



CITY OF SPARTA
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AGENDA

BOARD OF MAYOR AND ALDERMEN

Thursday, November 16, 2023 - 5:00 PM
Sparta City Hall, 2nd Floor

1. Approval of the Minutes of the October 19, 2023 regular meeting.

ORDINANCES

2. Approve Ordinance No. 23- 968 on first reading, an Ordinance authorizing the rezoning of 605 N. Spring Street Map 41E Group "A" Parcel 017.00 from Commercial "D" (C-D) to Residential (R-A). This was approved by Planning Commission.

PURCHASING

3. Approve the low bid for a truck load of 8 cubic yard solid waste containers to FleetGenius of N.C. in the amount of \$9,261.00 for the solid waste department. These are budgeted.
4. Approve the low bid for 200 residential Toter containers from Toter, LLC in the amount of \$12,290.00 for the Solid Waste Department. These are budgeted.
5. Authorize the solicitation of bids for certain chemicals.

PERSONNEL

6. Approve the hiring recommendation for Administrative Clerk.
7. Discussion regarding the position of City Judge.

LEGAL

8. Authorize an agreement with Danny Radar, Attorney, for various legal issues that City Attorney, Caroline Sapp, is unable to hear.

MISCELLANEOUS

9. Department heads reports.
10. Other NEW business.
11. UNFINISHED business.
12. Citizen Comments from Sparta Citizens (3minute limit).
13. Adjourn.

There will be a Work Session immediately following the meeting.



MINUTES

October 19, 2023

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 19th day of October 2023, with Mayor Jerry Lowery presiding.

Members Present

Vice-Mayor Bobby Officer
Alderman Jim Floyd
Alderman Brian Jones
Alderman Travis McBride
Alderman Judy Payne
Alderman Brent Young

Members Absent

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Present
Dillard Quick	Public Works Director	Present
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kirk Young	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Tonia Wilson	Finance Director	Present
Belva Bess	Electric Manager	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Brian Jones opened with a prayer. Bobby Officer led the Pledge of Allegiance by request of the mayor.

There was a motion by Alderman Payne with a second by Alderman Young approve the minutes of the October 5, 2023 regular called meeting which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the low bid for tree trimming to Big & Tall for \$89.00/hr. for the Electric Department. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes
Vice-Mayor Officer.....Yes
Alderman Payne.....Yes
Alderman Young.....Yes
Mayor Lowery.....Yes

The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the purchase of a 2024 Curbtender Powerpak Automated Garbage Truck from Municipal Equipment, Inc. in the amount of \$315,900.00 on Sourcewell, Contract #091219-CRB. This will be paid out of ARPA Funds. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes
Vice-Mayor Officer.....Yes

Alderman Payne.....Yes
 Alderman Young.....Yes
 Mayor Lowery.....Yes
 The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman McBride to approve the solicitation of bids for a truck load of 8 cubic yard and 200 residential Toter containers for the Solid Waste Department. These are budgeted items. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the hiring recommendation of Kevin Tayse to fill the vacant position of Street Laborer. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the hiring recommendation of Darrell Haston to fill the vacant position of Truck Driver for the Street Department. All voted "Aye" by voice vote. Motion passed.

Mayor Lowery entertained a discussion regarding the hiring of Reserve Officers for the Powershift. Nick Dunn, Police Chief, and Brent Copeland, Asst. Police Chief led the discussion. Mayor Lowery recommended setting a date for a work session regarding the matter. No action was taken.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the property tax change of assessments #531,532, & 533. All voted "Aye" by voice vote. Motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the White County High School Baseball Team Parade Permit for October 28, 2023 for a 5K. The application was altered to include the new board approved parade route. All voted "Aye" by voice vote. Motion passed.

Department heads placed their reports in the agenda and Aldermen asked questions.

The Mayor declared the Board in session as the Beer Board.

There was a motion by Vice-Mayor Officer with a second by Alderman Payne to approve the application for an On-Premises Beer permit for Kevin & Christina Troyano d/b/a Christy's Pub Grub on the Square located at 1 East Maple. All voted "Aye" by voice vote. Motion passed.

The Mayor declared the session of the Beer Board closed.

There was a motion by Alderman Floyd with a second by Alderman Payne to approve the change order #1 to Foam-Crete in the amount of \$2,932.63 to add the Bockman Way awning to the roofing bid. This will be paid out of ARPA Funds. The roll call was as follows:

Alderman Floyd.....Yes
 Alderman Jones.....Yes
 Alderman McBride.....Yes
 Vice-Mayor Officer.....Yes
 Alderman Payne.....Yes
 Alderman Young.....Yes
 Mayor Lowery.....Yes
 The motion passed.

Citizens comments were heard:

- Erbie Price addressed the Board regarding his ditch.

No additional items were discussed.

There being no further business, there was a motion to adjourn by Alderman Payne with a second by Alderman Young. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:33 P.M.

Read and approved this _____ day of _____, 2023

Jerry Lowery, Mayor

ATTEST

Tonya R. Tindle, City Recorder

AGENDA ITEM #2

ORDINANCE

<p>AN ORDINANCE AUTHORIZING THE REZONING OF 605 NORTH SPRING STREET FROM (C-D) COMMERCIAL “D” TO (R-A) RESIDENTIAL “A”</p>	ORDINANCE # 23-968
	Requested By: Sparta Municipal Planning Commission
	Prepared By:
	Approved as to form and correctness:

	(City Attorney)
	Passed 1 st Reading:
	Passed 2 nd Reading:
Minute Book	Page

WHEREAS, the Sparta Board of Mayor and Aldermen, in accordance with Section 13-7-203 and 13-7-204 of the Tennessee Code Annotated, may from time to time, amend the zoning ordinance and related maps; and

WHEREAS, the Sparta, Tennessee Municipal Planning Commission met on November 6, 2023 and voted to recommend to the Board of Mayor and Aldermen that the Zoning Map of Sparta, Tennessee be changed from C-D to R-A for a certain parcel of property; and

WHEREAS, the Sparta, Tennessee Board of Mayor and Aldermen held a public hearing on December 7, 2023, after adequate public notice; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE THAT:

Section 1. The Zoning Map, Sparta, Tennessee March 2012” is hereby amended by changing the zoning classification of property on 605 N. Spring St (parcel 017.00 on Tax Map 041E, Group A) from Commercial C-D to Residential R-A and;

Section 2. This ordinance shall take effect upon final passage, subsequent to a necessary public hearing, the public welfare requiring it.



