



CITY OF SPARTA
6 Liberty Square
P.O. Box 30
Sparta, Tennessee 38583
931.836.3248
931.836.3941 fax
www.spartatn.com

AGENDA

BOARD OF MAYOR AND ALDERMEN

Thursday, September 3, 2026 - 5:00 PM
Sparta City Hall, 2nd Floor

Invocation

Pledge of Allegiance

1. Approval of the Minutes of the August 20, 2026 regular meeting.

APPOINTMENTS

2. Appointment of Vice-Mayor.
3. Appointment of City Recorder.

PUBLIC HEARING

There will be a Public Hearing regarding Ordinance No.26-1008, regarding a rezoning request, made by Trent Selby. The request is to rezone from R-B to C-D one parcel at 377 Walker Street (tax map 059C, group A, parcel 007.00). This was approved by the Sparta Planning Commission on August 4, 2026.

ORDINANCES

4. Approve Ordinance No. 26-1008 on second and final reading, an Ordinance to rezone from R-B (Multiple-Family Residential to C-D (General Business) one parcel at 377 Walker Street (tax map 059C, group A, parcel 007.00). This was approved by the Sparta Planning Commission on August 4, 2026.

FINANCE

5. Approve the Property Tax Change of Assessments No. 26-566 to 26-570.

PERSONNEL

6. Approve hiring recommendation for the position of Police Officer.
7. Approve hiring recommendation for the position of Sewer Plant Operator-in -Charge, due to the resignation of Brandon Young.
8. Approve hiring recommendation for the position of Sewer Plant Operator-in-Training.



GRANTS

9. Approve the bid for the Removal of Asbestos in the building located at 321 E. Bronson Street. This is paid by a BRAG Grant.

MISCELLANEOUS

10. Department head Reports.
11. Other NEW business.
12. UNFINISHED business
13. Citizens Comments from Sparta Citizens (3-minute limit).
14. Adjourn.

The City of Sparta is an equal opportunity provider and employer.

There will be a work session September 17th after Board Meeting.

MINUTES

August 20, 2026

The Board of Mayor and Aldermen of the City of Sparta, White County, Tennessee, met in a scheduled meeting at Sparta City Hall, at 5:00 PM on the 20th day of August 2026, with Mayor Jerry Lowery presiding.

<u>Members Present</u>	<u>Members Absent</u>
Vice-Mayor Bobby Officer	
Alderman Jim Floyd	
Alderman Hoyt Jones	
Alderman Travis McBride	
	Alderman Judy Payne
Alderman Brent Young	

Status of other city staff members were:

Tonya R. Tindle	City Administrator / City Recorder	Absent
Dillard Quick	Public Works Director	Absent
Caroline Sapp	City Attorney	Present
Nick Dunn	Police Chief	Present
Kevin Powers	Fire Chief	Present
Mike O'Neal	Codes Enforcement	Present
Belva Bess	Electric Manager	Present
Tonia Wilson	Finance Director	Present

A quorum was present and notice had been previously mailed to all members and the news media. Mayor Lowery called the meeting to order. Travis McBride led a prayer and Vice-Mayor Officer led the Pledge of Allegiance.

City Attorney, Caroline Sapp, swore in newly elected board members; Mayor Jerry Lowery, Alderman Bobby Officer, Jim Floyd and Travis McBride.

There was a motion by Alderman Jones with a second by Alderman McBride to approve the minutes of the August 6, 2026 regular called meeting, which had been previously mailed to all board members and read by each member prior to the meeting. All voted "Aye" by voice vote. Motion passed.

There was a motion by Alderman McBride with a second by Vice-Mayor Officer to approve Ordinance No. 26-1005 on second and final reading, an Ordinance to rezone the property at 7 Marshall Street, tax map (059B, Group B, Parcel 004.00) from C-A to R-B. This was approved by the Sparta Planning Commission on July 7, 2026. No comments were heard. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes
Alderman Payne.....	Absent
Alderman Young.....	Yes
Mayor Lowery.....	Yes

The motion passed.

There was a motion by Alderman Jones with a second by Alderman Floyd to approve Ordinance No.26-1006 on second and final reading, an Ordinance to Amend Title 9 of the Sparta Municipal Code Pertaining to prorated fees and to Prohibit overnight parking for Mobile Food Vendors. The roll call was as follows:

Alderman Floyd.....	Yes
Alderman Jones.....	Yes
Alderman McBride.....	Yes
Vice-Mayor Officer.....	Yes

Alderman Payne.....Absent
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Vice-Mayor Officer with a second by Alderman McBride to approve Ordinance No.26-1007 on second and final reading, an Ordinance to Amend Title 14, Chapter 2 of the Sparta Municipal Code to add Section 208 to establish a fifty-dollar (\$50) fee for zoning compliance letters issued by the Codes Department. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes
Vice-Mayor Officer.....Yes
Alderman Payne.....Absent
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Alderman Floyd with a second by Alderman Jones to approve Ordinance No.26-1008 on first reading, an Ordinance to rezone the property at 377 Walker Street, tax map (059C, Group A, Parcel 007.00) from R-B to C-D. This was approved by the Sparta Planning Commission on August 4, 2026. The roll call was as follows:

Alderman Floyd.....Yes
Alderman Jones.....Yes
Alderman McBride.....Yes
Vice-Mayor Officer.....Yes
Alderman Payne.....Absent
Alderman Young.....Yes
Mayor Lowery.....Yes
The motion passed.

There was a motion by Alderman McBride with a second by Alderman Young to authorize taking sealed bids for the purchase of materials for the pavilions at the Splash Park. This is a budgeted item. All voted "Aye" by voice vote. Motion passed.

Department heads placed their reports in the agenda and Aldermen asked questions.

No citizens comments were heard.

Additional items were discussed:

Bridge repair updates.
Paving

There being no further business, there was a motion to adjourn by Alderman Young with a second by Vice-Mayor Officer. All voted "Aye" by voice vote. Motion passed. The meeting was adjourned at 5:08 P.M.

Read and approved this _____ day of _____, 2026

Jerry Lowery, Mayor

ATTEST:

Tonya R. Tindle, City Recorder

AGENDA ITEM #2

In accordance with the City's Charter, the Vice-Mayor shall be elected, from its existing members, by the Board of Mayor and Alderman at the first meeting following the biennial election.

SECTION 11. Vice-Mayor-Board Vacancies. (a) At the first meeting following the biennial election, the board shall elect a vice-mayor from among its members. The vice-mayor shall perform the duties of the mayor during his absence. C-9 (b) Vacancies in the office of mayor and aldermen may be filled by an election of the board. Such officials shall serve until the next municipal election. If the mayor is unable to complete his term of office, the vice-mayor shall have the option of serving out the term of the mayor, or resume the aldermanic term for which the vice-mayor was elected. If the vice-mayor elects to serve out the term of the mayor, the vice-mayor's aldermanic seat shall become vacant upon ascension to mayor.

