Grant for new skateboard park.
- Grant will be awarded around November 2024.
- **We received notice that we did NOT receive the skateboard grant.**
- **Assessing new location for skateboard park.**

### **Vacant Buildings**

- Bids sent out for demolition of the two vacant buildings located at 205 W. Bockman Way and 321 E. Bronson Street. Bid opening on January 28, 2025.
- Bids will be awarded at the March 6, 2025 board meeting.
- GCE Company were low bidders on both buildings. Will start demo in April.

### **Legal and Contracts**

- Senior Citizens Building Lease agreement – Approved at February 15, 2024 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.