



CITY OF SPARTA  
6 Liberty Square  
P.O. Box 30  
Sparta, Tennessee 38583  
931.836.3248  
931.836.3941 fax  
www.spartatn.com

## REQUEST FOR PROPOSAL (RFP) FOR BUILDING DEMOLITION SERVICES

Project Name: Demolition of 33 W Bockman Way

Project Location: 33 W Bockman Way, Sparta, TN 38583

Date of Issue: 5/24/24

Proposal Due Date: Friday 5/31/24 2:00 pm Central Time

The City of Sparta does not discriminate based on race, color or national origin pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d). This institution is an equal opportunity provider.

### PROJECT OVERVIEW

The City of Sparta is seeking qualified contractors to submit proposals for the demolition of a building located at 33 W Bockman Way. The purpose of this project is to safely and efficiently demolish the specified structure, ensuring compliance with all relevant regulations and minimizing disruption to the surrounding area. Payment will not be made until the City Administrator and the City of Sparta Street, Water, Electric, and Codes Departments inspect and approve work.

### SCOPE OF WORK

The scope of work for this project includes, but is not limited to:

#### Pre-Demolition Planning

- Obtaining necessary permits and approvals.
- Conducting a pre-demolition site assessment.
- Preparing a demolition plan including timeline and safety measures.

#### Demolition Activities

- Safe and controlled demolition of the building structure.
- Removal of all debris and waste materials from the site.

#### Post-Demolition Activities

- Site cleanup and grading.
  - o Basement to be filled with brick from site, topped with gravel, and sloped from sidewalk grade to parking lot grade.
- Ensure site safety and security until fill and grading is complete.
- Final inspection and sign-off from relevant authorities.



## **CONTRACTOR REQUIREMENTS**

Interested contractors must meet the following requirements:

- Licensed to perform demolition work in Tennessee and insured for a minimum of \$1,000,000.00.
- Ability to comply with all applicable local, state, and federal regulations.
- Capacity to complete the project within 3 weeks from bid being awarded.

## **PROPOSAL SUBMISSION REQUIREMENTS**

Proposals must include the following information:

- Company name, address, and contact details.
- Safety plan outlining measures to protect the public.
- Environmental management plan, if required.
- Proposed timeline for completing the project, including major milestones.
- Detailed breakdown of costs.
- Terms of payment.
- Proof of insurance coverage.
- For Title VI and IX compliance, it is requested that the following information be voluntarily disclosed and returned with your bid: Gender: Male/Female and Race: Caucasian, African American, Other (please specify)

## **EVALUATION CRITERIA**

Proposals will be evaluated based on the following criteria:

- Safety plan.
- Proposed schedule.
- Cost-effectiveness.

## **SUBMISSION INSTRUCTIONS**

Sealed bids must be submitted by Friday 5/31/24 at 2:00 pm Central Time to:

City of Sparta  
6 Liberty Sq  
Sparta, TN 38583

## **TERMS AND CONDITIONS**

The City of Sparta reserves the right to accept or reject any or all proposals.

The City of Sparta is not responsible for any costs incurred by proposers in preparing or submitting their proposals.

All submitted proposals become the property of the City of Sparta.

## QUESTIONS AND CLARIFICATIONS

All questions regarding this RFP must be submitted in writing to Mike O'Neal, Codes Enforcement Officer, at [m.oneal@spartatn.gov](mailto:m.oneal@spartatn.gov) by Thursday 5/30/24 at 4:00 pm Central Time. Responses to all questions will be distributed to all potential bidders.

Iran Divestment Act Tenn. Code Ann. 12-12-106

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to 12-12-106.

The City of Sparta does not discriminate based on race, color, or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C 2000d) This institution is an equal opportunity provider.