AGENDA ITEM #3

In accordance with the City's Charter, the City Recorder shall be recommended by the City Administrator and appointed by the Board of Mayor and Alderman and according to the City's Code 1-306 the term shall be in alignment with the mayor's election and term.

City Administrators Recommendation: Tonia J. Wilson, Finance Director

SECTION 17. City Recorder-Duties. The city administrator shall, with approval of the board, appoint a city recorder. The city recorder shall keep all records, minutes, and books, ordinances, resolutions, contracts and agreements, and financial records safely; and be responsible for and account for all moneys belonging to the city that may come into the recorder's possession, or for which the recorder may be responsible. The city recorder may sign checks for any expenses of the city, act as tax collector of the city, and perform other duties as directed by the city administrator. The city administrator may designate the city recorder to serve as finance director or city treasurer, or both finance director and city treasurer.

PUBLIC HEARING

NOTICE OF PUBLIC HEARING

The Sparta Board of Mayor and Aldermen will hold a public hearing on Thursday, September 3, 2026 at 5:00 p.m. at Sparta City Hall concerning an amendment to the Sparta Zoning Map. The proposed amendment is to change the zoning of property located at 377 Walker Street (parcel 007.00 on Tax Map 0059C, Group A) from Residential A to Commercial C-D. The request was submitted by Trent Selby. The public is invited to attend.

AGENDA ITEM #4

ORDINANCE

AN ORDINANCE AUTHORIZING THE REZONING OF A PARCEL ON WALKER STREET TO (C-A) COMMERCIAL "A" FROM (R- B) RESIDENTIAL "B"	ORDINANCE # 26-1008
	Requested By: Sparta Municipal Planning Commission
	Prepared By: Tonya Tindle
	Approved as to form and correctness: (City Attorney)
	Passed 1 st Reading: <i>August 20, 2026</i>
	Passed 2 nd Reading:
	Minute Book Page

WHEREAS, the Sparta Board of Mayor and Aldermen, in accordance with Section 13-7-203 and 13-7-204 of the Tennessee Code Annotated, may from time to time, amend the zoning ordinance and related maps; and

WHEREAS, the Sparta, Tennessee Municipal Planning Commission met on August 4, 2026 and voted to recommend to the Board of Mayor and Aldermen that the Zoning Map of Sparta, Tennessee be changed from R-B to C-D for a certain parcel of property; and

WHEREAS, the Sparta, Tennessee Board of Mayor and Aldermen held a public hearing on September 3, 2026, after adequate public notice; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF SPARTA, TENNESSEE THAT:

Section 1. The Zoning Map, Sparta, Tennessee March 2012" is hereby amended by changing the zoning classification of property at 377 Walker Street (Map 059C, Group A, Parcel 007.00) from Residential R-B to Commercial C-D and;

Section 2. This ordinance shall take effect upon final passage, subsequent to a necessary public hearing, the public welfare requiring it.

AGENDA ITEM #5

24-566
+
24-567

IN THE CHANCERY COURT FOR WHITE COUNTY, TENNESSEE

STATE OF TENNESSEE, in its own)
behalf for the use and benefit of the)
City of Sparta, Tennessee,)
)
PLAINTIFF,)
)
VS.)
)
DELINQUENT TAXPAYERS,)
as shown on the 2024)
Real and Personal Property)
Delinquent Tax Records of the)
City of Sparta, Tennessee, as more)
fully set out in Exhibit A, filed in the)
office of the Clerk & Master for)
White County, Tennessee,)
)
DEFENDANTS.)

CASE NO.: 2026-CV-16

FILED
DATE: 6-29-2026
TIME: 1:46pm
GENA M. BROCK, CLERK & MASTER

**ORDER RELEASING PERSONAL PROPERTY FROM
DELINQUENT TAX LAWSUIT**

Upon motion of Plaintiff, it appears that good cause exists for the release of the
personal property assessment on the following:

Redbox Automated Retail, L c/o Altus Group
Dist. 01, Control Map 048, Group - Map 048, Parcel 130.00-P
Special Interest 013
Tax Year 2024 Amount: \$4.00 # 2065 - 0 -

Redbox Automated Retail, L c/o Altus Group
Dist. 01, Control Map 049P, Group E, Map 049P, Parcel 023.01-P
Special Interest 003
Tax Year 2024 Amount: \$9.00 # 2066 - 0 -

The above-referenced businesses are no longer active. It further appears that no
assets exist, and the assessments cannot be collected.

CERTIFICATE OF SERVICE

29, 2026, Pursuant to Tennessee Rule of Civil Procedure 5.02, I hereby certify that on June, a true and correct copy of the foregoing has been sent via U.S. mail, postage prepaid, to the following:

Red Box Automated Retail L
P.O. Box 72210
Phoenix, Arizona 85050

Red Box Automated Retail L. c/o Altus Group
P.O. Box 1339
Cockeysville, Maryland 21030

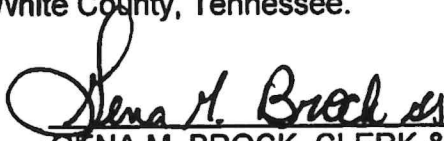
Red Box Automated Retail L #72210
P.O. Box 72210
Phoenix, Arizona 85050

AND

I hereby certify that the foregoing was sent via email the following: Tonya Tindle, City Administrator of the City of Sparta, Tennessee, t.tindle@spartatn.gov.

AND

I hereby certify that the foregoing was sent via hand delivery to the following: Junior Jones, Property Assessor of White County, Tennessee.



GENA M. BROCK, CLERK & MASTER



Property Tax Statement Report

Receipt 2024 - 2065

MAP/PAR: 01-048- -048- - -130.00-P -013

Classification: Commercial

Appraised Value: \$0.00

Assessed Value @ 30.00% \$0.00

Land Value: \$0.00

Improvement Value: \$0.00

SubDivision:

Block: Lot: Acres: 0.0000

Rollback years from 0 thru 0

EO Factor: 0.6023

Recorded owner as of: 01/01/2024

Mailing Address:

Redbox Automated Retail, LLC

C/O Altus Group

Po Box 1339

Cockeysville MD 21030

Description:

Property Address:

Sam Walton Dr 202

Tax Rate(s) per \$100 of assessment:

County Rate: Tax Amt:

SSD Rate: Tax Amt:

Rollback Taxes:

Ad-Valorem Taxes:

Misc. Tax/Fee:

Total Taxes/Fees Due: \$0.00

Interest Due: * \$0.00

Total Due if paid by June 30, 2026 \$0.00

Date	Receipt Number	Description	Received Of/Refunded To	Void	Amount	Taxes/Fees Owed
10/01/2024	2024 - 2065	Bill		No	\$4.00	\$4.00
04/01/2026	2024 - 2065	Turnover To Clerk &		No	\$4.00	\$4.00
06/30/2026	2024 - 2065	Tax Correction		No	-\$4.00	\$0.00

Redbox Automated Retail, LLC
C/O Altus Group
Po Box 1339
Cockeysville MD 21030

City of Sparta Property Taxes become delinquent on March 1 following the due date. Delinquent taxes are subject to interest of 1.50% per month. (TCA 67-5-2010)



Property Tax Statement Report

Receipt 2024 - 2066

MAP/PAR: 01-049-P -049-P -E -023.01-P -003

Classification: Commercial

Appraised Value: \$0.00

Assessed Value @ 30.00% \$0.00

Land Value: \$0.00

Improvement Value: \$0.00

SubDivision:

Block: Lot: Acres: 0.0000

Rollback years from 0 thru 0

EO Factor: 0.6023

Recorded owner as of: 01/01/2024

Mailing Address:

Redbox Automated Retail, LLC

C/O Altus Group

Po Box 1339

Cockeysville MD 21030

Description:

Property Address:

W Bockman Way 483

Tax Rate(s) per \$100 of assessment:

County Rate: Tax Amt:

SSD Rate: Tax Amt:

Rollback Taxes:

Ad-Valorem Taxes:

Misc. Tax/Fee:

Total Taxes/Fees Due: \$0.00

Interest Due: * \$0.00

Total Due if paid by June 30, 2026 \$0.00

Date	Receipt Number	Description	Received Of/Refunded To	Void	Amount	Taxes/Fees Owed
10/01/2024	2024 - 2066	Bill		No	\$9.00	\$9.00
04/01/2026	2024 - 2066	Turnover To Clerk &		No	\$9.00	\$9.00
06/30/2026	2024 - 2066	Tax Correction		No	-\$9.00	\$0.00

Redbox Automated Retail, LLC
C/O Altus Group
Po Box 1339
Cockeysville MD 21030

City of Sparta Property Taxes become delinquent on March 1 following the due date. Delinquent taxes are subject to interest of 1.50% per month. (TCA 67-5-2010)

25-568
#831
Increase #3

CERTIFICATION FOR BACK ASSESSMENT / REASSESSMENT
White COUNTY ASSESSOR OF PROPERTY

IN RE: Floyd's Hometown Foods) Ct. Map 049P, Gp A, Par. 026.00, PI P, SI 000
)
)
)
)

TO: City of Sparta Clerk / Manager White County Trustee

This is to certify that the above referenced property has been back assessed or reassessed as follows:

Tax Year	*Asmt Type	Original Appraisal	Original Assessment	Revised Appraisal	Revised Assessment	Back Assessment/ Reassessment	**Equalized Back Assessment/Reassessment
2025	R	\$ 169,210	\$ 50,763	\$ 171,335	\$ 51,401	\$ 638	
			1/301 - Already paid		\$304		

* Accounts with a (F) Forced Assessment Type will be considered delinquent as of the Tax Year's original delinquency date.
** This is not the amount of taxes that are due. You will receive notice from the collecting official concerning the actual amount that is due.

The basis for the back assessment/reassessment is as follows:

Per TMA audit finding tax year 2025 had variances due to classification errors for security/computer equipment and signage.


Assessor of Property / Authorized Official
Aug 25, 2026
Date

Mailed to Taxpayer on 08/26/2026 by Denial Wilson

Any person aggrieved by a back assessment or reassessment may appeal directly to the State Board of Equalization by filing an appeal with the Board within sixty (60) days from the date of this certification. Appeals may be filed online with the State Board at <https://www.comptroller.tn.gov/SBOE>.

26-569

#859

WHITE COUNTY CERTIFIED CHANGE

NOTE:

DATE: 8/25/2026

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT
AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR.

2026

TO:

CITY RECORDER ☒ COUNTY TRUSTEE ☐ CLERK & MASTER ☐ CITY OF SPARTA ☐

PICK-UP ☐ CHANGE ☒ DELETE ☐ REFUND ☐ ROLLBACK ☐ OTHER ☐

DIST **01** MAP **049P** GRP **A** CTL. MAP **049P** PARCEL **026.00** P/I **P** S/I **000**

BUSINESS NAME (AS OF JANUARY 1ST):

FLOYDS HOMETOWN FOODSMAILING ADDRESS: **542 W BOCKMAN WAY**CITY: **SPARTA**STATE: **TN**ZIP: **38583**

PREVIOUS PERSONAL
PROPERTY APPRAISAL = **\$169,091**

REVISED PERSONAL
PROPERTY APPRAISAL = **\$174,618**

PREVIOUS PERSONAL
PROPERTY ASSESSMENT = **\$50,727**

REVISED PERSONAL
PROPERTY ASSESSMENT = **\$52,385**

AFTER EQUALIZATION RATIO
AMOUNT () = **N/A**

AFTER EQUALIZATION RATIO
AMOUNT () = **N/A**

TOTAL ASSESSMENT
DIFFERENCE FROM AUDIT = **\$1,658**

ASSESSMENT TYPE ---> **REGULAR**

\$300

\$310

REASON FOR CHANGE:

PER TMA AUDIT FINDING TAX YEAR 2026 WAS REPORTED WITH THE ACTUAL ASSETS EXCEEDING THE REPORTED AMOUNTS, CREATING VARIANCES. THE VARIANCES WERE DUE TO CLASSIFICATION ERRORS OF SECURITY AND COMPUTER EQUIPMENT AS WELL AS SIGNAGE.



EARL W. JONES, JR., ASSESSOR OF PROPERTY.



PERSONAL PROPERTY ANALYST

Mailed to Taxpayer on 08/26/2026 by Donna Wilson

Any person aggrieved by a back assessment or reassessment may appeal directly to the State Board of Equalization by filing an appeal with the Board within sixty (60) days from the date of this certification. Appeals may be filed online with the State Board at <https://www.comptroller.tn.gov/SBOE>.

46-570
#582

WHITE COUNTY CERTIFIED CHANGE

SUBJECT: PRORATED TAX BILL FOR 8/20/2026 PER NOTICE OF COMPLETION.