MEMORANDUM

TO: Sparta Municipal Planning Commission Members
FROM: Tommy Lee, Staff Planner
DATE: October 31, 2023
SUBJECT: November 7, 2023 Planning Commission Meeting

The Sparta Municipal Planning Commission will hold its regularly scheduled meeting on Tuesday November 7, 2023 immediately following the BZA meeting. meeting in the Sparta City Hall. The agenda for the planning commission meeting is as follows:

1. Call to order.
2. Roll Call.
3. Approval of the September 5, 2023 minutes.
4. Consideration of request to rezone property located on 605 North Spring Street from to C-D (General Business) to R-A (Low Density Residential) (Simpson Request)*
5. Staff Report—Davis Adjustment.
6. Training—The definition of structure and yard in the zoning ordinance.
7. Other Business as Necessary.
8. Adjourn.

CTL

***See Agenda Review**

Chairman David Vidrine _____ Secretary Karen Benningfield _____ Mayor Jerry Lowery _____ Robert Officer _____

John Farris _____ Jason Del Toro _____ Robert Oakes _____ Hoyt Jones _____ James Leftwich _____ Emilie Roberts _____

Building Inspector Mike O'Neal _____

Others: _____



Map/Data For Illustrative Purposes Only.

City of Sparta is not responsible for misuse, misinterpretation, or inaccuracy of data.

Not a substitute for OneCall.

10/17/2023

Proposed Rezoning

605 N Spring St

Map: 041E Group: A Parcel: 017.00

C-D to R-A



1 inch = 200 feet

AGENDA ITEM #3

CITY OF SPARTA, TENNESSEE
8 yd. Solid Waste Containers Lids
November 9, 2023 at 2:00 pm

Vendor	FleetGenius of NC	WasteQuip	Stringfellow		
# of containers	9	9	9		
Price of containers	\$ 1,029.00/ea	\$ 983.00/ea	\$ 1,221.60/ea		
Freight	Free until 12/31/23	\$ 737.00	\$ 737.00		
Total Bid	\$ 9,261.00	\$ 9,584.00	\$ 11,731.40		
Meets Specs?	Yes	Yes	Yes		

RFB's were sent to 5 vendors. Bids were received. Apparent Low bid was within specs.

AGENDA ITEM #4

CITY OF SPARTA, TENNESSEE
Residential Trash Carts with Lids
November 9, 2023 at 2:15 pm

Vendor	Stringfellow	Wastequip	Otto Environmental Systems	Toter, LLC		
# of containers	200		200	200		
Price of containers	\$ 61.53 /ea		\$50.89/ ea	\$ 53.50/ ea		
Freight	\$1,590.00		\$ 3.90/ cart	\$7.95		
Total Bid	\$ 13,896.00	No Bid	\$54.79/ cart (\$10,958.00)	\$61.45 (\$12,290.00)		
Meets Specs?	Yes		No	Yes		

RFB's were sent to 5 vendors. 3 Bids were received. Apparent Low bid was within specs.

AGENDA ITEM #5

Tonya Tindle

From: Jennifer Roberts
Sent: Wednesday, November 8, 2023 8:33 AM
To: Tonya Tindle
Subject: Chemical bid

Brenntag, Univar and Dycho has agreed to extend their current pricing for their awarded chemical to expire on June 30, 2024. Citco Waters just responded that they **will not** be extending their awarded chemicals. So I will need to put on the agenda to bid out their chemicals of Chlorine (150 lb. cylinders) & Sulfur Dioxide (150 lb. cylinders). Both of these are for the Waste Water Treatment Plant.

Jennifer Roberts

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PURCHASING / COURT CLERK
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**931-836-3248
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j.roberts@spartatn.gov
www.spartatn.gov



AGENDA ITEM #6

APPLICATION FOR EMPLOYMENT

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER. The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status.

Overview of the hiring and employment process: This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

Prior to completing this Application, be sure to read the JOB DESCRIPTION of the position for which you are applying. As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
All Applications for Employment are a matter of public record.
If you need accommodation in order to complete this Application, please notify the City of Sparta.

HANDWRITTEN BY APPLICANT ONLY. DO NOT TYPE GENERAL INFORMATION

DATE 10-6-23 POSITION DESIRED Administrative Clerk

ARE YOU APPLYING FOR: [X] Full Time [] Part Time [] Temporary

IF PART TIME, WHAT DAYS / HOURS ARE YOU AVAILABLE?

Have you applied with the city before? [] Yes [X] No

PERSONAL INFORMATION

NAME Melton Leslie Braske
Last First Middle

PHONE #: Home (931) Business (931)

ADDRESS: City Street State ZIP Code

Do you have a legal right to work in the U.S.? [X] Yes [] No
Are you over the age of 18? [X] Yes [] No

AGENDA ITEM #8

If approved, there will be a contract agreement drawn up between the City of Sparta and attorney, Danny Rader. The contract will be for legal services that the city attorney is unable to give legal advice on or recuses themselves from. Mr. Radar said he would bill the city at a discounted rate of \$250/hr.