RECEIPT:

DATE: 8/24/2026

AS ASSESSOR OF PROPERTY I HEREBY CERTIFY THE CHANGE SHOWN TO BE CORRECT
AND AUTHORIZE YOU TO CHANGE IN THE BOOK FOR THE YEAR. **2026**

CITY RECORDER ☒ COUNTY TRUSTEE ☐ TO: CLERK & MASTER ☐ CITY OF SPARTA ☐
PICK-UP ☐ CHANGE ☒ DELETE ☐ REFUND ☐ ROLLBACK ☐ OTHER ☐
DIST ☐ 01 MAP ☐ 049N GRP ☐ A CTL. MAP ☐ 049N PARCEL ☐ 021.00 P/I ☐ S/I ☐

PROPERTY OWNERS NAME (AS OF JANUARY 1ST): **TIM DAVIS**

CHANGE NAME TO: **JOE SULLIVAN**

MAILING ADDRESS: **2900 BLUE SPRINGS RD.**

CITY: **SPARTA**

STATE: **TN.**

ZIP: **38583**

CHANGE ACRES TO:

CHANGE DIMENSIONS TO:

PROPERTY ADDRESS: **210 WAGNER ST.**

PREVIOUS LAND VALUE = \$	14,000	REVISED LAND VALUE = \$	14,000
PREVIOUS IMPROVEMENT VALUE =	ZERO	REVISED IMPROVEMENT VALUE = \$	65,200
PREVIOUS TOTAL APPRAISAL = \$	14,000	REVISED TOTAL APPRAISAL = \$	79,200
PREVIOUS USE/GB LAND APPRAISAL =		REVISED USE/GB LAND APPRAISAL =	
PREVIOUS ASSESSMENT = \$	3,500	REVISED ASSESSMENT = \$	19,800

PREVIOUS PERSONAL PROPERTY APPRAISAL = **n/a**

REVISED PERSONAL PROPERTY APPRAISAL = **n/a**

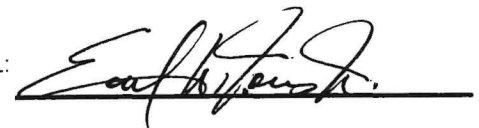
PREVIOUS PESONAL PROPERTY ASSESSMENT = **n/a**

REVISED PERSONAL PROPERTY ASSESSMENT = **n/a**

\$21
REASON FOR CHANGE:
PRORATED HOUSE VALUE FOR 133 DAYS FOR 2026. JJ

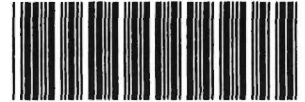
\$117

AUTHORIZED OFFICIAL:



CITY ONLY \$

Property Tax Statement Report



Receipt 2026 - 582

MAP/PAR: 01-049-N -049-N -A -021.00- -000

Classification: Residential

Appraised Value: \$79,200.00

Assessed Value @ 25.00% \$19,800.00

Land Value: \$14,000.00

Improvement Value: \$65,200.00

SubDivision: C P Hutcheson S/D Block: Lot: 1

Block: Lot: Acres: 0.0000

Rollback years from 0 thru 0

EQ Factor: 0.0000

Recorded owner as of: 08/19/2026

Mailing Address:

Sullivan Joe
2900 Blue Springs Rd
Sparta TN 38583

Description: Id 01 008S C 008S 014.00

Property Address:

210 Wagner St

Tax Rate(s) per \$100 of assessment:

County Rate: Tax Amt:

SSD Rate: Tax Amt:

City Rate: 0.5922 Tax Amt: \$117.00

Rollback Taxes:

Ad-Valorem Taxes:

Misc. Tax/Fee:

Total Taxes/Fees Due: \$117.00

Interest Due: * \$0.00

Total Due if paid by February 28, 2027 \$117.00

Date	Receipt Number	Description	Received Of/Refunded To	Void	Amount	Taxes/Fees Owed
08/24/2026	2026 - 582	Tax Correction		No	\$96.00	\$96.00
10/01/2026	2026 - 582	Bill		No	\$21.00	\$117.00

Sullivan Joe

2900 Blue Springs Rd
Sparta TN 38583

City of Sparta Property Taxes become delinquent on March 1 following the due date. Delinquent taxes are subject to interest of 1.50% per month. (TCA 67-5-2010)

AGENDA ITEM #6

APPLICATION FOR EMPLOYMENT

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square, PO Box 30, Sparta, Tennessee 38583

THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER.

The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status.

Overview of the hiring and employment process: This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

Prior to completing this Application, be sure to read the JOB DESCRIPTION of the position for which you are applying. As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness.
- All Applications for Employment are a matter of public record.
- If you need accommodation in order to complete this Application, please notify the City of Sparta.

GENERAL INFORMATION

DATE 8-21-26 POSITION DESIRED police officer

ARE YOU APPLYING FOR: ☒ Full Time ☐ Part Time ☐ Temporary

IF PART TIME, WHAT DAYS / HOURS ARE YOU AVAILABLE? _____

Have you applied with the city before? ☒ Yes ☐ No

PERSONAL INFORMATION

NAME Trivette Daniel James
Last First Middle

Cell # [REDACTED] Email [REDACTED]

ADDRESS: [REDACTED] [REDACTED] [REDACTED]
Street City State ZIP Code

Do you have a legal right to work in the U.S.? ☒ Yes ☐ No

Are you over the age of 18? ☒ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☒ No

AGENDA ITEM #7

APPLICATION FOR EMPLOYMENT

with the

CITY OF SPARTA, TENNESSEE

6 Liberty Square PO Box 30 Sparta Tennessee 38583

THE CITY OF SPARTA IS AN EQUAL OPPORTUNITY EMPLOYER.

The City of Sparta does not discriminate in any of its employment practices or benefits on the basis of race, sex, color, religion, national origin, age, disability or veterans status

Overview of the hiring and employment process This application is but one part of the hiring and employment process. Other parts may include an interview, an employment examination or test, and a demonstration of an ability to perform the essential functions of the job. If you need an accommodation in order to complete any part of the hiring and employment process, please call the following number: (931) 836-3248.

Prior to completing this Application, be sure to read the JOB DESCRIPTION of the position for which you are applying. As you complete this Application, please bear in mind the following:

- We reserve the right to check all information for accuracy and completeness
- All Applications for Employment are a matter of public record.
- If you need accommodation in order to complete this Application, please notify the City of Sparta.

GENERAL INFORMATION

DATE 8-26-26 POSITION DESIRED WWTP Plant Operator in Charge

ARE YOU APPLYING FOR: ☒ Full Time ☐ Part Time ☐ Temporary

IF PART TIME, WHAT DAYS / HOURS ARE YOU AVAILABLE? _____

Have you applied with the city before? ☒ Yes ☐ No

PERSONAL INFORMATION

NAME Goodwin Taylor James
Last First Middle

Cell #: [REDACTED] Email: [REDACTED]

ADDRESS: [REDACTED] [REDACTED] [REDACTED]
Street City State ZIP Code

Do you have a legal right to work in the U S ? ☒ Yes ☐ No

Are you over the age of 18? ☒ Yes ☐ No

Have you ever been convicted of a felony? ☐ Yes ☒ No

AGENDA ITEM #8

Hiring recommendation will be made available at the meeting.

AGENDA ITEM #9



CITY OF SPARTA Request for Proposal

CITY OF SPARTA
6 Liberty Square
P.O. Box 30
Sparta, Tennessee 38583
931.836.3248
931.836.3941 fax
www.spartatn.com

Asbestos Abatement at E. Bronson St
Thursday, September 3, 2026 at 2:00 pm

The City of Sparta, Tennessee will receive sealed bids for Asbestos Abatement of the building located at the address of **321 E Bronson St** until 2:00 p.m. on Thursday, September 3, 2026 at which time they will be publicly opened and read aloud.

Proposals must be enclosed in a sealed envelope and shall be addressed to the City Administrator Sparta City Hall, 6 Liberty Square, PO Box 30, Sparta, Tennessee 38583. Proposals must be marked **"E Bronson St Asbestos Removal 2026"** on the front of the envelope. **All bids must be signed.**

No proposal may be withdrawn for thirty (30) days from the date of the opening. Purchase orders will be issued only after approved by the Sparta Board of Mayor and Aldermen.

The City of Sparta reserves the right to reject any, or all proposals, to waive any irregularities in a proposal, to make awards to more than one vendor, to accept any part or all of a proposal, or to accept the proposal, (or proposals) which in the judgment of the Board of Mayor and Alderman of the City of Sparta is in the best interest of the City.

REQUEST FOR PROPOSAL (RFP) FOR BUILDING ASBESTOS ABATEMENT SERVICES

Project Name: Asbestos Removal of **321 E. Bronson St**

Project Location: **321 E Bronson St, Sparta, TN 38583**

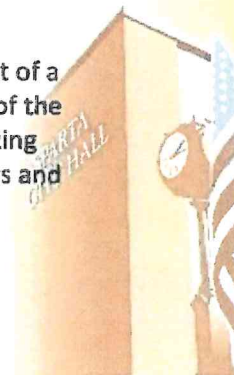
Date of Issue: August 11, 2026

Proposal Due Date: Thursday, September 3, 2026 2:00 pm Central Time

The City of Sparta does not discriminate based on race, color or national origin pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d). This institution is an equal opportunity provider.

PROJECT OVERVIEW

The City of Sparta is seeking qualified contractors to submit proposals for the Asbestos Abatement of a building located at **321 E Bronson St**. The purpose of this project is to safely remove and dispose of the Asbestos in the specified structure, ensuring compliance with all relevant regulations and minimizing disruption to the surrounding area. Payment will not be made until the City Administrator inspects and approves work.



Miscellaneous Information

CODES Departmental Report

September 3, 2026

COMMERCIAL –

- Health Department close to final inspection.
- Deltoro Car Wash Completed

RESIDENTIAL –

- Single family homes slow at this time.
- 10 New townhomes have been approved by planning commission with more in the works.

MUNICIPAL CODES –

- Many violations have been resolved and 4 cases in various stages of correction.

Sparta Electric System

8/14/2026 to 8/28/2026

- Outages- Circuit 214 – Storm knocked out breaker, Cherokee Circle- lightning, Circuit 234- tree fell, 530 Turn Table Rd- tree fell tore down service lines, ECMD- overloaded transformers
- Set Service Pole – 59 S Camp Heights- new service
- Replaced Capacitor at Altium
- Repaired Crosswalk Lights – Bockman Way & Mayberry – Semi-truck knocked off
- Reprogrammed Capacitor Banks to avoid charge for leading or lagging
- Checked meters and transformers – Rhythm & Rebo
- Met with contractor for YMCA Daycare – New Construction
- Met with Mark Frasier – New Construction –10 Town Houses – N Spring St
- Disconnected service lines – 408 N Spring St
- Re-Sag wire- 201 Allen Dr
- Removed Reclosure on Roosevelt – Reworked and installed at new location
- Replaced Primary Pole – Roosevelt Dr
- Dropped Service lines – 141 E Bockman Way- fire
- Met with electrical engineers for new addition – Dometic
- Replaced lights in truck bays – changed to LED
- Unhook and re-connect service from weather head – 425 N Spring St.
- On-Site Safety Audit- TVPPA/Distributors Ins. – Inspected building, bays, work crews, equipment, trucks and grounds. Preformed work site inspection for all APPA Safety Manual and OSHA guidelines while working on Primary and Secondary Lines. Electric crew scored excellent rating.
- Met with engineer/owner – Life Care Townhouses
- Met with owner TN ECO Recycling- New construction Broyles St
- Completed TVA Energy Right Project for Save-a-Lot. Receiving \$8,940.74
- Spraying right of ways and bush hogging
- Pulled old poles
- Worked on Hwy 111 lights
- Repaired & Replaced Numerous Street Lights and Security Lights- replacing bad heads with new LED
- 811- Underground Locates



Fire Department Updates

Submitted on: August 31, 2026

- 96 calls for service for the month of August
 - 63% medical
 - 5% fire
 - 4% rescue
 - 7% hazardous situations
 - 21% other non-emergency request such as Landing Zone setups, assist EMS, investigations, etc.
- Conducting fair stand-by for the evening special events on August 28th, September 1st, and September 3rd. Daily we are assisting PD with Findlay school traffic in the morning and evenings.
- Installed smoke and CO alarms into 2 homes this past weekend.
- Sparta Flower Shop (141 E. Bockman) fire synopsis:
 - Time of the call was 4:08 pm
 - Time we were dispatched was 4:11 pm
 - Our enroute time was 4:12 pm
 - On scene was 4:17 pm (first arriving engine was from station 1. Eastside fire station was not staffed that day due to staffing shortages).
 - First arriving engine found smoke coming from the front of the store. They were able to make entry and find the origin of the fire within 15 minutes and have control of the fire conditions in 15 minutes. Spent the next hour looking for extension into the home above the flower shop.
 - 12 personnel on scene. Only 5 initially. We had mutual-aid from 3 additional fire departments (Cassville, Cherry Creek, and Doyle).
 - 1 firefighter was treated for heat exhausted by EMS but not transported
 - About 15 minutes into this incident we were dispatched for another. We had personnel from home cover that incident then respond to the fire after they cleared.

GIS Departmental Report

Sept 3, 2026

GIS

- Regular updates to Electric System data (pole replacements, light replacements, etc)
- Regular updates to Water System data (line size, location adjustments, etc)
- Working on inventory of sewer grinder pumps and associated easements
- Abandoned ROWs submitted to Register of Deeds and Assessor (waiting for changes to be made on their end)
- Working with a surveyor for property line adjustment at Splash Pad Park
- Working with a surveyor to get a sewer easement created for an area on N Spring St
- Making maps for the 2026 Liberty Square Celebration

Codes

- Filled in for Mike during absences
- Assisted Codes Dept with various research items and inspections

IT

- Working with Ben Lomand to get new OpenMeeting system set up in boardroom
- Working with Ben Lomand to get iPhones set up for Police Dept
- Working with Ben Lomand regarding cameras for the water intake

Miscellaneous

- Getting daily photos of splash park construction progress for future slideshow

Public Works

September 3, 2026

WATER OPERATING

Several water leak repairs.

Worked with contractors on new projects for water service.

Repaired roads and streets due to water line repairs.

Painting fire hydrants and completed flush of all hydrants.

Several in housework orders.

Meter change out program ongoing.

811 locates.

Training for meter tech reading routes.

Ongoing cross connection program and testing.

Performed monthly inspections on vehicles and equipment.

Serviced trucks and equipment.

Mowed and weed eat tanks and raw water intake area.

Ongoing lead and copper survey per EPA.

Telemetry restored at Mose Dr. and Baker tanks.

Pulled water samples for state lab per TDEC.

Set two new meter taps.

Met with contractors engineer on upcoming projects.

WATER PLANT

Contractor working on flocculators. Motors on one basin back online.

Working on new lead and copper identification per TDEC & EPA.

Progress Meeting with engineer for flocculator project.

Mowed and trimmed yard.

Working on lead and copper survey per EPA.

Painting floors still ongoing.

SEWER OPERATING

Mowed and sprayed lift stations.

811 locates for contractors.

Assisting contractors with ongoing sewer project.

Serviced trucks and installed parts on trucks.

Maintenance on equipment.

Serviced underground pump stations.

Serviced above ground stations.

Yard repairs due to repairs to sewer lines.

Jet several lines with truck to clean debris from sewer lines.

Having issues with abundance of grease at Hwy 111 pump station.

Flushable wipes are not friendly with pump stations. We have had many problems with pumps due to wipes being flushed. Cleaning pumps and lines to ensure sewer system to work as designed.

SEWER PLANT

Maintenance on equipment.

Sludge has started going to landfill here in White co.

STREET DEPARTMENT/MECHANICS

Worked on site work at playground.

Playground mat is almost complete.

Splash pad is crew is on site.

Maintaining silt fence for splash pad.

Working on grade work for parking lot on Polk St. for splash pad park.

Worked on sanitation trucks, trailers, oil changes, rubber tire loader, John Deere tractor, and other equipment, etc.

Weeded parks and sidewalks, mowed and sprayed for weeds.

Worked around shop cleaning.

Mowed parks and other properties.

Worked on trimming trees, door at Oldham's, bucket truck, signs and post for the fair, bushhog field behind Rhythm.

SANITATION

Brush is picked up from a list call (738-2281) in to the PW office. Pick up is in the order called in. Please do not put debris in the road. It will not be picked up any faster because it is placed in the road.

Trash can repairs such as lids and wheels require work orders through the PW office. Any repairs need to be directed to 931-738-2281.

All trucks are running normal routes.

Brush truck is picking up as calls come in.

All trash is hauled to Waste Management here in white county.

Projects

Flocculator project is ½ completed.

ARPA sewer project near completion.

Sewer Grinder project at Mayberry is almost complete.

Silt fence has been installed for Splash pad park. Splash pad crew on site. Playground crew has completed install and pad is going in now. Our guys have installed storm drain pipe and poured the curb around the playground. Daniel has marked grade stakes for our crew to start parking lot. PW guys are working on dirt work for parking lot.

Water line project starts this week.

Paving to start after water project is near completion.

Working with engineers for CDBG grant for the water lines inside the city of Doyle.

City Administrator Report

September 3, 2026

2022 Community Development Block Grant (CDBG)

Communities Development Grant – Administered by UCDD

***** Status change since the August 20, 2026 meeting.**

- Project Description – Perform smoke testing and closed- circuit television (CCTV) inspection of sewer lines and manholes, followed by rehab of identified sewer lines and manholes in three target areas, S. Carter Street, Highway 111 and Vista/ Drive Turntable Road.
- Budget (Total - \$884,000.00) (CDBG portion - \$600,000.00) (City portion - \$284,000.00)
- Smoke testing completed April 2023.
- CCTV camera bids opened August 10, 2023, to be approved at August 17 meeting.
- CCTV camera bid awarded to Pipeworks, LLC. Amount of \$68,750.00
- Pre-construction meeting went well.
- Pipeworks, LLC has started camera work.
- Change order #1 to be approved for additional CCTV work.
- Pipeworks, LLC have completed the camera work.
- CCTV camera bids to be opened August 10, 2023.
- Board to award low bidder Video Industrial Services, LLC contract.
- Contracts out to Video Industrial Services, LLC for signatures.
- CCTV work underway on selected sewers.
- Sewer Rehab bids out.
- Low bid to be awarded to John T. Hall Construction.
- Pre-bid meeting on August 4, 2025. Work to begin in November.
- UCDD requested deadline extension for grant. It was extended to December 16, 2026.
- Bids submitted over budget by significant amount. John T. Hall to reduce scope to stay in budget. Amendments signed February 26, 2026.
- John Hall has started work on upgrades.
- John Hall submitted his first pay request.
- John Hall submitted second pay request.
- John Hall awarded low bidder on sewer line replacement.
- John Hall started work on sewer line replacement.

2024 Traffic Signal Maintenance Program Grant 100% Funded

TDOT TSMP Grant- Add Turn signals at the Traffic Lights at Bockman and S. Spring and Bockman and Moore Streets.

*****No Status change on this project since the August 20, 2026 meeting.**

- Project Description – Add turn signals at S. Spring and Bockman and Moore and Bockman. Turn lanes already exist.
- Funding will be at 100% of project. No cost estimates at this time.
- Application submitted on June 5, 2024.

- Grant awarded December 26, 2024.
- The Plan-in-hand stage are anticipated to be completed in 4th quarter of 2025.
- Construction letting for the project is anticipated for 4th quarter of 2025.
- Anticipated project completion in 4th quarter of 2026.
- Contracts signed for construction and maintenance.

2024 TDEC / ARP BROADBAND GRANT 100% Funded

Grant- To provide or improve internet access for citizens of Sparta and White County, through wi-fi upgrades, ipads, laptops, hearing devices, speakers and health devices.

***** No Status change on this project since the August 20, 2026 meeting.**

- Project Description – To provide or improve internet access for citizens of Sparta and White County. (Items purchased cannot be used for Government business)
- Funding will be at 100% of project. Grant is for \$100,000. No city match required.
- Application submitted on June 5, 2024.
- Grant awarded October 28, 2024.
- Contracts signed.
- Upgraded wi-fi at the civic center and Oldham's theater.
- Purchased 30 Ipads and donated to school libraries, museums, and senior citizens center.
- Filed first reimbursement request to the State and it was approved for 11,500.00.
- Purchased 4 T.V.'s and Apple T.V. for the YMCA for members to access YMCA 360 in the group fitness room.
- Received 1st payment request. Getting quotes for Chromebooks.
- Purchased additional 45 Ipads, 2 Smart T.V.'s with stands, and Smart Scales for YMCA.
- Purchased an interactive Lobby Kiosk and Smart touch board for public meetings.
- Filed second reimbursement request to the State for \$15,275.34.
- Received 2nd pay request.
- Needs approval for Chrome books.
- Received 3rd pay request.
- Purchased 80 Chromebooks, waiting delivery.
- Partial shipment of Chromebooks received.
- Remaining shipment of Chromebooks received and delivered to recipients.
-

2025 USDA Downtown Revitalization & Small Business Development Grant 100% Funded

USDA Grant- to Provide Market Research, the creation of a 5-year Strategic Action Plan and in-market Strategic Visioning Workshop for the Sparta Community, launch local action teams, and Implement the Jumpstart for the Downtown, with small business training for small business owners for 12 months.

******* Status change on this project since the August 20, 2026 meeting.

- Funding will be at 100% of project. \$99,500.
- Application submitted on February 28, 2025.
- Grant awarded October 1, 2025.
- Anticipated project completion in 3rd quarter of 2026.
- Contracts to be signed when received.
- Kick-Off meeting held January 7, 2026, Webinar February 25, 2026
- Communication with business leaders regarding stakeholders' session.
- Stakeholders Input Session planned for March 19, 2026.
- Stakeholders' session and downtown tour was a success.
- Survey being conducted by citizens.
- Market Analysis Presentation scheduled for May 15, 2026 @ 11:00.
- Market Analysis to be presented, final report to follow.
- Final presentation of 5-year strategic plan delivered August 13, 2026.

2025 TDEC Parks and Recreation Systemwide Master Plan 80% Funded

TDEC Grant- Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.

*****NO** Status change on this project since the August 20, 2026 meeting.

- Project Description – Develop a comprehensive system-wide 10-year parks and recreation master plan for the city of Sparta.
- Funding will be at 80% of project. Total cost \$60,000. City's match \$12,000.
- Application submitted on June 5, 2025.
- Grant awarded September 24, 2025.
- Conducted interviews of four State pre-approved "Recreational Planning Firms" on October 9, 2025.
- Board Approval for McGill Associates, P.A., Inc. on November 6th agenda.
- Anticipated project completion in 2nd quarter of 2026.

- Kick-off meeting on February 6, 2026.
- Site Visit set for February 12, 2026, to review our current park inventory.
- Questionnaire filled out and sent to McGill Associates. Survey's being prepared.
- Focus groups being compiled for input sessions.
- Focus groups had Zoom meetings and have received a great response.
- Received the survey results.
- McGill submitted first pay request.

2025 ARC Grant 50% Funded

ARC Grant- Upgrade of sewer lift stations located at Cragrock Drive and Elmwood Drive.

*****No Status change on this project since the August 20, 2026 meeting.**

- Project Description – Design and upgrade lift stations that are in critical shape of disrepair.
- Funding will be at 50% of project. Total cost \$2,120,000. City's match \$1,226,000.
- Pre-Application submitted on December 5, 2025 for consideration of full application.

2025 TN Dept of Tourism Hotel Feasibility Study Program 100% Funded

To Provide Detailed Market Analysis, Brand-Specific Financial Projections, and recommendations tailored to our communities needs in regards to the feasibility of a hotel for Sparta.

***** NO Status change on this project since the August 20, 2026 meeting.**

- Funding will be at 100% of project.
- Program awarded December 10, 2025.
- Anticipated project completed by June of 2026.
- Contracts to be signed when received.
- Site Visit scheduled for February 23, 2026. Met with Sara McKay. Meeting went well.
- Surveys completed and the determination has been made that a hotel between 64 and 74 upscale hotel rooms would be a good fit for Sparta. We determined a brand to pursue and will have Core Distinction Group to contact the developer.
- Financial Proforma draft submitted for review.
- Cobblestones Inn and Suites reached out for a conversation regarding hotel.
- Had conversation with Cobblestones Inn on August 12, 2026.

2026 STATE Volunteer Firefighter Equipment & Training Grant 100% Funded

To Provide much needed Equipment and Training for the Sparta Fire Department.

***NO Status change on this project since the August 20, 2026 meeting.

- Funding will be at 100% of project, Total of \$35,400.00.
- Program awarded January 27,2026.
- Anticipated project completed by June of 2026.
- Contracts to be signed when received.
- Plan on purchasing 3 new SCBA's for the Fire fighters.
- SCBAs on the agenda for purchase from Siddons-Martin.
- Purchased SCBAs, delivery estimated in September 2026.

2025 TDEC / BRAG GRANT #13335 100% Funded

Grant- To assess the soil and groundwater quality and to determining mutually agreeable locations for installing groundwater wells or soil borings and installing, operating, and maintaining all monitoring for the site located at State Lane @ Roosevelt Drive for possible contaminates.

***NO Status change on this project since the August 20, 2026 meeting.

- Project Description – To assess soil as described above.
- Funding will be at 100% of project. Grant is for \$70,000. No city match required.
- Application submitted in September, 2025.
- Grant awarded November 2025.
- Contracts signed.
- RFQs sent out and received.
- RFQs evaluated and firm selected.
- Contracts signed by Pinchin LLC. To perform work.
- April 14, 2026 meeting with Pinchin, LLC to discuss scope of project.
- Project delayed due to pending EPA concerns.
- Phase I completed and grant process delayed.

2025 TDEC / BRAG GRANT #13262 100% Funded

Grant- To assess Asbestos Abatement, engage licensed and certified asbestos abatement professionals to perform the removal of ACMs, dispose of asbestos-containing materials at an approved hazardous waste facility with proper documentation to the building located at 321 E. Bronson Street.

**** NO Status change on this project since the August 20, 2026 meeting.**

- Project Description – To abate asbestos in building.
- Funding will be at 100% of project. Grant is for \$212,680.10. No city match required.
- Application submitted in August, 2025.
- Grant awarded November 2025.
- Contracts signed.
- RFQs sent out and received.
- RFQs being evaluated and scored.
- Pinchin LLC selected to perform work.
- Pinchin started assessment of the property.
- Requesting to take sealed bids for asbestos removal and demo.
- Sealed bids request sent out to various contractors. Bids due September 3, 2026.

Railroad Walking Bridge Rehab

***** NO Status change since the August 20, 2026 meeting.**

- The railroad timbers on the Railroad Walking Bridge need to be replaced due to much needed repairs. The city will install them. Sealed bids were approved and sent out with no replies.
- Redesigning of timber system to a concrete walkway undergoing evaluation.
- In contact with structural engineer regarding stamped design
- Tentative Completion Schedule – Spring 2025
- Engineer quoted design for construction.
- Engineer started design.
- Design complete and engineer estimate is approximately \$200,000.
- Bridge closed due to vandalism.
- Engineer revising design and giving bid specs.
- Requesting to take sealed bids for rehab.

YMCA Generator

***** No Status change since the August 20, 2026 meeting.**

- We are asking the board for sealed bid proposals for installation.
- Bid opening February 4, 2025.

- Requesting to reject the one bid and rebid at meeting.
- New bids to be sent out.
- Bids to be opened April 1, 2025. Will present at board meeting.
- No bids received.

Water Plant Flocculators Upgrade

*** Status change since the August 20, 2026 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved at the March 19, 2026 board meeting.
- Structural Engineers inspected water plant for design.
- Proposal has been submitted by Hethcoat & Davis.
- Process and Structural design completed.
- Electrical design in progress then will await TDEC design approval.
- Authorization of taking bids to Board for approval on March 19, 2026.
- Plans submitted to TDEC for approval, should be back by December 3, 2024.
- TDEC required an adjustment to the plans. Will resubmit when completed.
- Plans returned from TDEC and have been put out for bids.
- Engineer has sent Amendment #1 to bid specs.
- Bids were opened and on March 19, 2026 agenda and approved.
- Engineer amendment to contract on March 19, 2026 agenda.
- Awaiting materials to start construction.
- Project started.
- Design amendments needed.
- Change Order #3 approved by the Board August 3, 2026.

Water Plant Sludge Box

*** No Status change since the August 20, 2026 meeting.

- Contract with Hethcoat & Davis Engineers to design and bid the project was approved.
- Design process has started.

Splash Pad Park

*** Status change since the August 20, 2026 meeting.

- Gresham Smith & Partners engineers selected through RFQ process and their contract under evaluation.
- Allen Maples contracted to do the land survey required.
- Survey completed and meeting with Gresham Smith on Thursday 2/1/24 for design meeting.
- Demolition of old ball field completed.
- Gresham Smith contract approved by Board with amendments.
- Design team to set date for kick-off meeting.
- Had several meetings with Gresham Smith since August 30, 2024.

- Preliminary designs completed.
- Cost proposal was submitted and is being reviewed.
- TDEC permit is in progress for stormwater and retention pond construction.
- Parks & Recreation meeting regarding design met on May 19th.
- SWIFF Permit granted by TDEC. Work can begin.
- Ground breaking ceremony set for March 19, 2026.
- Board approved taking bids for the concrete stormwater pipe.
- Board approval for playground and splashpad equipment on August 21, agenda.
- Equipment ordered and scheduled for delivery week of October 6th.
- Playground equipment and Stormwater Pipe delivered October 8-13.
- Received the rest of the stormwater pipe.
- Grading points made by GIS department.
- Equipment moved to site and started dirt work, installed silt fencing.
- Splashpad site prepared, waiting on install from RecConcepts.
- Splash pad tank hole dug and set on January 30, 2026. Rest to be delivered February 25, 2026.
- Playground site prepared and RecConcepts have secured the site and have started unpacking the equipment.
- Playground equipment continues to be installed.
- Stormwater drain being installed.
- Splashpad installation started.
- Continues construction on both playground and splashpad.

Street Paving

*** No Status change since the August 20, 2026 meeting.

- Needing to get authorization to take sealed bids for paving.
- Got authorization to take sealed bids for hot mix.
- Bids opened and presented at meeting tonight.

Remaining roads will be evaluated for the next years paving schedule and an updated list will be made available as soon as it is completed.

Sewer

Consent Order

- September 17, 2022 - \$4,514.50 (25% of Up-front penalty) paid

- **3 Manhole Rehab project on S.R. 111 (\$60,000 to Norris Brothers) should count as Supplemental Environmental Project (SEP) and if counted, the city will not have to pay any additional Up-front penalty. The city is to notify TDEC when (SEP) is complete.
- September 19 and September 21, 2022 – Hethcoat-Davis submitted Overflow Reports to TDEC outlining extenuating and mitigating circumstances for review to possibly gain minimization or outright relief from the sewer availability moratorium.
- October 14, 2022 – Sewer Overflow Response Plan (SORP) was submitted to TDEC by Hethcoat-Davis. If initially approved, must be implemented by December 12, 2022. If modified, then must be implemented within 60 days of state approval.
- eMor- electronic Monthly Operating Report starts this month. Per Dillard, Fred Currier (Sewer Plant Manager) is working on this.
- November 10, 2022 meeting with TDEC with Hethcoat & Davis to go over Overflow Reports and possibly gain minimization or relief from the moratorium. Waiting response from TDEC.
- Mid-December, 2022 - Sewer Overflow Response Plan to be implemented if initially approved.
- December 14, 2022 – Collection System Corrective Action Plan/Engineering Report completed. It is a description of completed projects and future plans to correct problems and establishes timelines for both interim and permanent plans. (Must implement within 120 days of approval, expect mid-late 2023). City to notify TDEC of implementation date in writing. The city has 5 years to complete the corrective action plan (mid-late 2028).
- Annual Report due March 31, 2023 and March 31 each year thereafter.
- Mid-April, 2023 – Corrective Action Plan implementation expected.
- April 13, 2023 – Summary of Capacity, Management, Operations, and Maintenance programs (CMOM) has been filed with TDEC.
- May 26, 2023 – SEP verification submitted
- August 29, 2023 – CAP/ER and SORP approved. CMOM still under review.
- DL Every 30 Days – submit a report of each overflow and release reported to TDEC
- DL Before 12/27/2023 – at the time of initiation of CAP/ER – notify TDEC in writing
- DL 12/27/2023 – initiate actions outlined in CAP/ER
- DL 06/20/2027 – Achieve substantial compliance with the Permit – Consent Order closed.
- DL 08/29/2028 – CAP/ER scheduled activities completed within 5 years – TDEC notified.
- DL 02/25/2029 – final report to TDEC on completion of CAP/ER.
- Letter received from TDEC granting the City sewer credits to allow connections at the City's discretion.
- Quarterly CMOM filed.

Legal and Contracts

- Senior Citizens Building Lease agreement – Approved at February 15, 2024 meeting. Comments from Senior Board are needing review by Board.
- Subdivision Regulations updated from 1992 version. This is currently being reviewed by UCDD and going over monthly at Planning Commission Meetings.